

*Annual Report
Town of
Jewksbury
Massachusetts*



South Jewksbury Fire Station

2001

Annual Report

Town of Tewksbury

Massachusetts



2001

2001

IN MEMORIAM

Person's Name	Position Held
"Wes" Robert Barron	Tax Collector -- 1934-1937
"Tad" Francis L. Brown	Retired - Highway Department -- 50 year career Highway Department Foreman Town Historian Member Town Historical Commission Memorial Day Parade Grand Marshall Co-founded Tewksbury VFW, Post 8164
Frederick A. Cordiero	Tewksbury Agricultural Commission
Arthur F. Doucette, Sr.	Memorial Day Parade Grand Marshall
Mary K. Erskine	Former Dispatcher Tewksbury Police Department
George A. Gibson	Former Town Medical Bus Driver
Theresa Gillette	Employee - Treasurer-Collector Office
Leonard J. Grzybinski	Tewksbury Youth Sport Programs
John Hedstrom	Town Clerk 1960-1981 Member Board of Registrars
Ruth Mores	Retired-Cafeteria Manager Tewksbury School System
George A. Ryan, M.D.	Retired-Physician for Tewksbury School System
Francis "Shine" Sheehan	Retired Teacher at Tewksbury Memorial High School Retired TMHS Guidance Director Director Tewksbury Night School Program
Rosemary G. Sullivan	Heathbrook School Library Aide Community Action Committee
Dr. Everett G. Thistle	Teacher and Principal School Superintendent Massachusetts Department of Education, Deputy Commissioner of Operations Director, Special Education Collaboratives Federal Program Director, Northern Middlesex County Regional School District
Rose M. Tracy	Community Activist Seeker of Superfund Cleanup Federal Funds
Lorraine M. Whitten	Retired - Election Warden for Precinct 3
Peter A. Gay Peter P. Hashem	Tewksbury Residents and Innocent Victims of the September 11, 2001, World Trade Center, New York City Disaster and Tragedy.

GENERAL GOVERNMENT

*Biograph
Annual and Specials*

*Town Officers
Town Meeting Warrants*

*Town Committees
Elections*

Biograph

1. Town:

Tewksbury, Massachusetts
Incorporated in 1734

2. County:

Middlesex, ss.

3. Location:

At the junction of two new superhighways in northeastern Massachusetts, U.S. Interstate 495 and U.S. Interstate 93. The Town is bordered on the north by the Merrimack River, northeast by the Town of Andover, southeast by the Town of Wilmington, southwest by the Town of Billerica and borders on the City of Lowell on the west. It is 21 miles from Boston, 50 miles from Worcester, 30 miles from Salisbury Beach, and 230 miles from New York City.

4. Population:

1970 - 22,755
1980 - 24,478
1990 - 28,304
2000 - 30,315
2001 - 29,770

5. Land Areas:

20.70 square miles
10,789.5 acres assessed

6. Density:

Person per square mile:
1970 - 1,099
1980 - 1,182
1990 - 1,367
2000 - 1,464
2001 - 1,438

7. Climate:

Mean annual precipitation - 43.40 inches.
Mean Temperature - January - 26.6 degrees
July - 73.7 degrees.

8. Elevation:

Highest Point: Ames Hill, 363 feet;
North section: 200 feet;
West section: 150 feet;
Center: 120 feet;
South section: 150 feet
(above mean sea level)

9. Topography:

Fairly level terrain, with elevations varying from 100 feet to 200 feet above sea level. Soil is a mixture of sandy soil in southern section. Wet and moist and of good texture along the central and northern sections.

10. Established:

Inhabitants separated from Billerica in 1733.
First Town Meeting held January 14, 1734.
Duly incorporated December 23, 1734.

11. Form of Government:

Open Town Meeting
Five Member Elected Board of Selectmen
Appointed Town Manager

Elected Officers

SELECTMEN

Charles T. Coppola, Chairman	2002
Kevin C. Anderson	2003
John F. Ryan	2003
Joseph P. Gill, Jr.	2004
Charles E. Coldwell	2004

BOARD OF HEALTH

Stephanie Wilkie, Chairman	2002
Edward J. Sheehan	2003
Susan Sullivan	2004

TOWN CLERK

Elizabeth A. Carey	2002
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MODERATOR

James P. Coakley	2002
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PLANNING BOARD

Cheryl Layne Busch	2002
Robert A. Fowler, Sr.	2003
Vincent Spada	2004
David J. Plunkett, Chairman	2005
Frank R. Sweet	2006

SCHOOL COMMITTEE

Douglas Sears	2002
Ruth M. Perrin	2003
Scott J. Consaul, Chairman	2003
Edward K. Dick	2004
Dennis Peterson	2004

REGIONAL VOKE SCHOOL COMMITTEE

J. Peter Downing	2003
Patricia M. W. Meuse	2004

TRUSTEES PUBLIC LIBRARY

Carol Hazel	2002
Marjorie A. Conlon	2002
Kevin Comtois, Chairman	2003
Mary MacDonald	2003
Joan Dunlevy	2004
Karen Lu	2004

HOUSING AUTHORITY

Shawn E. Dillon	2003
Louise A. Gearty, Chairman	2004
Linda A. Ricardo-Brabant	2005
Robert C. Briggs	2006
John W. Deputat (Governor's Appointee)	2006

Appointive Officers

Town Manager	David G. Cressman
Asst. to the Town Manager	Sandra A. Barbeau
Town Counsel	Charles J. Zaroulis, Esq.
Animal Inspector	Pam Gorrasi
Appraisers	Board of Selectmen
Assessor (Chief)	Norman O. Boudreau
Assessor	Barbara Flanagan
Assessor	John J. Kelley
Attendance Officer	George Hazel
Auditor	Donna Walsh
Building Commissioner	Richard A. Colantuoni
Building Inspector	Edward Johnson
Local Building Inspector	Louis Carciofi
D. P. W. Superintendent	William Burris
Dog Officer	Walter Collins
Emergency Management Dir.	Michael Sitar
Fire Chief	Thomas Ryan
Health Sanitarian/Deputy	
Animal Inspector	Dean Trearchis
Historian	Francis L. Brown
Northern Middlesex Area	
Commission Rep.	David G. Cressman
	Charles E. Coldwell
Police Chief	John Mackey
Recreation Director	Roy Patterson
Sealer of Weights & Measures	Edward Johnson
Superintendent of Schools	Christine L. McGrath, Ph.D.
Treasurer/Collector	Warren R. Carey
Veterans Agent	Ellsworth Hart
Veterans Burial Indigent	Farmer & Dee, Inc.
	Tewksbury Funeral Home
Veterans Grave Officer	Harry Patterson
Wire Inspector	Jeremiah Delaney

Appointed Boards- Committees-Commissions

AFFORDABLE HOUSING

Corinne Delaney
David Plunkett
Dolores Roycroft
Steve Deackoff
Vera Ford
Sal Marino

APPEALS BOARD

John D. Sullivan, Chairman	2002
Mark Singleton	2003
Derek Sheehan	2004

APPEALS BOARD-ASSOCIATE MEMBERS

Robert Stephens	2002
Geraldine Murphy	2002

BOARD OF REGISTRARS

Robert Hunter (res. 2001)	2002
Donald Ordway	2002
Beverly Bennett	2003
Edward Creamer	2004
Elizabeth A. Carey, Ex Officio	

ASSISTANT REGISTRARS 2002

Kathleen M. Garrant
Sandra E. Turcotte
Linda DiPrimio
Susan Perry

CABLE ADVISORY COMMITTEE

Joseph Dermody	2002
James Burgoyne	2002

CONSERVATION COMMISSION

Lucio Barinelli, Chairman	2002
Gregory Peters	2002
Michael Kelley	2002
Sal Tornante	2003
Stephen DeFrancesco	2003
Steve Deackoff	2003
Stanley Folta, Jr.	2004

CONSTABLE - TERM TO EXPIRE - 2002

Sandra Barbeau
Yvonne Rawson-Bozek
Richard Carter
Edward F. Clark, Jr.
Edward F. Clark, III
Therese Cooper
Greg A. Danas
Peter Danas

John J. Flaherty, Jr.
Herbert Hadley
Mark Hildebrand
Edwina Hudson
Cheryl Laffey
Wilfred A. Lambert
John Lynch
James Maniscalco
James J. Mazza
Walter J. McAvoy
Dennis A. Mills
Harold Morang
David Muscovitz
George H. Rost, Jr.
Anthony Saia
Donald Stout
Henry E. Sullivan
Nelson J. Thompson

COUNCIL ON AGING

Bernice Sprague	2002
Joel Deputat	2002
Robert Scarano	2002
Frank Criscitello	2002
Ellen Keefe	2003
Philomena Gibson	2003
Joanne Aldrich	2003
Susan Sullivan, Chairman	2004
James Mendonca	2004
Norman J. Desmarais	2004
Warren Hupper	2004

DEDUCT METER COMMITTEE

Joan Dunlevy
William Hurton
Donald Leonard
Frederick Montague
Rita O'Brien-Dee

ECONOMIC DEVELOPMENT TASK FORCE

Charles Coldwell
Shawn Dillon
Janice Mazzoni
Geraldine Murphy
Janet Sutton
Noel Metcalf
Ron Dokus
Kay Silk

FENCE VIEWERS

Jae Gray	2002
Marsha Hunt	2002
Jeffrey Dirk	2002

FINANCE COMMITTEE

Raymond Shaw, Chairman
Thomas Cooke
Andrew T. Diciaccio

Patricia Millward
James A. Cutelis
Kenneth Holden
John Wynn
Jerome Selissen
George Donovan

FOSTER SCHOOL MEMBERS

Kevin Anderson
Beverly Bennett
Cheryl Busch
Scott Dolliver
James J. Gaffney, III
Mary Jane Marcucci
Sandy Pellegrino
Douglas Sears

HISTORICAL COMMISSION

Beverly Bennett	2002
Eileen McDonagh	2002
Douglas W. Sears	2003
James J. Gaffney, III	2003
Raymond Paczkowski	2003
Debby Bernard	2004

HOMEcoming COMMITTEE

Gregory Tsotsi
Nancy Tsotsi
Gayle Bolduc
Karen Page
John F. Synan, Jr.
Shayne Garman

INDUSTRIAL COMMISSION

Kevin Anderson	2002
Robert Kerber	2002
Ellsworth K. Hart	2003
Daniel Boucher	2003
Matthew Dailey	2006

LAND USE COMMITTEE

Charles Coppola
David Cressman
Steven Prevost
Robert Kelley
Michelle Walsh, Chairman
Joanne Foley
Scott Consaul
Robert Fowler
Corrine Delaney
Derek Sheehan
Greg Peters
Stephanie Wilkie
Richard Morris

MASS. CULTURAL COUNCIL

Eleanor Corey	2003
Lani Matthews	2003

Marylou Christoffels
Marcie Murphy
M. Eileen McDonagh
Maria Galante
Donna Pacheco

2003

MEMORIAL COMMITTEE – 2004

Charles Coldwell
John Kane
Richard Morris
Leo Bernardi
Kevin Downey

NEW TEWKSBURY SCHOOL BUILDING COMMITTEE

Steve Witham
Raymond Shaw
David Cressman
James Cutelis
William DeGregorio
Joan Dunlevy
James Melloni
John Wynn
Thomas Conlon

PATRIOTIC ACTIVITIES COMMITTEE

Shayne Gorman
Karen Page
Gayle Bolduc
John Bushway
Albert Mansolilli
Christine Martell
Greg Tsotsi

PERSONNEL RELATIONS REVIEW BOARD

Norman O. Boudreau, Chairman	2001
Sandra A. Barbeau	2002
Steve Hattori	2002
William Phalan	2002
Robert O'Brien	2003

RECYCLING COMMITTEE 2002

Joseph P. Gill
Jae Gray
Collette Starliper
Jean Holmes
Chris S. Murphy
Kristina M. Rogers, Chairman
Edith E. Wood
Lucy DelPonte
Anne Ferreira
Robyn McLeish
Patricia Blute
Sandra Barbeau
Bonnie Gallagher
Kristen Gallagher
Daniel Sarsfield
Lisa Zunino
Danielle Spada

Donna Marshall
Marcie Rizzo
David Termine
Keith Rauseo

ROUTE 38 CORRIDOR STUDY COMMITTEE

Jeffrey Dirk
Paula Coppola
John King
Greg Peters
Franco Lucchesi
James Sullivan
David Cressman
Joseph Gill

SEWER AGREEMENT COMMITTEE

David Cressman
William Burris
Charles Coppola
Joseph Gill
Charles Stella
Shawn Dillon
Richard Mazzoni

SIDEWALK COMMITTEE

Sam Krikorian, Chairman
Franco Lucchesi
Laura Caplan
Carolyn French
Ted Dooling
Phyllis White
Gail Perdicaro
Matthew Dailey
Mike Mucci
Sandra Campo

SOUTH FIRE STATION BUILDING COMMITTEE

David Cressman
John Ryan
George Donovan
Joan Dunlevy
Richard Colantuoni
Thomas Ryan
Robert Fowler
Michael Sitar
Kenneth Holden
Gerald Cullen

SPACE NEEDS COMMITTEE

TOWN HALL ANNEX COMMITTEE

TOWN HALL BUILDING COMMITTEE

Sandra Barbeau
Richard Colantuoni
David Cressman
Joan Dunlevy
Stanley Folta, Jr.
Joseph Gill
Ellsworth Hart

Franco Lucchesi
Phyllis Shaw
Raymond Shaw

STREET NAME CHANGE COMMITTEE

Joan Dunlevy
Elizabeth Carey
Gerald Cullen
Louise Gearty
Edward Kearns
Matthew McGillick
Rita O'Brien Dee
Donna Smith
Donna Marshall

TRUST FUND COMMISSION

Jason Rizzo	2001
Michael Kelley	2002
Warren Carey	2004

WYNN SCHOOL BUILDING COMMITTEE

David Cressman
James Cutelis
Ray Shaw
Charles Coldwell
John Ryan
John Wynn
Brenda Theriault-Regan
James Melloni
Richard Colantuoni

Special Governmental Districts

SENATORS IN CONGRESS

HONORABLE EDWARD M. KENNEDY (D)

Senate Office Building, Washington, DC, 20510

HONORABLE JOHN F. KERRY (D)

Senate Office Building, Washington DC, 20510

CONGRESSIONAL DISTRICT: 5TH

MARTIN T. MEEHAN (D)

House of Representatives, Washington, DC, 20510

STATE GOVERNMENT

SUSAN TUCKER (D)

2ND Essex & Middlesex Senatorial District

Senate Offices: State House, Boston, MA, 02133

DAVID M. NANGLE (D)

18th Middlesex District of General Court

House of Representatives, State House, Boston, MA,
02133

JAMES R. MICELI (D)

20TH Middlesex District of General Court

House of Representatives, State House, Boston, MA,
02133

BARRY R. FINEGOLD (D)

17TH Essex District

House of Representatives, State House, Boston, MA
02133

Annual Town Election Results

April 7, 2001

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the Trahan School for Precinct 2A; at the Town Hall for Precinct 3; at the Senior Center for Precinct 3A; and at the Library for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 3,264 votes cast. Precinct 1 – 448, Precinct 1A – 478, Precinct 2 – 371, Precinct 2A – 368, Precinct 3 – 580, Precinct 3A – 516, and Precinct 4 – 419.

Precinct 1	- Ellen M. Keefe, Warden	Alice A. Golen, Clerk
Precinct 1A	- Mary A. Casazza, Warden	Priscilla Marsh, Clerk
Precinct 2	- Bernice Sprague, Warden	Marie T. Magro, Clerk
Precinct 2A	- Rosemarie Krugh, Warden	Bertha D'Amico, Clerk
Precinct 3	- Jean Ray, Warden	Warren Ray, Clerk
Precinct 3A	- Rita Coyle, Warden	Mary Pilcher, Clerk
Precinct 4	- Mary Ann Nichols, Warden	Rita O'Brien Dee, Clerk

TOWN OF TEWKSBURY TOWN ELECTION April 7, 2001

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	448	478	371	368	580	516	419	3,180

BOARD OF SELECTMEN (VOTE FOR TWO)

Precinct	1	1A	2	2A	3	3A	4	Total	
Blanks	159	148	135	133	206	210	171	1,162	
Charles E. Coldwell	262	292	214	213	381	333	248	1,943	*
Joseph P. Gill, Jr.	264	331	226	205	380	312	251	1,969	*
Edward B. Giardina, Jr.	200	183	163	179	179	172	167	1,243	
Others	11	2	4	6	14	5	1	43	
Total	896	956	742	736	1160	1032	838	6,360	

BOARD OF HEALTH (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	Total	
Blanks	92	103	89	94	149	144	91	762	
Susan A. Sullivan	350	371	280	272	428	366	327	2,394	*
Others	6	4	2	2	3	6	1	24	
Total	448	478	371	368	580	516	419	3,180	

HOUSING AUTHORITY (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	Total	
Blanks	99	96	100	87	147	136	97	762	
Robert C. Briggs, Sr.	347	381	270	280	432	376	320	2,406	*
Others	2	1	1	1	1	4	2	12	
Total	448	478	371	368	580	516	419	3,180	

PLANNING BOARD (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	Total	
Blanks	114	125	118	111	166	181	111	926	
Frank R. Sweet, III	331	350	252	256	405	331	305	2,230	*
Others	3	3	1	1	9	4	3	24	
Total	448	478	371	368	580	516	419	3,180	

SCHOOL COMMITTEE (VOTE FOR TWO)

Precinct	1	1A	2	2A	3	3A	4	Total	
Blanks	101	105	90	83	175	160	109	823	
Edward K. Dick	186	228	145	153	335	236	186	1,469	*
Dennis J. Peterson	203	243	160	187	220	241	238	1,492	*
Joseph E. Russell	245	172	161	158	238	178	134	1,286	
Melanie G. Sitar	160	203	184	153	190	216	170	1,276	
Others	1	5	2	2	2	1	1	14	
Total	896	956	742	736	1160	1032	838	6,360	

REGIONAL VOKE SCHOOL COMMITTEE (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	Total	
Blanks	122	126	105	108	181	167	113	922	
Patricia M. W. Meuse	323	350	265	255	397	347	301	2,238	*
Others	3	2	1	5	2	2	5	20	
Total	448	478	371	368	580	516	419	3180	

TRUSTEES PUBLIC LIBRARY (THREE YEAR TERM)(VOTE FOR TWO)

Precinct	1	1A	2	2A	3	3A	4	Total	
Blanks	185	141	119	144	254	228	154	1,225	
Joan M. Dunlevy	293	342	263	237	394	326	270	2,125	*
Karen E. Lu	224	259	203	189	302	272	222	1,671	*
Janet G. Sutton	194	212	155	163	208	204	192	1,328	
Others	0	2	2	3	2	2	0	11	
Total	896	956	742	736	1160	1032	838	6,360	

TRUSTEES PUBLIC LIBRARY (2 YEAR UNEXPIRED TERM)(VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	Total	
Blanks	100	102	96	94	155	153	96	796	
Mary R. MacDonald	345	374	273	273	423	359	322	2,369	*
Others	3	2	2	1	2	4	1	15	
Total	448	478	371	368	580	516	419	3,180	

Total Registered Voters	17,237
Total Votes	3,180
Percent	18%

A true copy attest: _____
Elizabeth A. Carey, Town Clerk

Annual Town Meeting

May 7 & 9, 2001

Tewksbury Memorial High School
320 Pleasant Street
May 7 & 9, 2001

Moderator James Coakley opened the 2001 Annual Town Meeting at 8:00 PM on May 7, 2001.

The Moderator invited Father Dwight, O.M.I., from St. William's Parish to offer the Invocation.

The Moderator introduced Russell Morin, Troop 41, Tewksbury Baptist Church, who led the Assembly in the Pledge of Allegiance to the Flag.

The Moderator called for a Moment of Silence for the Town Officials who passed away in the year 2000 and who are listed on pages 3 and 4 of the Year 2000 Annual Town Report and he included the following names of those who passed away in 2001:

Rosemary Sullivan	Wes Robert Barron	Theresa Gillette
Lorraine Whitten	George Gibson	John Hedstrom
Ruth Mores		

The Moderator informed the Assembly that the Town Meeting is divided into three (3) Sections:

Section One: The Annual Town Election, held in April.

Section Two: The Budget, budget related articles and Personnel By-Law Amendments.

Section Three: Zoning By-Law Amendments, Town By-Law Amendments and General Articles.

The Moderator designated the Visitors Section and informed the Assembly that the Town Meeting Guidelines are printed in the front cover of the Town Meeting Warrant.

Selectman Chairman, Charles Coppola, made the following announcements; the Rainbow Girls' are selling coffee and baked goods in the front lobby; St. William's Sodality will conduct a Fashion Show at the Knights of Columbus, May 8, at 7:00 PM; May 19 is Environmental Day; May 19, 9:00 AM to 2:00 PM, the Garden Club, Plant Sale, Town Common; May 22, 4:00 PM to 8:00 PM, at Burger King, the Tewksbury Memorial High School Renaissance Program, Fund Raiser; and May 28, the Memorial Day Cemetery Ceremonies at 1:00 PM at the East Street Cemetery and the Parade at 2:00 PM.

On Monday, May 7, 2001, there were 604 registered voters and 37 visitors in attendance.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted.

8:10 PM 5/7/01

The Finance Committee motioned to Adjourn the May 7, 2001, Annual Town Meeting to Wednesday, May 9, 2001, at 8:00 PM and this motion was Adopted.

10:53 PM 5/7/01

On Wednesday, May 9, 2001, the Moderator Reconvened the Annual Town Meeting at 8:00 PM

And Finance Committee Chairman, Ray Shaw, motioned to Recess the 2001 Annual Town Meeting to return and complete the May 9, 2001, Special Town Meeting and this motion was Adopted.

8:00 PM 5/9/01

The 2001 Annual Town Meeting Reconvened at 8:45 PM.

There were 387 Registered Voters and 20 Visitors in attendance.

SECTION 1

ARTICLE 1

To choose all necessary Town Officers, by ballot, Two (2) members of the Board of Selectmen for three years; One (1) member of the Board of Health for three years; One (1) member of the Housing Authority for five years; One (1) member of the Planning Board for five years; Two (2) members of the School Committee for three years; One (1) member of the Regional Voke School Committee for three years; Two (2) Library Trustees for three years and One (1) Library Trustee for an unexpired two year term.

Accomplished at the April 7, 2001 Annual Town Election.

SECTION 2

Article 2	Accept the Annual Report.	
Article 3	Elected Official Salaries.	
Article 4	Consent Calendar.	
Article 5	Budget Articles	Lottery System for each Department
Article 6	Budget Related	Transfer for the purpose to Reduce the Tax Levy
Article 7	Budget Related	Raise and appropriate for the purpose of redrawing precinct districts
Article 8	Budget Related	Raise and appropriate for the purpose of obtaining professional architectural and engineering services for the Senior Center
Article 9	Budget Related	Raise and appropriate for capital improvements
Article 10	Budget Related	Raise and appropriate for remodeling, extraordinary repairs, equipping and furnishing the John Wynn Middle School
Article 11	Budget Related	Appropriate for remodeling, extraordinary repairs, and improve handicap accessibility at the Town Hall
Article 12	Budget Related	Raise and appropriate for constructing sewers on Greenmeadow Drive
Article 13	Budget Related	Appropriate for Chapter 90 roadwork
Article 14	Budget Related	Transfer funds for Livingston Street Park Tennis/Basketball Areas
Article 15	Budget Related	Appropriate for heating, door and building repairs to the Dept. of Public Works
Article 16	Budget Related	Transfer funds for Roads Improvements
Article 17	Personnel By-Law	Amend Section III (e) Salaries and Wages
Article 18	Personnel By-Law	Amend Section III (e) Salaries and Wages
Article 19	Personnel By-Law	Amend Section III (e) Salaries and Wages

ARTICLE 2

To hear and act upon reports of the various town officers; or take any action relative thereto.

Town Manager

Executive Summary: The purpose of the article is to accept the reports of various town officers which were printed in the 2000 Town Report.

The Finance Committee motioned to Accept the 2000 Annual Town Report and this motion was Adopted. 8:10 PM 5/7/01

ARTICLE 3

To see if the Town will vote to fix the salaries of several elected officials for the fiscal year 2001.

	<u>FY01 Present</u>	<u>FY02 Requested</u>
BOARD OF HEALTH		
Chairman	450	450
Members (2)	350	350
MODERATOR		
	500	500
PLANNING BOARD		
Chairman	1,200	1,200
Members (4)	850	850
SCHOOL COMMITTEE		
Chairman	3,000	3,000
Members (4)	2,500	2,500
SELECTMEN		
Chairman	6,000	6,000
Members (4)	5,000	5,000

Executive Summary: The purpose of the article is to fix the salaries of certain elected Town officials.

Motion: The Finance Committee motioned to Adopt Article 3 as printed in the Warrant under the FY02 Requested column and this motion was Adopted.

Voted: Article 3 was Adopted per the Finance Committee's Recommendation.

8:11 PM 5/7/01

ARTICLE 4

Consent Calendar

The Moderator will call out the number of the Articles, one by one. If a voter objects to any particular Article being included in the Consent Calendar, he/she should say the word "HOLD" when the number is called. The Article is removed from the Consent Calendar and restored to its original numbered place in the warrant, to be acted upon, debated and voted in the usual manner. After calling of the individual items in the Consent Calendar, the Moderator shall ask that the voters pass all the remaining items as a unit.

(Consent Calendar)

Article 4-20	Sale of Tax Title Property	Authorization to Board of Selectmen.
Article 4-21	Lease/Purchase Agreements	Authorization of Town Manager.
Article 4-22	Cemetery Land Swap	Authorization to Board of Selectmen

None of the Consent Calendar Articles were marked for Debate.

Motion: The Finance Committee motioned to Adopt the Consent Calendar.

Voted: Article 4 was Adopted.

8:12 PM 5/7/01

ARTICLE 4-20

To see if the Town will vote to authorize the Board of Selectmen to sell, after first giving notice of the time and place in the Town and by posting such notice of sale in some convenient and public place in the Town and advertising for three successive weeks at least fourteen days before the sale property taken by the Town under the tax title procedure, provided that Board of Selectmen or whomever they authorize to hold such public auction shall reject any bid which they deem inadequate and provided that no property shall be sold for less than a minimum of 75% of fair market value. Fair market value, for the purpose of this article, is defined as the value calculated by the Board of Assessors. Fair market value is calculated by the Board of Assessors using supporting formulas and rates. Such formulas and rates, based upon standard real estate and/or assessment valuation procedures, shall be filed with the Town Clerk a minimum of fourteen days prior to the date of bidding or sale, whichever occurs first or take any related action.

Board of Selectmen
Town Manager

Executive Summary: This article is acted on annually and allows the Board of Selectmen to sell Town owned land taken for non-payment of taxes subject to a minimum fair market value.

Motion: The Finance Committee motioned to Adopt Article 4-20.

Voted: Article 4-20 was Adopted.

8:12 PM 5/7/01

ARTICLE 4-21

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements of up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations or take any related action.

Town Manager

Executive Summary: This article is acted on annually and allows the Town Manager to lease/purchase equipment for various Town departments subject to an annual appropriation.

Motion: The Finance Committee motioned to Adopt Article 4-21.

Voted: Article 4-20 was Adopted.

8:12 PM 5/7/01

ARTICLE 4-22

To see if the Town will vote to authorize the Board of Selectmen to grant and convey two parcels of land, parcels two (2) and four (4), to the Commonwealth of Massachusetts and to authorize the Board of Selectmen to accept two parcels of land, parcels one (1) and three (3), from the Commonwealth of Massachusetts all as shown on a plan dated February 14, 2001, by Robert P. Morris P. L. S. and to authorize said conveyance, with all of the foregoing for no monetary consideration and on terms and conditions deemed by the Board of Selectmen, and to authorize the Board of Selectmen to petition the General Court for special legislation to accomplish the foregoing.

PARCEL 1

Beginning at a point along land now or formerly belonging to Tewksbury Cemetery Corp. thence, S 72 24' 53" W, a distance of 800 feet to a point thence, N 17 35' 07" W, a distance of 600 feet to a point thence, N 72 24' 53" E, a distance of 800 feet to a point thence, S 17' 35' 07" E a distance of 600 feet to the point of beginning, a total of 11.02 acres. The parcel is shown as Lot 62-19-3 on "Plan of Land in Tewksbury, Mass", dated February 14, 2001, by Robert P. Morris, P. L. S.

PARCEL 3

Beginning at a point along land of Patten Green Condo Assoc. thence, N 89 25' 35" W, a distance of 526.84' to a point thence, N 6 19' 25" E, a distance of 131.00' to a point thence, N 37 53' 19" E, a distance of 458.73' to a point thence, N 21 53' 19" E, a distance of 277.73' to a point thence, S 74 39' 17" E, a distance of 98.60' to a point thence, S 11 34' 32" E, a distance of 400.00' to a point thence N 81 29' 20" E, a distance of 469.22' to a point thence, N51 33' 11" E, a distance of 654.09' to the point of beginning, a total of 7.70 acres. The parcel is shown as Lot 63-43-2 on "Plan of Land in Tewksbury, Mass" dated February 14, 2001, by Robert P. Morris, P. L. S.

In return for two parcels from the Commonwealth of Massachusetts to the Town of Tewksbury, which will be conveyed to the Town for cemetery purposes, the Town of Tewksbury conveys parcels 2 and 4 to the Commonwealth of Massachusetts.

PARCEL 2

Beginning at a point along land of the Tewksbury Cemetery Corp. thence, N 51 33' 11" E, a distance of 328.25' to a point thence, S 5 10' 08" E, a distance of 164.08' to a point thence, N 81 29' 20" E, a distance of 274.89' to the point of beginning, a total of 0.64 acres. The parcel is shown as Lot 62-19-2 on "Plan of Land in Tewksbury, Mass" dated February 14, 2001, by Robert P. Morris, P. L. S.

PARCEL 4

Beginning at a point along land of the Tewksbury Cemetery Corp. thence, N 5 10' 08" W, a distance of 232.09' to a point thence, N 74 43' 17" E, a distance of 493.18' to a point thence, S 51 33' 11" W, a distance of 580.75' to the point of beginning, a total of 1.29 acres. The parcel is shown as Lot 64-43-3 on "Plan of Land in Tewksbury, Mass," dated February 14, 2001, by Robert P. Morris, P. L. S.

Board of Selectmen

Executive Summary: The purpose of this article is to allow for the expansion of the cemetery located on East Street by swapping two parcels of Town land totaling 8.99 acres for two parcels of state land totaling 11.66 acres plus correcting the existing parcel boundaries to reflect the existing land use.

Motion: The Finance Committee motioned to Adopt Article 4-22.

Voted: Article 4-22 was Adopted.

8:12 PM 5/7/01

ARTICLE 5

Budget

To see what sums the Town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees and officers for the fiscal year which begins July 1, 2001 or take any related action.

	<u>FY 2001</u> <u>Adopted</u>	<u>FY 2002</u> <u>Dept Req</u>	<u>FY 2002</u> <u>Manager</u>	<u>FY 2002</u> <u>FINCOM</u>	<u>Town Meeting</u> <u>Voted</u>
1. Moderator					
Salaries	500	500	500	500	
Operating	100	100	100	100	
Total	600	600	600	600	600
2. Selectmen					
Salaries	30,120	28,120	28,120	28,120	
Operating	78,044	107,200	107,200	107,200	
Total	108,164	135,320	135,320	135,320	135,320
3. Town Manager					
Salaries	649,608	310,441	310,441	310,441	
Operating	4,990	4,990	4,990	4,990	
Total	654,598	315,431	315,431	315,431	315,431
4. Finance Committee					
Salaries	3,183	2,500	2,500	2,500	
Operating	1,560	1,560	1,560	1,560	
Total	4,743	4,060	4,060	4,060	4,060
5. Reserve Fund					
Operating	100,000	100,000	100,000	100,000	100,000

		<u>FY 2001 Adopted</u>	<u>FY 2002 Dept Req</u>	<u>FY 2002 Manager</u>	<u>FY 2002 FINCOM</u>	<u>Town Meeting Voted</u>
6.	Accounting					
	Salaries	149,191	150,685	153,564	153,564	
	Operating	7,890	10,323	9,023	9,023	
	Total	157,081	161,008	162,587	162,587	162,587
7.	Computer System					
	Salaries	105,555	111,946	117,278	117,278	
	New Employee	0	33,294	0	0	
	Operating	66,200	90,700	88,700	88,700	
	Outlay	67,000	112,000	67,000	67,000	
	Total	238,755	347,940	272,978	272,978	272,978
8.	Assessors					
	Salaries	250,070	295,140	313,830	313,830	
	Operating	26,400	28,100	27,100	27,100	
	Total	276,470	323,240	340,930	340,930	340,930
9.	Treasurer-Collector					
	Salaries	333,632	365,549	386,523	386,523	
	New Employee	11,809	0	0	0	
	Operating	214,700	201,380	201,380	201,380	
	Outlay	8,000	8,000	0	0	
	Total	568,141	574,929	587,903	587,903	587,903
10.	Town Counsel					
	Operating	95,000	100,000	100,000	100,000	100,000
11.	Pers. Relations Review Board					
	Salaries					
	(Escrow for Wage Increases)	0	720,000	163,140	460,262	
	Operating	200	200	200	200	
	Total	200	720,200	163,340	460,462	460,462
12.	Administrative Services					
	Salaries	91,326	99,598	99,598	99,598	
	New Employee	0	30,274	0	0	
	Operating	7,800	9,125	8,125	8,125	
	Outlay	1,200	1,700	1,200	1,200	
	Total	100,326	140,697	108,923	108,923	108,923
13.	Town Clerk					
	Salaries	179,340	183,501	188,031	188,031	192,640
	Operating	13,900	14,720	14,720	14,720	
	Total	193,240	198,221	202,751	202,751	207,360
14.	Election					
	Salaries	28,184	13,841	13,841	13,841	
	Operating	6,700	4,300	4,300	4,300	
	Total	34,884	18,141	18,141	18,141	18,141
15.	Board of Registrars					
	Salaries	2,650	2,850	2,850	2,850	
	Operating	2,430	2,460	2,460	2,460	
	Total	5,080	5,310	5,310	5,310	5,310

		<u>FY 2001 Adopted</u>	<u>FY 2002 Dept Req</u>	<u>FY 2002 Manager</u>	<u>FY 2002 FINCOM</u>	<u>Town Meeting Voted</u>
16.	Conservation Commission					
	Salaries	3,276	3,276	3,276	3,276	
	Operating	2,400	0	0	0	
	Total	5,676	3,276	3,276	3,276	3,276
17.	Planning Board					
	Salaries	147,878	158,796	158,796	158,796	
	Operating	9,500	13,500	10,700	10,700	
	Outlay	0	3,000	0	0	
	Total	157,378	175,296	169,496	169,496	169,496
18.	Board of Appeals					
	Salaries	4,120	4,000	4,000	4,000	
	New Employee	0	54,198	0	0	
	Operating	1,800	2,600	2,600	2,600	
	Total	5,920	60,798	6,600	6,600	6,600
19.	Cable Television					
	Salaries	2,500	2,500	2,500	2,500	
	Operating	10,460	10,460	10,460	10,460	
	Total	12,960	12,960	12,960	12,960	12,960
20.	Town Hall					
	Salaries	20,951	21,415	22,228	22,228	
	Operating	56,929	56,929	56,929	56,929	
	Total	77,880	78,344	79,157	79,157	79,157
21.	Aux. Buildings					
	Operating	38,512	38,512	38,512	38,512	38,512
22.	Police					
	Salaries	4,443,923	4,629,579	4,539,772	4,539,772	
	New Employee	0	27,000	0	0	
	Operating	263,391	343,267	284,267	284,267	
	Outlay	211,903	295,567	61,928	177,525	
	Total	4,919,217	5,295,413	4,885,967	5,001,564	5,001,564
23.	Auxiliary Police					
	Operating	1,820	1,826	1,826	1,826	1,826
24.	Fire					
	Salaries	3,233,330	3,522,289	3,434,454	3,396,504	
	New Employees	0	310,238	0	0	
	Operating	197,240	217,690	213,670	213,670	
	Outlay	155,028	593,111	171,111	136,611	
	Total	3,585,598	4,643,328	3,819,235	3,746,785	3,746,785
25.	Building					
	Salaries	309,853	317,537	326,182	326,182	
	Operating	10,940	11,820	11,320	11,320	
	Total	320,793	329,357	337,502	337,502	337,502
26.	Emergency Management					
	Salaries	4,140	4,258	4,258	4,258	
	Operating	14,538	15,585	0	0	
	Outlay	0	5,000	15,485	15,485	
	Total	18,678	24,843	19,743	19,743	19,743

	<u>FY 2001 Adopted</u>	<u>FY 2002 Dept Req</u>	<u>FY 2002 Manager</u>	<u>FY 2002 FINCOM</u>	<u>Town Meeting Voted</u>
27. Dog Officer					
Salaries	46,832	47,768	50,349	50,349	
Operating	4,000	6,000	4,900	4,900	
Total	50,832	53,768	55,249	55,249	55,249
28. Parking Clerk					
Salaries	0	2,000	2,000	2,000	
Operating	1,565	2,900	2,900	2,900	
Total	1,565	4,900	4,900	4,900	4,900
29. School					
Salaries	19,670,797	21,230,689	20,770,797	20,987,646	
Operating	6,362,613	7,323,121	6,337,872	6,337,872	
Outlay	8,000	95,225	95,225	95,225	
Total	26,041,410	28,649,035	27,203,894	27,420,743	27,420,743
30. Special School Projects					
Salaries	4,000	4,000	4,000	4,000	
Operating	200	200	200	200	
Total	4,200	4,200	4,200	4,200	4,200
31. Public Works					
Salaries	2,075,060	2,210,783	2,301,923	2,270,485	
New Employees	30,950	108,307	0	0	
Operating	1,542,758	1,868,400	1,602,900	1,602,900	
Outlay	142,488	524,152	143,802	143,802	
Total	3,791,256	4,711,642	4,048,625	4,017,187	4,017,187
32. Snow & Ice	200,005	200,006	200,006	200,006	200,006
33. Street Lighting					
Operating	138,529	146,328	146,328	146,328	146,328
34. Solid Waste					
Operating	2,345,905	2,793,618	2,593,618	2,593,618	2,593,618
35. Cemeteries					
Operating	1,600	3,000	3,000	3,000	3,000
36. Health					
Salaries	187,854	204,102	198,090	198,090	
New Employees	0	15,121	0	0	
Operating	33,700	40,250	36,550	36,550	
Outlay	0	1,100	0	0	
Total	221,554	260,573	234,640	234,640	234,640
37. Council on Elderly					
Salaries	129,468	136,831	130,572	130,692	
New Employees	0	43,393	0	0	1,294
Operating	54,793	72,933	61,133	61,133	
Outlay	751	11,200	1,200	1,200	
Total	185,012	264,357	193,025	193,025	194,319

	<u>FY 2001 Adopted</u>	<u>FY 2002 Dept Req</u>	<u>FY 2002 Manager</u>	<u>FY 2002 FINCOM</u>	<u>Town Meeting Voted</u>
38. Veterans Services					
Salaries	55,468	59,355	59,355	59,355	
Operating	80,000	80,000	80,000	80,000	
Total	135,468	139,355	139,355	139,355	139,355
39. Exceptional Children					
Salaries	21,961	25,933	25,933	25,933	
Operating	13,815	18,000	14,800	14,800	
Total	35,776	43,933	40,733	40,733	40,733
40. Patriotic Activities Committee					
Operating	36,000	41,000	37,500	37,500	37,500
41. Homecoming Committee					
Operating	15,300	15,300	15,300	15,300	15,300
42. Library					
Salaries	627,828	719,032	729,207	729,207	
New Employee	23,000	25,048	0	0	
Operating	268,250	332,000	297,500	297,500	
Outlay	0	18,000	0	0	
Total	919,078	1,094,080	1,026,707	1,026,707	1,026,707
43. Library Building Committee					
Salaries	250	250	250	250	
Operating	50	50	50	50	
Total	300	300	300	300	300
44. Recreation					
Salaries	115,487	131,952	131,952	143,114	
New Employee	0	11,162	0	0	
Operating	56,400	69,400	61,000	61,000	
Outlay	0	0	0	0	
Total	171,887	212,514	192,952	204,114	204,114
45. Unclassified					
Maturing Debt	3,359,000	3,515,240	3,591,240	3,591,240	
Interest-Maturing Debt	2,120,300	2,010,670	1,982,903	1,982,903	
Interest Temporary Loans	190,000	550,000	364,000	364,000	
Regional Vocational School	2,975,544	3,165,864	3,165,864	3,111,114	
Occupational Injury Reserve	40,000	40,000	40,000	40,000	
Unemployment Compensation	16,130	16,130	16,130	16,130	
Group Insurance	5,118,688	6,174,230	6,174,230	5,974,230	
Medicare Tax	275,000	316,000	316,000	316,000	
Fire/Liability Insurance	290,338	338,575	338,575	338,575	
Retirement	1,688,321	1,764,097	1,764,097	1,764,097	
Teacher ERI	43,322	42,322	42,322	0	
Total	16,116,643	17,933,128	17,795,361	17,498,289	17,498,289
ATM Total Budget	62,094,034	70,380,087	65,828,241	66,068,011	66,073,914

-FY01 includes \$350,947 escrow account for future employee wage increases

Executive Summary: The purpose of the Article is to fund various department budgets for FY02.

Motion: The Finance Committee motioned to Adopt Article 5, and Raise & Appropriate, with the bottom line appropriations, and correct the salary amount under item #13, Town Clerk Salary from \$192,640.00 to \$207,360.00 and Adopt Article 5 per the Finance Committee's Recommendations for Department FY02 Budgets, with the amount of \$66,072,620.00.

Voted: All Departments NOT marked for Debate were Adopted per the Finance Committee's Recommendation.

8:21 PM 5/7/01

The Moderator informed the Assembly that he would read the Department Budgets listed under Article 5 and if any voter wishing to Debate any budget to call out Debate and he would set that budget aside.

Debated Budgets:

#37 Council On Aging:

Motion: The Finance Committee motioned to Adopt and Raise & Appropriate the amount of \$193,025.00.

Motion: Council On Aging Director, Linda Brabant, motioned to Amend Article 5, #37 Council On Aging – under new employees to read \$1,294 and delete \$0.

Voted: Mrs. Brabant's motion was Adopted.

8:26 PM 5/7/01

The Council On Aging Budget of \$194,319.00 was Adopted.

8:26 PM 5/7/01

A motion was made to Move the Question and this Motion was Adopted. 381 YES 84 NO

9:04 PM 5/7/01

#29 School

Motion: The Finance Committee motioned to Adopt the total amount of \$27,420,743.00.

Ray Shaw, as a private citizen, motioned to increase the School Department appropriation by \$500,000.00 contingent upon a Proposition 2 ½ Referendum Question.
Mr. Shaw Withdrew his motion.

Scott Consaul, School Committee Chairman, motioned to Amend the school budget total amount to \$27,648,484.00.

The Moderator Moved the Question and this motion was Adopted. 381 YES 84 NO

9:04 PM 5/7/01

Voted: The Finance Committee's motion to Adopt the total amount of \$27,420,743.00 was Adopted.

9:05 PM 5/7/01

The Moderator Reconsidered Article 5 to correct the Finance Committee's Total Budget amount to \$66,073,914.00 to include the Council On Aging, new employee amount of \$1,294.

Voted: The corrected new Total Budget amount of \$66,073,914.00 was Adopted.

9:22 PM 5/7/01

**APPROPRIATION CERTIFICATE – 2001 ANNUAL TOWN MEETING
MAY 7 & 9, 2001**

ARTICLE	<u>RAISE & APPROPRIATE</u>	<u>TRANSFER FROM</u>	<u>BORROW</u>
5. BUDGET	\$ 66,073,914.00		
6. Reduce Current Tax Levy		\$ 2,135,170.00 E & D Account	
7. Redraw Precinct Districts & Equip Added Voting Precinct	\$ 33,000.00		
8. Professional Architectural & Civil Engineering Services Senior Center			\$ 150,000.00
9. Additional Costs for Remodeling Wynn Middle School Contingent On Debt Exemption Vote			\$ 1,900,000.00
12. Costs of Constructing Sewers in the Greenmeadow Drive Area			\$ 360,000.00
14. Transfer to Article 9, May, 2000 ATM Livingston St. Park Tennis & Basketball Areas		\$ 45,000.00 From the Unused Proceeds, Art.10, 9/27/93 STM Duck Island Sewage Facility	
15. Heating, Door & Building Repairs DPW Buildings		\$ 55,000.00 Of the Unexpended Balance Art. 9, May 1999 ATM Public Buildings Roof Repair	
16. "Roads Improvement Account"		\$ 443,303.00 NESWC "Waste to Energy" Grant	

RAISE & APPROPRIATE	\$ 66,106,914.00		
TRANSFER FROM E&D		\$ 2,135,170.00	
TRANSFERS		\$ 543,303.00	
TOTAL TRANSFERS		\$ 2,678,473.00	
BORROW			\$ 2,410,000.00

**APPROPRIATION CERTIFICATE – FISCAL 2002
RECAPITULATION**

TAX LEVY (Total Raise & Appropriate)	\$ 66,106,914.00
REDUCE TAX LEVY (Art. 6 Transfer From E&D)	\$ 2,135,170.00
NET TAX LEVY	\$ 63,971,744.00

From Unused Proceeds Article 10, 9/27/93 STM	\$ 45,000.00	
From Unexpended balance Article 9 May 1999 ATM	\$	\$ 55,000.00
From NESWC "Waste to Energy" Grant	\$	\$ 443,303.00
From E&D to reduce Tax Levy	\$	\$ 2,135,170.00
TOTAL APPROPRIATION	\$	\$ 66,650,217.00

ARTICLE 6

To see if the Town will vote to transfer from the E&D account the total sum of \$2,135,170 to be used by the Assessors to reduce the current tax levy or take any related action.

Town Manager

Executive Summary: This article allows the Town to utilize funds that were considered available as of June 30, 2000 to balance the FY02 budget.

Motion: The Finance Committee motioned to Adopt and Transfer the sum of \$2,135,170.00 for the purpose of Article 6.

Voted: Article 6 was Adopted.

9:06 PM 5/7/01

ARTICLE 7

To see if the Town will vote to raise and appropriate \$33,000.00 to redraw precinct districts to be effective by December 31, 2001, and equip the added voting precinct, as required by Massachusetts General Laws and the Constitution of Massachusetts, with a voting machine, ballot box, voting booths, handicap voting booths, telephone, tables, chairs, U. S. Flag, and signs; to notify registered voters by mail; to print new precinct map(s) description and all other costs incidental and related thereto; and to upgrade and improve the current seven (7) voting machines, or to take any other action relative thereto.

Elizabeth A. Carey
Town Clerk

Executive Summary: The law requires that precincts containing more than 4000 residents shall be redrawn every ten years, and relies on the population figures following a federal census. Precincts must be drawn so as to contain roughly an equal number of residents. This is different from the number of registered voters. There are currently seven precincts and the projected federal census population figures require the Town to add a new precinct. The current voting machines were first used at the 1994 Annual Town Election. The voting machines have been used for 23 elections at a cost of approximately \$300.00 per machine per election. The current cost to upgrade and improve each of the seven (7) voting machines, for a projected 10 year life expectancy, is approximately \$2100 per machine for a total of \$14,700.

Motion: The Finance Committee motioned to Adopt and Raise & Appropriate \$33,000.00 for the purpose of Article 7.

Voted: Article 7 was Adopted.

9:07 PM 5/7/01

ARTICLE 8

To see if the Town will vote to raise and appropriate the total sum of \$150,000.00 to be expended by the Town Manager and a Building Committee to obtain professional architectural and civil engineering services to design plans to upgrade and expand the existing Senior Center located at 175 Chandler Street, and to determine whether this appropriation shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

Council on Aging

Executive Summary: The purpose of the article is to obtain funding to develop design plans for the proposed expansion of the current Senior Center.

Motion: The Finance Committee motioned to Amend and Borrow the sum of \$150,000.00 for the purpose of Article 8.

Treasurer Warren Carey motioned to Improve Article 8.

Joel Deputat, member of the Council On Aging and Frances Senneville, a member of the Senior Center, spoke in favor of the Adoption of Article 8.

A motion was made to Move the Question and this motion was Adopted.

9:19 PM 5/7/01

The Finance Committee's Amendment was included into Treasurer Carey's Motion.

Voted: Treasurer Carey's Motion was Adopted.
Article 8 was Adopted. 123 YES -0- NO (Unanimous 2/3's Vote)

9:20 PM 5/7/01

MOTION:

That the Town hereby appropriates the sum of \$150,000 to be expended by the Town Manager and a Building Committee, such committee will consist of One Selectmen, the Town Manager, the Council On Aging Director, One Finance Committee Member, One Council On Aging Member, Friends of the Elderly Representative, and Three "At Large" Town residents to be appointed by the above six members, to obtain professional architectural and civil engineering services to design plans to upgrade and expand the existing Senior Center located at 175 Chandler Street, including the payment of all other costs incidental and related thereto, and to meet this appropriation, the Town Treasurer, with the approval of the Selectmen is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7 (21) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

ARTICLE 9

To see if the Town will appropriate the sum of \$5,820,000, or some other amount, to pay costs of the following capital improvements:

- (A) \$1,070,000 to be expended by the School Department for the purchase of computer hardware and software, including related peripheral equipment and furnishings. and all other costs associated with the same and also for the development of a local area network encompassing the North Street, Trahan, Dewing, Ella Flemings and Heath Brook Schools;
- (B) \$1,900,000 to be expended by the Town Manager and the Wynn School Building Committee for costs of adding to, remodeling or making extraordinary repairs to, equipping and furnishing the John W. Wynn Middle School, which funds shall be in addition to all other funds previously appropriated by the Town for this purpose; and
- (C) \$2,850,000 to be expended by the Town Manager and Town Hall Building Committee for costs of remodeling, reconstructing and making extraordinary repairs to the Town Hall, including costs of equipping and furnishing the Town Hall, which funds shall be in addition to all other funds previously appropriated by the Town for this purpose, including, in each case, the payment of all other costs incidental and related thereto, and to determine whether this appropriation shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto. All of these projects would be contingent upon passage of a debt exemption vote.

Town Manager

Executive Summary: The purpose of this article is the following: (A) To finance the purchase of a computer network and related equipment for the five elementary schools; (B) To finance the additional costs associated with the renovations, construction and furnishing the John W. Wynn Middle School; (C) To finance the costs of renovating the Town Hall to meet existing building, fire and handicapped accessibility codes and to provide meeting space for various Town Boards and Commissions and provide office space for offices currently housed in Town Hall and the Public Works building on Whipple Road but excluding Public Works Department staff. All of these projects would be funded by a debt exemption vote.

Motion: The Finance Committee motioned to Amend Article 9.

Treasurer Carey motioned to Improve Article 9. The Finance Committee concurred with the Treasurer's motion.

The Town Hall Building Committee motioned to Withdraw (C) and this motion was Adopted. 9:26 PM 5/7/01

The School Committee motioned to Withdraw (A) and this motion was Adopted. 9:26 PM 5/7/01

The Moderator Moved the Question and this motion was Adopted.

9:29 PM 5/7/01

Voted: Treasurer Carey's motion was Adopted.

Article 9 was Adopted. 100 1 NO (2/3's vote required = 67)

9:30 PM 5/7/01

MOTION:

That the Town hereby appropriates the sum of \$1,900,000 to be expended by the Town Manager and the Wynn School Building Committee for costs of adding to, remodeling or making extraordinary repairs to, equipping and furnishing the John

W. Wynn Middle School, which funds shall be in addition to all other funds previously appropriated by the Town for this purpose, including the payment of all other costs incidental and related thereto, and to meet this appropriation, the Town Treasurer, with the approval of the Selectmen is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7 and 8 of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however that any expenditure voted under this article shall be contingent upon approval of a Proposition 2 ½ debt exclusion question at a regular or special town election.

ARTICLE 10

To see if the Town will appropriate the sum of \$1,900,000 for costs of adding to, remodeling or making extraordinary repairs to, equipping and furnishing the John W. Wynn Middle School, which funds shall be in addition to all other funds previously appropriated by the Town for this purpose, and to determine whether this appropriation shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to finance the additional costs associated with the renovations, construction and furnishing the John W. Wynn Middle School.

Motion: Town Manager, David Cressman, motioned to Withdraw Article 10.

Voted: Article 10 was Withdrawn.

9:30 PM 5/7/01

ARTICLE 11

To see if the town will appropriate the sum of \$600,000 for the costs to eliminate architectural barriers and improve handicapped accessibility at Town Hall including necessary remodeling, reconstructing and making extraordinary repairs to the Town Hall, which funds shall be in addition to all other funds previously appropriated by the Town for this purpose, and to determine whether this appropriation shall be raised by taxation, transfer from available funds, borrowing or otherwise, or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to finance the costs of eliminating architectural barriers and improve handicapped accessibility at the Town Hall as at least two of three floors are currently inaccessible to a handicapped person.

Motion: The Finance Committee motioned to Indefinitely Postpone Article 11.
Ms. Judy Fittery motioned to Adopt and Borrow \$600,000.

Voted: Article 11 was Indefinitely Postponed.

9:34 PM 5/7/01

ARTICLE 12

To see if the Town will vote to raise and appropriate, or borrow, \$360,000 for paying the costs of constructing sewers in the Greenmeadow Drive area of Town, including the payment of all costs incidental and related thereto, and in addition thereto, to see if the Town will authorize the assessments of betterments or sewer connection fees to defray all or a portion of the costs of such improvements, or to take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to authorize the borrowing funds so that a sewer line can be constructed on Greenmeadow Drive to construct a sewer line to serve the thirty homes on the street. The property owners have agreed to pay a significant share of the sewer construction from the assessment of betterments over a term of up to 15 years so that a resident paying the betterment over 15 years would pay \$1000.00 per year.

Motion: The Finance Committee deferred to Treasurer, Warren Carey.
Treasurer Carey motioned to Adopt Article 12 and submit Article 12 as re-written and as suggested by Bond Counsel.

Voted: The Article, as re-written, was Adopted. 9:38 PM 5/7/01
Article 12 was Adopted, as re-written. 73 YES 1 NO (2/3's vote required: 50) 9:39 PM 5/7/01

Motion: That the sum of \$360,000.00 is hereby appropriated, to be expended by the Public Works Supt., for the purpose of paying the costs of constructing sewers in the Green Meadow Drive area of Town, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow the sum, at one time, or from time to time, under the pursuant to Chapter 44, Section 7(1), of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that the Selectmen and/or the Town Manager, as appropriate, shall assess betterments or sewer connection fees, as appropriate, in order to defray all or a portion of the costs of such improvements.

ARTICLE 13

To see if the Town will vote: (1) to appropriate a sum of money to survey, design and undertake repairs to roads and bridges under the provisions of Chapter 90 of the Massachusetts General Laws, and to obtain any material and/or services incidental thereto; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by the purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project(s), to authorize the Board of Selectmen to apply for, accept and expend any federal, state and/or private grants without further appropriation thereof; and (4) to determine whether said appropriation shall be raised by transfer from available funds or by borrowing; or take any action relative thereto.

Town Manager

Executive Summary: Each year the state indicates the amount it will allot to cities and town for roadwork under Chapter 90. This article authorizes the town to spend these funds.

Motion: The Finance Committee motioned to Adopt Article 13.

Voted: Article 13 was Adopted. 9:39 PM 5/7/01

ARTICLE 14

To see if the Town will vote to transfer \$45,000 from the unused proceeds of the borrowing authorized under Article 10, Duck Island Sewage Facility, of the September 27, 1993 Special Town Meeting to Article 9, Livingston Street Park Tennis and Basketball Areas, of the May, 2000 Annual Town Meeting, or take any related action.

Town Manager

Executive Summary: Article 10 of the September 27, 1993 Special Town Meeting authorized the Town to raise and appropriate and/or borrow the sum of \$1,100,000 to fund an agreement between the Town of Tewksbury and the City of Lowell relative to the construction of the Duck Island Sewage Treatment and Disposal Facility. The Town raised \$225,000 through taxes and borrowed \$875,000 (to be repaid over 5 years) to fund the agreement, which included an estimated interest cost. When the funds were paid to the City of Lowell in June, 1994 the actual amount paid was \$84,856 less than the amount borrowed. These funds have remained in the above account since then. Massachusetts General Law Chapter 44 Section 20 allows a Town, with a vote of Town Meeting, to transfer funds remaining after the completion of a project to another project for which funds may be borrowed for an equal or longer period of time than that for which the original loan, including temporary debt, was issued. \$45,000 is needed to complete the redesign and reconstruction of the Livingston Street Park tennis and basketball areas. This ten year \$100,000 borrowing was originally authorized under Article 9 of the May, 2000 Annual Town Meeting. Bids for the work were higher than anticipated and this transfer will allow the design and reconstruction (including outdoor lighting) to be completed as specified

Motion: The Finance Committee motioned to Amend and Adopt Article 14.

Voted: The Finance Committee's Amendment was Adopted.
Article 14 was Adopted, as Amended.

9:40 PM 5/7/01
9:40 PM 5/7/01

Amendment: Add after \$45,000 the words "to be expended by the Superintendent of Public Works".

ARTICLE 15

To see if the Town will vote to appropriate \$55,000 of the unexpended balance of \$234,000 bonds issued for roof repair to public buildings under Article 9 of the May, 1999 Annual Town Meeting, for the purposes of making heating, door and building repairs to Department of Public Works Buildings, including costs incidental thereto, or take any related action.

Town Manager

Executive Summary: Article 9 of the May, 2000 Annual Town Meeting authorized the Town to borrow \$234,000 (to be repaid over 20 years) to repair the roofs on various town buildings and replace windows in Town Hall. Due to ongoing design work relating to town hall renovations window replacement will not be done at the present time. That plus favorable bids on the roof work has left a balance of approximately \$100,000 in this account. Massachusetts General Law Chapter 44 Section 20 allows a Town, with a vote of Town Meeting, to transfer funds remaining after the completion of a project to another project for which funds may be borrowed for an equal or longer period of time than that for which the original loan, including temporary debt, was issued. \$55,000 will be used to replace/repair the heating system and replace garage doors at the DPW building, and add heating and lighting to the new park maintenance building.

Motion: The Finance Committee motioned to Amend and Adopt Article 15.

Voted: The Finance Committee's Amendment was Adopted.
Article 15 was Adopted, as Amended.

9:40 PM 5/7/01
9:40 PM 5/7/01

Amendment: Add after \$55,000 the words "to be expended by the Public Works Superintendent".

ARTICLE 16

To see if the Town will vote to transfer \$443,303 from the North East Solid Waste Committee (NESWC) "Waste to Energy" Grant to the "Roads Improvement Account" and said funds shall be expended by the Public Works Superintendent for the reconstruction and repaving various town streets, or take any action relative thereto.

Town Manager

Executive Summary: In March, 2001 the Town received the first of three installments from the Waste to Energy grant in the amount of \$443,303. Each of the NESWC communities was required to pay for the retrofit of the waste-to-energy facility as part of an agreement between NESWC and MRI (the operator of the facility). In anticipation of receiving the grant funds the communities paid their portion of the retrofit costs in May, 1999. The above amount represents a partial reimbursement of funds paid by the Town to cover the cost of retrofitting the waste-to-energy facility. These funds are not restricted for any specific purpose. The transfer would allow these funds to be used to begin road improvements in the Town of Tewksbury.

Motion: The Finance Committee motioned to Adopt Article 16 and Transfer the sum of \$443,303, for the purpose of the Article.

Voted: Article 16 was Adopted.

9:41 PM 5/7/01

ARTICLE 17

To see if the Town will vote to amend the Personnel By Laws, Section III (e) Salaries and by deleting the existing wage schedule for the Director of Planning and Conservation effective July 1, 2001, and adding the following new position and wage schedule effective July 1, 2001:

Part A

	<u>Minimum</u>	<u>Maximum</u>
Director of Community Development	66,552	86,517

And to eliminate the existing wage schedules for Auditor and Treasurer/Collector effective January 2, 2002 and adding the following new positions and wage schedules effective January 2, 2002, and adding the following new positions and wage schedules effective January 2, 2002

Part B

	<u>Minimum</u>	<u>Maximum</u>
Finance Director	66,552	86,517

Part C

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Accountant	39,690	42,070	44,595	47,271	50,105	53,112
Treasurer	39,690	42,070	44,595	47,271	50,105	53,112
Collector	39,690	42,070	44,595	47,271	50,105	53,112

Or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article would be to implement the recently completed Management Study. The first part of the article deletes the Planning and Conservation Director position and replaces it with the Director of Community Development position who would assume management responsibility for the Planning and Conservation, Building and Health Departments. The second part of the article eliminates the wage schedules for the Auditor and Treasurer/Collector positions and replaces them with a Finance Director who would assume management responsibility for the Accounting, Computer Services, Assessors and Treasurer/Collector Departments and adds Accountant, Treasurer, and Collector positions.

The Personnel Relations Review Board requested that the Assembly act on Article 18 before Article 17 and seeing there was no objection the Moderator allowed this request.

Motion: The Finance Committee motioned to Amend and Adopt Article 17, as Amended.
Town Manager, David Cressman motioned to Amend Article 17.
Planning Board Chairman, David Plunkett, motioned to Amend Article 17.
Board of Heath Chairman, Stephanie Wilke, motioned to Indefinitely Postpone Article 17.

The Moderator motioned to Move the Question and this motion was Adopted. 10:32 PM 5/7/01

Voted: The Finance Committee's Amendment Failed. 35 YES 89 NO 10:38 PM 5/7/01
The Town Manager's Amendment was Adopted. 10:39 PM 5/7/01
The Planning Board's Amendment Failed. 10:41 PM 5/7/01
Ms. Wilke's motion for Indefinite Postponement Failed. 10:42 PM 5/7/01
Article 17 was Adopted, as Amended, by the Town Manager. 10:42 PM 5/7/01

Amendment: Amend Part A as follows:

	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Director of Community Development	68,800	72,240	75,852
Amend Part B as follows:			
Finance Director	68,800	72,240	75,852

ARTICLE 18

To see if the Town will vote to amend the Personnel By Laws, Section III (e) Salaries and Wages by deleting the existing wage schedules for the following positions and by inserting the following new wage schedule to reflect the action taken with Article 11 at the October 3, 2000, special town meeting and reclassification study:

	<u>Minimum</u>	<u>Maximum</u>
Grade 1 Council on Aging Director Recreation Director	42,436	55,167
Grade 1A Asst. to Town Manager	48,895	59,432
Grade 2 Chief Assessor Public Health Director Planning & Conservation Director Administrative Services Director Building Commissioner	50,923	65,776
Grade 3 Treasurer/Collector Library Director Auditor	56,016	72,820
Grade 4 Management Information Services Director	61,057	79,374
Grade 5 Supt. of Public Works Fire Chief Police Chief	66,552	86,517

And any employee's merit increase for a fiscal year may exceed the employee's maximum wage schedule for that fiscal year but his/her base wage for the following fiscal year shall be the maximum wage for his/her salary grade. In FY03, these wage schedules shall increase by three percent while an employee's actual salary may increase from zero percent to four percent. Or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to implement the wage increases adopted with Article 11 of the October 3, 2000, Special Town Meeting and the recommended wage schedules for those positions in the reclassification study.

Motion: The Finance Committee motioned for Indefinite Postponement of Article 18.
The Town Manager motioned to Adopt Article 18, as written

The Moderator motioned to Move the Question and this motion was Adopted. 10:05 PM 5/7/01

Voted: The motion for Indefinite Postponement Prevailed. 10:06 PM 5/7/01
Article 18 was Indefinitely Postponed.

ARTICLE 19

To see if the Town will vote to amend the Personnel By-Laws, Section III (e) Salaries and Wages as follows:

Delete:

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Children's Librarian	30,274	31,787	33,377	35,048	36,799	38,638
Reference Librarian	30,274	31,787	33,377	35,048	36,799	38,638
Young Adults/Reference Librarian	30,274	31,787	33,377	35,048	36,799	38,638
Technical Services Librarian	30,274	31,787	33,377	35,048	36,799	38,638

Add:

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Professional Librarian	33,294	35,292	37,412	39,655	42,035	44,557

Or take any other action relative thereto.

Board of Library Trustees

Executive Summary: These professional librarians' positions have similar job descriptions and comparable duties and responsibilities, requiring a Master's Degree in Library Science from a graduate school accredited by the American Library Association. All are paid according to the same salary scale. The proposed salary scale is comparable to that being offered for professional librarians' positions in that area. In the current job market, the salary upgrade is necessary to attract and to keep qualified librarians.

Motion: The Finance Committee motioned to Amend and Adopt Article 19.
Library Trustee Chairman, Kevin Comtois concurred.

Voted: The Finance Committee's Amendment was Adopted. 10:43 PM 5/7/01
Article 19 was Adopted, as Amended. 99 YES 15 NO (Required Secret Ballot) 10:53 PM 5/7/01

Amendment: Replace "Professional Librarian" wage scale as follows:

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
34,058	36,031	38,129	40,350	42,676	45,148

(Note: The revised wage scale is comparative to "Executive Secretary".)

ANY ARTICLES VOTED TO BE REMOVED FROM THE CONSENT CALENDAR SHALL BE RESTORED TO ITS ORIGINAL NUMBERED PLACE IN THE WARRANT.

ARTICLE 4-20	Adopted	8:12 PM 5/7/01
ARTICLE 4-21	Adopted	8:12 PM 5/7/01
ARTICLE 4-22	Adopted	8:12 PM 5/7/01

Finance Committee Chairman, Ray Shaw, motioned to Recess the 2001 Annual Town Meeting until Wednesday, May 9, at 8:00 PM.

The 2001 Annual Town Meeting Reconvened at 8:00 PM on Wednesday, May 9 and Recessed to complete the May 9, 2001, Special Town Meeting.

The 2001 Annual town Meeting Reconvened at 8:45 PM on May 9, 2001.

SECTION 3 (Lottery System)

Article 23	Zoning By-Law	Section 1.5.2 Board of Appeals Three member board ,change to five member board. Two associate members, change to one or more associate members.
Article 24	Zoning By-Law	Planning Board – Appendix C, Article 2 Organization, Section 1 – Officers Add associate member
Article 25	Zoning By-Law	Growth Management By-Law
Article 26	Town By-Law	Wetland Protection By-Law Section 18.04.30 Jurisdiction, Paragraph (6).
Article 27	Town By-Law	Delete section 3.04.090 Town Clerk Fee Schedule.
Article 28	General Article	Accept Mitchell G. Drive and Sciarappa Way as town streets.

ARTICLE 23

To see if the Town will vote to amend the Zoning By Laws Section 1.5.2 Board of Appeals -- by deleting the following "There shall be a Board of Appeals of three members appointed by the Board of Selectmen. The Selectmen may also appoint two associate members of the Board of Appeals" and by inserting in its place "There shall be a Board of Appeals of five members appointed by the Selectmen. The Selectmen may also appoint one or more associate members of the Board of Appeals." Or take any other action relative thereto.

Wilfred Lambert and Others

Executive Summary: The intent of this Article is to restore the current three member Board of Appeals to a five member Board. By doing so the Board of Appeals will become similar in nature to other Town Boards and help facilitate fair and equitable decisions.

Motion: The Finance Committee motioned to Adopt Article 23.
Wil Lambert concurred.
Jay Kelley motioned to Indefinitely Postpone Article 23.
The Board of Selectmen supported the Indefinite Postponement motion.

The Moderator motioned to Move the Question and this motion was Adopted. 11:14 PM 5/9/01

Voted: The motion for Indefinite Postponement Prevailed. 11:15 PM 5/9/01
Article 23 was Indefinitely Postponed.

ARTICLE 24

To see if the Town will vote to amend the Zoning By Laws Planning Board – Appendix C, Article 2 Organization, Section 1 – Officers by deleting the following "When the Planning Board acts as a special Permit Granting authority, the SPGA shall consist of the five (5) Planning Board members and officers of the Planning Board shall fill the same positions with the SPGA as they occupy as Planning Board members" and by inserting in its place "When the planning Board acts as a special Permit Granting authority, the SPGA shall consist of the five (5) Planning Board members and one (1) associate member appointed by the Planning Board and the officers of the Planning Board shall fill the same positions with the SPGA as they occupy as Planning Board members. In the event of an absence of a regular Planning Board member, the associate member shall take that member's seat." Or take any other action relative thereto.

Wilfred Lambert and Others

Executive Summary: The intent of this Article is to change the current five member Planning Board to a five member Board with an associate member appointed by the Planning Board, subject to legislative approval. By doing so more expeditious proceedings would result and continuances due to absences of Board members would decrease.

Motion: Wil Lambert motioned to Withdraw Article 24.

Voted: Article 24 was Withdrawn. 10:55 PM 5/9/01

ARTICLE 25

To see if the Town will vote to enact a Growth Management Bylaw to add to the Zoning Bylaws of the Town of Tewksbury.

I. INTENT AND PURPOSE

- A. To promote the health, safety, convenience, morals, and quality of life of the inhabitants of the Town of Tewksbury, in accordance with Chapter 40A of the General Laws of the Commonwealth of Massachusetts.
- B. To provide the town with time to plan for changes in the Planning Department personnel structure and the adoption of new Zoning Bylaws.

- C. To provide the town with time to plan and develop a **Comprehensive Master Plan**.
 - 1) To ensure that growth occurs in an orderly and planned manner at a rate that can be supported by town services, to be known as the Planned Annual Growth Rate.
 - 2) To allow the town time to study and plan for an adequate and acceptable water source.
 - 3) To allow the town time to study and plan for present and future sewerage disposal needs.
 - 4) To allow time for the town to study and plan for future growth in our school system.
 - 5) To plan for all types of Commercial and Industrial use development.
 - 6) To plan for all types of Residential Dwelling Units as defined in Section II G below; as well as commercial, heavy industrial, limited business, transitional and institutional units, such as Mobile Home, Truck Stop, Bed and Breakfast, Boarding House, and Assisted Living or Nursing Home units. This plan would relate the timing of such developments to the Town's ability to provide adequate public safety, schools, roads, municipal infrastructure and human services at the level of quality which citizens expect, AND within the town's ability to pay under the financial limitations of Proposition 2 ½.
 - 7) Adoption of this Bylaw simultaneously signifies approval to develop a Comprehensive Master Plan and directs the Board of Selectmen to begin implementing the means to this end by whatever methods they agree is most effective.

II. APPLICABILITY AND DEFINITIONS

- A. No building permits shall be issued for a Residential Dwelling Unit, Major Commercial Project, or Commercial Project, as described below, for 90 days after the adoption of this bylaw at Town Meeting, unless exempted by Section VI herein.
- B. After the 90-day period, through December 31, 2001, building permits will be issued in conformance to the Planned Annual Growth Rate, prorated.
- C. The provisions of this bylaw shall expire on December 31, 2002, however, by a vote of Town Meeting before said date, the provisions of this bylaw may be extended in order to continue and promote orderly growth. In the event such action is taken by Town Meeting prior to December 31, 2002, these provisions shall not be construed to have lapsed on such date.
- D. A 'Development' shall mean a single parcel or set of parcels of land held in common ownership, regardless of form, for which, at any time on or after the date of the adoption of this bylaw, one or more building permits will be sought.
- E. A 'Development Schedule' shall mean a schedule authorized by the Planning Board in accordance with Section IV below, which outlines the maximum building permit issuance per development.
- F. 'Developer' shall mean any individual who, either, as an individual, a beneficial owner of a real estate trust, a partner in a partnership, an officer or owner of a corporation, or a legal representative of any of the above, requests one or more building permits.
- G. 'Residential Dwelling Unit' shall mean any one unit that is considered a dwelling for the purposes of this bylaw, including, but not limited to; a single family home, a condominium, an apartment, a mobile home, a boarding house, an assisted living unit. This definition will include, but not be limited to, dwellings in zoning districts R40, R80, MFD, MFD/55, CDD, COM, and IH.
- H. 'Major Commercial Project' shall mean any nonresidential, hotel/motel/inn, or hospital Development proposed for construction which has any of the following attributes:
 - 1) Total area of all structures greater than or equal to 10,000 square feet
 - 2) Addition of a total of 5,000 or more square feet to any existing structure(s), or adding square footage that would cause the total area of existing structures to exceed 10,000 square feet
 - 3) 250 or more vehicle trips per day as calculated using the Institute of Traffic Engineers' Trip Generation Manual or, another method acceptable to the Planning Board.
- I. 'Commercial Project' shall mean any nonresidential, hotel/motel/inn, or hospital Development that is not classified as a Major Commercial Project.

III. PLANNED ANNUAL GROWTH RATE

- A. The Residential Growth Rate shall be based on a target growth rate of 50 Residential Dwelling Units per calendar year, which shall include lots protected under the provisions of the Massachusetts General Laws Chapter 40A Section 6.
- B. The Commercial and Industrial Growth Rate shall apply to Major Commercial Projects and Commercial Projects. The number of building permits issued shall be based on an allowance of 3 per calendar year. In the case of multi-building/multi-phased Developments, each building that meets the definition of a Major Commercial Project or Commercial Project shall count as one permit and the subsequent buildings will have to apply for the next available permits.
- C. Building permits issued, but subsequently abandoned under the provisions of the State Building Code, shall not be counted in computing the Planned Annual Growth Rate and shall be counted as available building permits.

IV. DEVELOPMENT SCHEDULING

- A. This Section shall apply to the types of Development which would result in the creation of new Residential Dwelling Units as described above in Section I C (6), unless exempted by Section VI below.
- B. In addition to the types of Development described above, in Section IV (A), the Planning Board is authorized, upon request from the Developer, to approve a Development Schedule for any unit, specifying the month and year in which such Development shall be eligible for a building permit.
- C. Residential Dwelling Units shall be considered as part of a single Development for the purposes of Development Scheduling if located, either on a single parcel, or, on a set of contiguous parcels of land held by the Developer in common ownership, regardless of form.
- D. Where consistent with the Residential Growth Rate, building permits for the construction of new units shall be authorized only in accordance with the following table during the time frame of the Planned Annual Growth Rate:

<u>Total Number of New Units in Development</u>	<u>Maximum Building Permits for New Units</u>
1-7	All
6	
12	
20	
46 and over	30 + 10% of total

- E. Notwithstanding that a Development Schedule has been approved, the Planning Board shall not be required to authorize the issuance of the stated maximum number of building permits if doing so would result in exceeding the Planned Annual Growth Rate.

V. PROCEDURES FOR DEVELOPMENT SCHEDULES

- A. No building permits shall be issued for new units until the Development Schedule has been approved and filed with the Planning Board.
- B. Upon transfer of any lot or unit in the types of Development subject to Development Scheduling, the deed shall reference said schedule and the new owner shall comply with such in accordance to this bylaw.
- C. In order to be equitable to all Developers, no more than 20% of the total available building permits under Section III above will be issued to any one Developer.

VI. EXEMPTIONS:

The following applications for a building permit are specifically exempt from the Planned Annual Growth Rate and Development Scheduling provisions of this Bylaw.

- A. An application for a building permit for the enlargement, including an in-law apartment as described 'in the zoning bylaw, restoration, or reconstruction of a Residential Dwelling Unit in existence as of the effective date of this by-law.
- B. An application for a building permit for the restoration reconstruction, or addition of less than 5,000 square feet to an existing commercial or industrial use Development, provided that after such restoration, reconstruction, or addition, the resultant Development does not have any of the attributes of a Major Commercial Project.
- C. Any municipal or church use that cannot be described as a Residential Dwelling Unit.
- D. Residential Dwelling Units for low and/or moderate income families or individuals, where all of the following conditions are met:
 - 1) Occupancy of the units is restricted to households qualifying under the Local Initiative Program as administered by the Executive Office of Communities and Development.
 - 2) The affordable units are subject to a properly executed and recorded deed restriction, running with the land, which shall limit each succeeding resale price to an increase of 10%, ten percent, plus any increase in the consumer price index, plus the cost of any improvements certified by the Building Inspector.▪
 - 3) One Residential Dwelling Unit per each affordable unit shall be exempt.
- E. Building permits for Residential Dwelling Units, Major Commercial Projects, and Commercial Projects applied for, but not received prior to the adoption of this bylaw at Town Meeting, shall be exempt from this bylaw. The number of permits issued for these applications will be counted toward the Planned Annual Growth Rate, thus reducing the number of available permits for the time periods described above in Sections II A and II B.

Issuance of these building permits shall be relative to the time and date of their application, where the applications with the earlier time and dates receive permits before later applications.

- F. Building permits for Residential Dwelling Units, Major Commercial Projects, and Commercial Projects applied for after Town Meeting, but before the Attorney General's approval of this bylaw, shall follow the Planned Annual Growth Rate and Development Scheduling of this bylaw. Due to the timeframe of the Attorney General's decision, it

is considered for the betterment of the Town of Tewksbury to hold true to the wishes of the voters of the Town of Tewksbury until such decision is given by the Attorney General.

Issuance of these building permits shall be relative to the time and date of their application, where the applications with the earlier time and dates receive permits before later applications.

VII. SEPARABILITY

The Provisions of this bylaw are hereby declared separable and, if any provision shall be held invalid or unconstitutional, it shall not be construed to affect the validity or constitutionality of any of the remaining provisions of this bylaw.

Susan Duffy and Others

Executive Summary: This Growth Management Bylaw will allow our Town of Tewksbury to "take a breath" from the rampant development that has placed great stress on our Town's ability to provide basic services. Our roads are clogged, our schools are overcrowded, we're forced to purchase water from other towns, we may never complete our sewer system, and we've not protected or conserved our open space and wetland areas. This bylaw will limit construction over the next two years, and will require our Town to develop a Comprehensive Master Plan that will address these issues, which we all face.

Motion: The Finance Committee motioned to Indefinitely Postpone Article 25.
The Planning Board and Board of Selectmen concurred.
Ms. Susan Duffy Motioned to amend and Adopt, as Amended.

A motion was made to Move the Question and this motion was Adopted.

10:44 PM 5/9/01

Voted: Ms. Duffy's Amendment was Adopted.

10:45 PM 5/9/01

The motion for Indefinite Postponement Failed. 132 YES 193 NO

10:50 PM 5/9/01

The motion to Adopt Article 25, as Amended Failed.

192 YES 134 NO (2/3's vote required: 218)

10:56 PM 5/9/01

Article 25 Failed.

ARTICLE 26

To see if the town will vote to amend the Wetland Protection Bylaw, Section 18.04.30 Jurisdiction, Paragraph (6) from: (6) Buffer strip is where an activity is proposed within the buffer zone, the Commission shall require that a minimum continuous 10 foot wide buffer strip of undisturbed, natural vegetation be maintained between the proposed activity and the resource area(s). To read as follows: (6) Buffer Strip Where an activity is proposed within the buffer zone, the Commission shall require the applicant to maintain a minimum continuous 25-foot wide buffer strip of undisturbed, natural vegetation between the proposed activity and the resource area(s). Where slopes exceed 25%, the Commission should expect the applicant to provide a buffer strip significantly greater than 25 feet. The Commission shall also require that the applicant site any proposed structure at least 50 feet from the resource area(s), providing for a further 25-foot "buffer strip" setback between the buffer strip and the structure. When partial encroachment into this 25-foot "buffer strip" setback is unavoidable, the applicant may mitigate this encroachment by increasing the size of the buffer strip area by an amount equal to or greater than the area of the encroachment, using the following guidelines: 1) The encroachment should not exceed 10% of the total area of the "buffer strip" setback for the lot; and 2) The encroachment should not exceed one quarter of the recommended width of the total setback from the resource area. It is the applicant's burden to demonstrate to the Commission's satisfaction that realistic future use of the site is not likely to result in intrusion into, or alteration of, the buffer strip. The Commission may require the applicant to submit a use plan and narrative as part of that demonstration. At the Commission's request, the applicant shall demonstrate to the Commission's satisfaction that work or activities proposed at the edge of the buffer strip are necessary and that reasonable alternatives, including reducing the scale and scope of the project or adjusting other setbacks, do not exist.

Keith Rauseo and Others

Executive Summary: This amendment to the Wetlands Protection Bylaw increases from 10 to 25 feet the minimum undisturbed distance that must exist between any construction activity and a wetland area. It also requires a minimum distance of 50 feet between any building and a wetland area. It also requires a minimum distance of 50 feet between any building and a wetland area, while allowing regulated encroachment into this 50-foot area when unavoidable. The amended bylaw will provide much better protection to our wetlands areas than the current bylaw. Moving parking, walkways, and buildings further away from wetlands will reduce the amount of trash, dust, salt, lawn waste, and drainage runoff that enters and contaminates those areas.

Motion: The Conservation Commission had no recommendation.
The Board of Selectmen motioned to Adopt Article 26, as Amended.
Mr. Keith Rauseo motioned to Amend Article 26.
Mr. Armando DeCarolis motioned for Indefinite Postpone.

The Moderator Moved the Question and this motion was Adopted.

9:22 PM 5/9/01

Voted: Mr. Rauseo's Amendment was Adopted.
The motion for Indefinite Postponement Failed.
Article 25 was Adopted, as Amended.

9:25 PM 5/9/01

9:26 PM 5/9/01

9:26 PM 5/9/01

ARTICLE 28

To see if the Town will vote to amend the town by-laws by deleting the entire section 3.04.090, Town Clerk fee schedule and as provided by Massachusetts General Law, Chapter 40, Section 22F, the fee schedule shall be posted in a conspicuous place in the Town Clerk's Office, or take any other action relative thereto.

Elizabeth A Carey
Town Clerk

Executive Summary: At the 2000 Annual Town Meeting, Article 4-26, the Town accepted the provisions of Massachusetts General Laws, Chapter 40, Section 22F, which allows certain municipal boards to fix reasonable fees for services and licenses, thereby superseding fees set by statute, and making the town by-laws, section 3.04.090 redundant and costly when printing the extra 5 pages of the updated section of the town by-laws.

Motion: The Finance Committee motioned to Adopt Article 28.
Article 28 was Adopted.

9:30 PM 5/9/01

ARTICLE 29

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY
BY ORDER OF THE BOARD OF SELECTMEN
ROADWAY LAYOUT

Certain parcels of land situated in Tewksbury, Middlesex County, Massachusetts and shown as "Mitchell G. Drive" and "Sciarappa Way" on a plan entitled

**LEGAL DESCRIPTION
MITCHELL G. DRIVE AND SCIARAPPA WAY
ROAD ACCEPTANCE DEED**

Two Roads situated in Tewksbury, Middlesex County, Massachusetts shown on a plan entitled Martel Estates, Street Acceptance Plan, Mitchell G. Drive and Scarappa Way, dated August 1, 2000 by Cuoco & Cormier Engineering Assoc., Inc.

Mitchell G. Drive, description is as follows:

Beginning at a stone bound at the intersection of Starr Ave. And Mitchell G. Drive at the northeast corner of lot no. 73. Westerly by the south sideline of Mitchell G. Drive along a curve to the left with a radius of 30 feet and a length of 61.64, thence; Westerly by the south sideline of Mitchell G. Drive S43° 37' 30"W, a distance of 166.67 feet, to a stone bound, thence; Westerly by the south sideline of Mitchell G. Drive along a curve to the right with a radius of 175 feet and a length of 123.12 feet, thence; Westerly by the south sideline of Mitchell G. Drive S83° 56' 10"W, a distance of 240.35 feet, to a stone bound, thence; Westerly by the south sideline of Mitchell G. Drive along a curve to the left with a radius of 125 feet and a length of 172.88 feet, thence; Southerly by the east sideline of Mitchell G. Drive S04° 41' 39"W, a distance of 248.95 feet, to a stone bound, thence; Southerly by the east sideline of Mitchell G. Drive along a curve to the right with a radius of 175 feet and a

length of 29.46 feet, thence; Southerly by the east sideline of Mitchell G. Drive S14° 20' 24"W, a distance of 156.34 feet, to a stone bound, thence; Southerly by the east sideline of Mitchell G. Drive along a curve to the left with a radius of 130 feet and a length of 43.11 feet, thence; Southerly by the east sideline of Mitchell G. Drive S04° 39' 36"E, a distance of 99.99 feet, to a stone bound, thence; Southerly by the east sideline of Mitchell G. Drive along a curve to the right with a radius of 320 feet and a length of 156.40 feet, thence; Southerly by the east sideline of Mitchell G. Drive S23° 20' 24"W, a distance of 100.59 feet, to a stone bound, thence; Southerly by the east sideline of Mitchell G. Drive along a curve to the left with a radius of 300 feet and a length of 164.44 feet, thence; Southerly by the east sideline of Mitchell G. Drive S08° 03' 54"E, a distance of 381.40 feet, to a stone bound, thence; Southerly and westerly by the east and south sideline of Mitchell G. Drive along a curve to the right with a radius of 275 feet and a length of 470.69 feet, thence; Westerly by the south sideline of Mitchell G. Drive S90° 00' 00"W, a distance of 502.23 feet, to a stone bound, thence; Westerly and northerly by the south and west sideline of Mitchell G. Drive along a curve to the right with a radius of 275 feet and a length of 515.44, thence; Northerly by the west sideline of Mitchell G. Drive N17° 23' 31"E, a distance of 303.50 feet, to a stone bound, thence; Northerly by the west sideline of Mitchell G. Drive along a curve to the right with a radius of 325 feet and a length of 100.06, thence; Northerly by the west sideline of Mitchell G. Drive N35° 01' 57"E, a distance of 220.92 feet, to a stone bound, thence; Northerly by the west sideline of Mitchell G. Drive along a curve to the left with a radius of 25 feet and a length of 39.27, thence; Northerly, easterly and southerly by the west, north and east sideline of Mitchell G. Drive along a curve to the right with a radius of 75 feet and a length of 353.43, thence; Southerly by the east sideline of Mitchell G. Drive S35° 01' 57"W, a distance of 229.67 feet, to a stone bound, at the northeasterly beginning of Sciarappa Way thence; Continuing from a stone bound at the northwesterly corner of lot 66 at the Intersection of Mitchell G. Drive and Sciarappa Way, Southerly by the east sideline of Mitchell G. Drive along a curve to the left with a radius of 275 feet and a length of 74.93, thence; Southerly by the east sideline of Mitchell G. Drive S17° 23' 31"W, a distance of 303.50 feet, to a stone bound, thence; Southerly and easterly by the east and north sideline of Mitchell G. Drive along a curve to the left with a radius of 225 feet and a length of 421.73, thence; Easterly by the north sideline of Mitchell G. Drive N90° 00' 00"E, a distance of 502.23 feet, to a stone bound, thence; Easterly and northerly by the north and west sideline of Mitchell G. Drive along a curve to the left with a radius of 225 feet and a length of 385.10, to a rail road spike, thence; Northerly by the west sideline of Mitchell G. Drive N08° 03' 54"W, a distance of 242.60 feet, to a stone bound at the intersection of Mitchell G. Drive and Sciarappa Way, thence; Continuing from a stone bound at the southeast corner of lot 13, Northerly by the west sideline of Mitchell G. Drive N08° 03' 54"W, a distance of 38.78 feet, to a stone bound, thence; Northerly by the west sideline of Mitchell G. Drive along a curve to the right with a radius of 350 feet and a length of 191.84, thence; Northerly by the west sideline of Mitchell G. Drive N23° 20' 24"E, a distance of 100.59 feet, to a stone bound, thence; Northerly by the west sideline of Mitchell G. Drive along a curve to the left with a radius of 270 feet and a length of 131.95, thence; Northerly by the west sideline of Mitchell G. Drive N04° 39' 36"W, a distance of 100.00 feet, to a stone bound, thence; Northerly by the west sideline of Mitchell G. Drive along a curve to the right with a radius of 180 feet and a length of 59.69, thence; Northerly by the west sideline of Mitchell G. Drive N14° 20' 24"E, a distance of 156.34 feet, to a stone bound, thence; Northerly by the west sideline of Mitchell G. Drive along a curve to the left with a radius of 125 feet and a length of 21.04, thence; Northerly by the west sideline of Mitchell G. Drive N04° 41' 39"E, a distance of 248.95 feet, to a stone bound, thence; Northerly by the west sideline of Mitchell G. Drive along a curve to the right with a radius of 175 feet and a length of 242.03, thence; Easterly by the north sideline of Mitchell G. Drive N83° 56' 10"E, a distance of 240.35 feet, to a stone bound, thence; Easterly by the north sideline of Mitchell G. Drive along a curve to the left with a radius of 125 feet and a length of 87.95, thence; Easterly by the north sideline of Mitchell G. Drive N43° 37' 30"E, a distance of 223.72 feet, to a stone bound, thence; Easterly by the north sideline of Mitchell G. Drive along a curve to the left with a radius of 30 feet and a length of 34.65, being the intersection of Starr Ave, thence; Southerly by the west sideline of Starr Ave along a curve to the right with a radius of 330 feet and a length of 22.47 feet, thence; Southerly by the west sideline of Starr Ave S18° 38' 41"E, a distance of 103.50 feet, to a stone bound, being the point of beginning.

Sciarappa Way, description is as follows: Beginning at a stone bound at the northeast corner of lot 54, and the intersection of Mitchell G. Drive and Sciarappa Way, thence; Westerly by the south sideline of Sciarappa Way along a curve to the left with a radius of 25 feet and a length of 38.78, thence; Westerly by the south sideline of Sciarappa Way S83° 03' 39"W, a distance of 343.98 feet, to a stone bound, thence; Westerly by the south sideline of Sciarappa Way along a curve to the right with a radius of 225 feet and a length of 154.44, thence; Westerly by the south sideline of Sciarappa Way N57° 36' 37"W, a distance of 274.58 feet, to a stone bound, thence; Westerly and southerly by the south and east sideline of Sciarappa Way along a curve to the left with a radius of 25 feet and a length of 39.00, to the intersection of Mitchell G. Drive, thence; Continuing from a stone bound at the southwest corner of lot 17, Westerly by the north sideline of Sciarappa Way along a curve to the left with a radius of 25 feet and a length of 40.42 feet, thence; Easterly by the north sideline of Sciarappa Way S57° 36' 17"E, a distance of 271.73 feet, to a stone bound, thence; Easterly by the north sideline of Sciarappa Way along a curve to the left with a radius of 175 feet and a length of 120.14 feet, thence; Easterly by the north sideline of Sciarappa Way N83° 03' 39"E, a distance of 342.05 feet, to a stone bound, at the intersection of Mitchell G. drive thence; Easterly by the north sideline of Mitchell G. Drive along a curve to the left with a radius of 25 feet and a length of 39.76 feet. Copy of plan on file in the Office of the Town Clerk, Town Hall.

Board of Selectmen
Town Manager

Executive Summary: The purpose of this article is to accept Mitchell G. Drive and Sciarappa Way as town streets.

Motion: The Finance Committee motioned to Adopt Article 29.

Voted: Article 29 was Adopted.

10:56 PM 5/9/01

The Finance Committee motioned to Adjourn the 2001 Annual Town Meeting, sine die, and this motion was Adopted.

11:15 PM 5/9/01

RESPECTFULLY SUBMITTED;

ELIZABETH A. CAREY, CMMC,CMC
TOWN CLERK

Special Town Meeting

May 9, 2001

Tewksbury Memorial High School
320 Pleasant Street
May 9, 2001

Moderator James Coakley opened the May 9, 2001, Special Town Meeting at 7:00 P.M.

There were 387 Registered Voters and 20 Visitors in attendance.

Selectman Chairman, Charles Coppola, announced that the Rainbow Girls were selling coffee and baked goods in the front foyer; May 19th is Environmental Day; May 19th, Garden Club Plant Sale, Town Common; May 22, TMHS Renaissance Program Fund Raiser, 4:00 P.M. to 8:00 P.M. at Burger King; May 28, Memorial Day Cemetery Ceremonies at 1:00 P.M. and the Memorial Day Parade at 2:00 P.M.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted.

7:03 PM 5/9/01

Finance Committee Chairman, Ray Shaw, motioned to Recess the May 9, 2001, Special Town Meeting and Open the 2001 Annual Town Meeting then Recess the 2001 Annual Town Meeting and return to the business of the May 9, 2001 Special Town Meeting and this motion was Adopted at

7:59 PM 5/9/01

The May 9, 2001 Special Town Meeting Reconvened at 8:00 PM.

ARTICLE 1

To see if the Town will vote to transfer the following sums or take any action relative thereto:

<u>FROM</u>	<u>TO</u>
\$ 7,879 Cable TV-Operating (Professional Services)	\$ 7,879 School Dept. – Salaries
\$ 4,226 DPW-Salaries	\$ 4,226 DPW- New Position Salary
\$ 20,000 Fire – Operating (Repairs & Maintenance)	\$ 20,000 Fire Salaries – Regular
\$ 9,500 Treasurer-Operating (Professional Services)	\$ 15,430 Treasurer-Salaries (Longevity)
\$ 24,450 Building-Salaries	\$ 4,941 Selectmen-Operating (Professional Services)
\$ 14,000 Unemployment Compensation	\$ 10,000 Selectmen-Operating (Legal Services)
\$ 43,903 Unclassified (County Retirement)	\$ 1,073 Town Manager Salaries – Regular
\$ 745 Town Clerk – Operating	\$ 1,006 Admin. Services Salaries – Regular
\$ 300 Registrars – Operating	\$ 10,000 Town Counsel-Operating
\$ 68,673 Salary Escrow	\$ 6,100 Planning Salaries - Regular
\$ 25,000 Treasurer Operating (Professional Services)	\$ 1,500 Administrative Services Operating (Advertising)
\$ 8,000 Treasurer Capital Outlay	\$ 495 Town Hall Annex (Electric Rebate)
\$ 10,000 DPW-Operating (Chemicals)	\$ 39,294 Police Salaries (Overtime) (\$5,229 Space, \$34,065 Flood)
\$ 9,950 DPW-Capital Outlay	\$ 4,115 Police Operating (Energy Utilities)
\$ 16,000 Library Salaries	\$ 1,700 Dog Officer Salaries

FROM

\$ 8,000 Assessor (Professional Services)
 \$ 16,000 Occupational Injury Reserve
 \$ 2,964 Council on Aging Salaries
 \$ 67,000 Overlay Surplus

\$ 356,590

Town Manager

TO

\$ 500 Dog Officer Operating (Energy Utilities)
 \$ 10,000 Liability Insurance
 \$ 6,000 Veterans Operating (Veterans Aid)
 \$ 16,230 DPW Salaries-Regular (Longevity)
 \$ 5,278 Assessor Salaries- (Regular Longevity)
 \$ 27,253 Fire Overtime (\$19,152 Temp, \$8,101 Flood)
 \$ 4,591 Board of Appeals - Operating (Professional Services)
 \$ 8,540 Elections – Salaries (Regular & OT)
 \$ 962 Election Operating (Professional Services)
 \$ 46,457 DPW - Salaries (Overtime \$19,950, Flood \$26,507)
 \$ 2,820 Emergency Management (Transportation)
 \$ 100,200 DPW - Operating (Flood Damage Repair)

\$ 356,590

Executive Summary: This article is the regular Special Town Meeting Article whereby the Town transfers funds from accounts with a projected surplus to accounts with projected deficits.

Motion: The Finance Committee motioned to Amend and Transfer the sum of \$356,590 and Adopt Article 1, as Amended.

Voted: The Finance Committee's Amendment was Adopted.
 Article 1 was Adopted, as Amended.

7:12 PM 5/9/01

7:12 PM 5/9/01

(Note: The Finance Committee's Amendment is incorporated within the above text.)

ARTICLE 2

To see if the Town will vote to raise and appropriate or transfer the sum of \$2,770.68 to pay outstanding bills of previous years or take related action:

Police Department Operating	Pamet Systems	\$ 840.00
	Bell Atlantic	\$ 137.78
Town Hall Operating	National Telecom Systems, Inc.	\$ 989.00
School Department Operating	Lowell Association for the Blind	\$ 767.12
Occupational Operating	Alternative Care Providers, Inc.	\$ 36.78
Veterans Aid Operating	Home Health Visiting Nurse Association	\$ 96.00
Town Manager		

Executive Summary: According to law, bills that are late or lacked available funds from prior fiscal years must be submitted and approved by a Town Meeting.

Motion: The Finance Committee motioned to Adopt Article 2 and Raise and Appropriate the sum of \$2,770.68 for the purpose of the Article.

Voted: Article 2 was Adopted per the Finance Committee's motion. 50 YES 1 NO
(School Dept. Operating for \$767.12 required a 9/10's vote. 9/10's vote = 46)
(NOTE: Unpaid bills in Article 2 Total \$2,866.68)

7:09 PM 5/9/01

ARTICLE 3

To see if the Town will vote to appropriate the sum of \$2,924,000 from available funds (Proceeds from Sale of Real Estate) to offset the payment of short-term debt held by the Town relating to the Water Treatment Plant Expansion.

Town Manager

Executive Summary: In April, 2001 the town received \$2,924,000 from the sale of the Court Street land as authorized at the 1997 Annual Town Meeting. The article stated that the "proceeds from the sale of this property shall be deposited into an account to offset the cost of the expansion of the water treatment plant". The expansion began in 1998 and funds were borrowed short-term in May, 2000 to cover cash flow until the sale of the land was finalized. This article will allow the Town to use the proceeds to repay the short-term debt.

Motion: Town Manager, David Cressman, motioned to Withdraw Article 3.

Voted: Article 3 was Withdrawn.

7:09 PM 5/9/01

ARTICLE 4

To see if the Town will vote to appropriate from available funds (Proceeds from Sale of Real Estate) the sum of \$205,000 to be used to make improvements to Tewksbury Memorial High School to provide for alternative housing for the 8th grade students during the renovation of the John W. Wynn Middle School and for the replacement of the D corridor lockers at the Tewksbury Memorial High School.

School Committee

Executive Summary: The purpose of this article is to make improvements to the Tewksbury Memorial High School to provide alternative housing for the 8th grade students during the renovation of the John W. Wynn Middle School. The D corridor lockers also need to be replaced to provide lockers for these 8th grade students. The funding source for the above article is the sale of the Foster School, which occurred in October, 2000. The transfer of these funds are in keeping with the intent of the article adopted at the 1999 Annual Town Meeting authorizing the sale of the Foster School. Massachusetts General Law Chapter 44 Section 63 specifies that appropriations from funds received from the sale of Town owned land must be approved by Town Meeting after the funds are received.

Motion: The Finance Committee motioned to Adopt Article 4 and Transfer the sum of \$205,000 for the purpose of the Article.

Voted: Article 4 was Adopted, per the Finance Committee's Recommendation.

7:10 PM 5/9/01

ARTICLE 5

To see if the Town will vote to appropriate the sum of \$201,600 to be used to refund a portion of the purchase price of the Foster School for hazardous materials removal in accordance with the purchase and sale agreement or take any action relative thereto.

Town Manager

Executive Summary: The purpose of this article is the return of \$201,600 to the purchaser of the Foster School is for hazardous materials removal. The original purchase and sale agreement specified that the purchase price of the Foster School was to be reduced by the cost of the hazardous material removal.

Motion: The Finance Committee motioned to Amend and Transfer the sum of \$201,600 for the purpose of the Article and Adopt Article 5, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 7:10 PM 5/9/01
Article 5 was Adopted, as Amended. 7:10 PM 5/9/01

Amendment: Insert "provided the Court Judgment against the Town of Tewksbury is satisfied" after the words "purchase and sale agreement".

ARTICLE 6

To see if the Town will vote to transfer \$59,902.65 of insurance proceeds received by the Town in September, 2000 and recorded in a special revenue account, to the Police Department Capital Outlay account or take action relative thereto.

Town Manager

Executive Summary: Insurance funds were received by the Town to cover a fire that destroyed a police cruiser and related equipment. Massachusetts General Law Chapter 44 Section 53 states that only insurance proceeds less than \$20,000 may be spent without specific appropriation by Town Meeting. Therefore a Town Meeting vote is required to spend the \$59,902.65 to replace the vehicle and equipment. An affirmative vote by Town Meeting would transfer the funds to the Police Department Capital Outlay account in the general fund.

Motion: The Finance Committee motioned to Amend and Adopt Article 6 and Appropriate the sum of \$60,996.29 for the purpose of the Article.

Voted: The Finance Committee's Amendment was Adopted. 7:11 PM 5/9/01
Article 6 was Adopted, as Amended. 7:11 PM 5/9/01

Amendment: Replace "transfer" with "appropriate".
Change amount from \$59,902.65 to \$60,996.29. Delete "in September 2000".
Delete "to the Police Department Capital Outlay account".

ARTICLE 7

To see if the Town will vote to transfer from available funds, specifically the Selectmen's Salary Account, the sum of five thousand (\$5000.00) dollars to be expended by the New School Building Committee for the purchase of furnishings for the new John F. Ryan Elementary School. Or take any other action relative thereto.

Board of Selectmen

Executive Summary: Selectman John Ryan has requested that his salary be donated to the New School Building Committee for the purpose of furnishing the new John F. Ryan Elementary School.

Motion: The Finance Committee motioned to Amend and Transfer the sum of \$5,000.00 for the purpose of the Article.

Voted: The Finance Committee's Amendment was Adopted. 7:12 PM 5/9/01
Article 7 was Adopted, as Amended. 7:12 PM 5/9/01

Amendment: Replace "New School Building Committee" with "School Committee".

ARTICLE 8

To see if the Town will vote to transfer from the Salary Escrow Account the sum of \$115,741 to implement the labor agreement recently signed with Local 833 of AFSCME to be distributed during FY01 among the following salary accounts:

3,634	Accounting Department
3,335	Computer Services
3,091	Assessors
15,197	Treasurer/Collector
964	Town Clerk
2,687	Planning & Conservation
629	Town Hall
14,400	Police Department
3,059	Fire Department
3,870	Building Department
1,275	Dog Officer
63,000	Public Works Department / Snow & Ice
600	Board of Health
0	Council on Aging
0	Library
115,741	TOTAL

Town Manager

Executive Summary: The intent of this article is to transfer funds for a new labor agreement with Local 833, AFSCME and implement the labor agreement

Motion: The Finance Committee motioned to Amend and Transfer the sum of \$124,958 for the purpose of the Article.

Voted: The Finance Committee's Amendment was Adopted.
Article 8 was Adopted, as Amended.

7:13 PM 5/9/01
7:13 PM 5/9/01

Amendment: Change Assessors from \$3,091 to \$3,991
Change Police from \$14,400 to \$18,800
Change Building from \$3,870 to \$4,070
Change Board of Health from \$600 to \$955
Change Town Clerk from \$964 to \$4326
New Total \$124,958

ARTICLE 9

To see if the Town will vote to authorize the Town Manager to grant an easement to Massachusetts Electric Company for the purpose of installing, constructing, reconstructing, repairing, replacing, adding to, maintaining and operating for the transmission of high and low voltage electric current and for transmitting intelligence, lines to consist of, but not limited to, one (1) pole with wires and cables, all necessary anchors, guys and appurtenances for "OVERHEAD SYSTEM" and "UNDERGROUND ELECTRIC DISTRIBUTION SERVICE" to the South Tewksbury Fire Department, 2342 Main Street, Tewksbury, MA.

Town Manager

Executive Summary: This article grants an easement to the Massachusetts Electric Company to service the South Tewksbury Fire Department.

Motion: The Finance Committee motioned to Adopt Article 9.

Voted: Article 9 was Adopted.

7:13 PM 5/9/01

ARTICLE 10

To see if the Town will vote to authorize the Town Manager to solicit license agreements for the lease of a portion of land known as the Water Treatment Plant (Assessors Map 41 Lot 27) for the installation of wireless and cellular communications

equipment, buildings, structures, and appurtenances for a period of up to ten years and that said solicitation shall follow the other requirements of Massachusetts General Laws, Chapter 30B or take any related action.

Town Manager

Executive Summary: In order to lease a facility for more than three years, Massachusetts General Laws Chapter 30B requires Town Meeting to approve this article. The proposed flagpole will be located near the Water Treatment Plant and the proposed lease will generate a minimum of \$287,000 over ten years.

Motion: The Finance Committee motioned to Adopt Article 10.
Mr. Edward Dick motioned to Indefinitely Postpone Article 10.

William Taupier, Attorney, Lowell, MA, asked permission to address the Assembly, the Assembly approved, and permission was granted. 7:21 PM 5/9/01

The Moderator Moved the Question and this motion was Adopted. 7:30 PM 5/9/01

Voted: Article 10 was Indefinitely Postponed. 7:31 PM 5/9/01

ARTICLE 11

To see if the Town will vote to rezone from R40 One (1) Acre Residential, to MN, Municipal, that parcel of land know as Lot 27, of Assessor's Map 41. The parcel contains approximately five (5) acres of land and is located off of River Road.

Town Manager

Executive Summary: This article seek to rezone the parcel of land from Residential to Municipal Lot 27, Map 41, on which the Water Treatment Plant is located. The Water Treatment Plant was erected in 1986, through a special permit from the Board of Appeals, which allows municipal uses in a residential zone.

Motion: The Finance Committee motioned to Adopt Article 11.
The Planning Board concurred.
Mr. Edward Dick motioned to Indefinitely Postpone Article 11.

The Moderator Moved the Question and this motion was Adopted. 7:34 PM 5/9/01

Voted: Article 11 was Indefinitely Postponed. 7:34 PM 5/9/01

ARTICLE 12

To see if the Town will vote to amend section 8. Non-Conforming Uses of the ZBL, paragraph 8.3 by deleting the following:

8.3

A single family dwelling may be altered, reconstructed, extended or structurally modified provided that any such alteration, reconstruction, extension or structural modification does not increase any portion or portions of the existing non-conforming nature of the dwelling.

To read as follows:

8.3 Nonconforming Single and Two Family Residential Structures. Nonconforming single and two family residential structures may be reconstructed, extended, altered, or structurally changed upon the issuance of a building permit after a determination by the Building Commissioner that such proposed reconstruction, extension, alteration, or change does not increase the nonconforming nature of said structure. The following circumstances shall not be deemed to increase the nonconforming nature of said structure:

- 8.31. reconstruction, extension or alteration to a structure which complies with all current setback, yard, building coverage, and building height requirements but is located on a lot with insufficient area, where the reconstruction, extension or alteration will also comply with all of said current requirements.

- 8.32. reconstruction, extension or alteration to a structure which complies with all current setback, yard, building coverage, and building height requirements but is located on a lot with insufficient frontage, where the reconstruction, extension or alteration will also comply with all of said current requirements.
- 8.33. reconstruction, extension or alteration to a structure which encroaches upon one or more required yard or setback areas, where the reconstruction, extension or alteration will comply with all current setback, yard, building coverage and building height requirements; the provisions of this subsection shall apply regardless of whether the lot complies with current area and frontage requirements.
- 8.34. reconstruction, extension or alteration to the side or face of a structure which encroaches upon a required yard or setback area, where the reconstruction, extension or alteration will not encroach upon such area to a distance greater than the existing structure; the provisions of this subsection shall apply regardless of whether the lot complies with current area and frontage requirements.
- 8.35. reconstruction, extension or alteration to a nonconforming structure which will not increase the footprint of the existing structure provided that existing height restrictions shall not be exceeded.

In the event that the Building Commissioner determines that the nonconforming nature of such structure would be increased by the proposed reconstruction, extension, alteration, or change, the Board of Appeals may, by special permit, allow such reconstruction, extension, alteration, or change where it determines that the proposed modification will not be substantially more detrimental than the existing nonconforming structure to the neighborhood.

Building Commissioner

Executive Summary: The proposed article clarifies the existing by-law and will allow the existing one and two family dwellings on nonconforming lots, to be demolished and rebuilt as long as the dimensional setbacks are complied with. The proposed article is also included in the proposed by-law change under planning board review.

Motion: Planning Board Chairman, David Plunkett, motioned to Amend Article 12, with the Planning Board Amendment incorporated within the Amendment submitted by Building Commissioner Richard Colantuoni, and Adopt Article 12, as Amended.
The Board of Selectmen motioned to Indefinitely Postpone Article 12.

Voted:	The Planning Board's/Building Commissioner Amendment was Adopted.	7:53 PM 5/9/01
	The Board of Selectmen's motion for Indefinite Postponement Failed.	7:53 PM 5/9/01
	Article 12 was Adopted, as Amended.	
	137 YES 20 NO (2/3's vote required = 105)	7:57 PM 5/9/01

Amendment:

Delete the following:

8.3

A single family dwelling may be altered, reconstructed, extended or structurally modified provided that any such alteration, reconstruction, extension or structural modification does not increase any portion or portions of the existing non-conforming nature of the dwelling.

To read as follows:

8.3 Pre-Existing Nonconforming Single and Two Family Residential Structures. Pre-Existing nonconforming single and two family residential structures may be reconstructed, extended, altered, or structurally changed upon the issuance of a building permit after a determination by the Building Commissioner that such proposed reconstruction, extension, alteration, or change does not increase the nonconforming nature of said structure. The following circumstances shall not be deemed to increase the nonconforming nature of said structure:

- 8.31 reconstruction, extension or alteration to a structure which complies with all current setback, yard, building coverage, and building height requirements but is located on a lot with insufficient area, where the reconstruction, extension or alteration will also comply with all of said current requirements.
- 8.32 reconstruction, extension or alteration to a structure which complies with all current setback, yard, building coverage, and building height requirements but is located on a lot with insufficient frontage, where the reconstruction, extension or alteration will also comply with all of said current requirements.
- 8.33 reconstruction, extension or alteration to a structure which encroaches upon one or more required yard or setback areas, where the reconstruction, extension or alteration will comply with all current setback, yard, building coverage

and building height requirements; the provisions of this subsection shall apply regardless of whether the lot complies with current area and frontage requirements.

- 8.34 any extension or alteration to the side or face of a structure which encroaches upon a required yard or setback area, where the extension or alteration will not encroach upon such area to a distance greater than the existing structure; the provisions of this subsection shall apply regardless of whether the lot complies with current area and frontage requirements. The setbacks for this provision shall not be less than 25ft. front and 10ft. side and rear.
- 8.35 any extension or alteration to a nonconforming structure which will not increase the footprint of the existing structure provided that existing height restrictions shall not be exceeded. The setbacks for this provision shall not be less than 25ft. front and 10ft. side and rear.

In the event that the Building Commissioner determines that the nonconforming nature of such structure would be increased by the proposed reconstruction, extension, alteration, or change, the Board of Appeals may, by special permit, allow such reconstruction, extension, alteration, or change where it determines that the proposed modification will not be substantially more detrimental than the existing nonconforming structure to the neighborhood.

Administrative Comment:

The proposed article clarifies the existing by-law and will allow the exiting one and two family dwellings on nonconforming lots, to be demolished and rebuilt as long as the dimensional setbacks are complied with. The proposed article is also included in the proposed by-law change under planning board review.

ARTICLE 13

To see if the Town will vote to amend the Zoning By-Law, by deleting section:

4.6.A RESIDENTIAL

Paragraph 5: Two-Family Detached dwellings (see note 8)

Existing:

5. Two-Family detached dwellings (see Note 8)

<u>R40</u>	<u>R80</u>	<u>FA</u>	<u>LB</u>	<u>COM</u>	<u>TR</u>	<u>P</u>	<u>INS</u>	<u>MN</u>	<u>MFD</u>	<u>MFD/55</u>	<u>CDD</u>	<u>IH</u>
Y	Y	SP	Y	N	Y	N	N	N	Y	N	N	N

To be replaced with the following:

4.6A RESIDENTIAL

<u>R40</u>	<u>R80</u>	<u>FA</u>	<u>LB</u>	<u>COM</u>	<u>TR</u>	<u>P</u>	<u>INS</u>	<u>MN</u>	<u>MFD</u>	<u>MFD/55</u>	<u>CDD</u>	<u>IH</u>
SP	SP	SP	N	N	SP	N	N	N	N	N	N	N

5. Family Suites (see note 8)

Note (8): FAMILY SUITE

A **FAMILY SUITE** is allowed as an accessory use, attached to a single family dwelling in residential zones including Cluster Developments upon issuance of a special permit from the Board of Appeals, in accordance with the following required findings:

- 1.) The family suite shall contain a maximum floor area of 800 square feet and shall not contain more than one bedroom. Common entry's and open decks shall not be included in the 800 SF calculation.
- 2.) The family suite shall be contiguous with the single family dwelling with direct access or connected with a common enclosed entry.
- 3.) The family suite shall not have its own front door, however may have a side or rear exit with an open deck and egress.
- 4.) Any structural addition of a family suite meets all front, side and rear setbacks and lot coverage requirements for the zone.
- 5.) There are no more than two (2) related persons as occupants.
- 6.) There is sufficient off-street parking for the use, however, a separate driveway is not permitted.
- 7.) Certification by notarized affidavit shall be provided that one of the two dwelling units shall be occupied by the owner of the property, except for bona fide temporary absence.

- 8.) The Family Suite shall be subject to review and approval by the Board of Health as to sanitary wastewater disposal in full conformance with the provisions of 310 CMR 15.00 (Title V of the State Environmental Code).
- 9.) Only one Family Suite may be constructed onto any dwelling.

Non-variable- The forgoing required findings shall not be varied by the Board of Appeals.

Five Year Term. The initial term and subsequent terms of a special permit for a family suite shall expire upon the sale of the property, or after five years, which ever occurs first. Subsequent special permit issuance for existing units shall be granted after certification by notarized affidavit is made by the applicant to the Board of Appeals and verified by inspection of the Building Commissioner that the unit has not been extended, enlarged, or altered to increase its original dimensions, as defined in the initial special permit application and that the premises remain owner occupied.

To amend section 2 DEFINITIONS of the ZBL to include the following definition:

FAMILY SUITE:

An accessory dwelling unit located within a single family dwelling subordinate in size to the principle unit and separated from it in a manner that maintains the appearance of a single family dwelling. The family suite may only be occupied by brothers, sisters, maternal parents and grandparents, in-laws and or children of the residing owners of the principle dwelling unit.

Or take any action relative thereto.

Building Commissioner

Executive Summary: The existing by-law provides for “second dwelling units” which creates a 2nd unit separate from the principal dwelling unit. While the initial use is for “in law type use”, these units have become an additional dwelling unit and effectively a 2 family dwelling, which I believe was not the original intent of the article.

This proposed amendment would allow the construction of family suites with the intent to be more contiguous with the principal dwelling and effectively eliminating the 2 family look and function. The required special permit by the Board of Appeals is intended to be non-discretionary as long as all the requirements are met. The present maximum size of 576 SF, which has been a problem spacewise and has been varied by the Board of Appeals, will be increased to 800 square feet with no variances allowed. I believe that the now requirement for restriction agreements and subordination agreements will be eliminated with the required recording of the Special Permit at the Registry of Deeds. The five year review process will provide some control to ensure compliance with the Zoning by-law.

Motion: The Finance Committee deferred to the Planning Board.

Planning Board Chairman, David Plunkett, motioned to Amend, and presented the Building Commissioner’s Amendment, and Adopt Article 13, as Amended.
 Scott Consaul motioned to Amend Article 13.
 Selectman Joseph Gill, Jr. motion for Indefinite Postponement.

Mr. William Hurton motioned to Move the Question and this motion was Adopted. 8:23 PM 5/9/01

After the Moderator read the Amendment to Article 13; Mrs. Barbara Flanagan requested that the Moderator read the entire article, as Amended, and this request was denied by the Assembly. 8:24 PM 5/9/01

Voted: Mr. Consaul’s Amendment Failed. 41 YES 153 NO 8:25 PM 5/9/01
 Mr. Plunkett’s (Building Commissioner’s) Amendment was Adopted. 8:29 PM 5/9/01
 Mr. Gill’s motion for Indefinite Postponement Failed. 105 YES 178 NO 8:29 PM 5/9/01
 Article 13 was Adopted. 200 YES 57 NO (2/3’s vote required = 172) 8:38 PM 5/9/01
 Article 13 was Adopted, as Amended.

Amendment:

Delete section 4.6.A RESIDENTIAL, Paragraph 5: Two-Family Detached dwellings (see note 8)

Existing:

5. Two-Family detached dwellings (see Note 8)

<u>R40</u>	<u>R80</u>	<u>FA</u>	<u>LB</u>	<u>COM</u>	<u>TR</u>	<u>P</u>	<u>INS</u>	<u>MN</u>	<u>MFD</u>	<u>MFD/55</u>	<u>CDD</u>	<u>IH</u>
Y	Y	SP	Y	N	Y	N	N	N	Y	N	N	N

To be replaced with the following:

4.6A RESIDENTIAL

<u>R40</u>	<u>R80</u>	<u>FA</u>	<u>LB</u>	<u>COM</u>	<u>TR</u>	<u>P</u>	<u>INS</u>	<u>MN</u>	<u>MFD</u>	<u>MFD/55</u>	<u>CDD</u>	<u>IH</u>
Y	Y	Y	N	N	Y	N	N	N	N	N	N	N

5. Family Suites (see note 8)

Note(8): FAMILY SUITE

A **FAMILY SUITE** is allowed as an accessory use, attached to a single family dwelling in residential zones including Cluster Developments, in accordance with the following required findings:

- 1.) The family suite shall contain a maximum floor area of 800 square feet and shall not contain more than one bedroom. Common entry's and open decks shall not be included in the 800 SF calculation.
- 2.) The family suite shall be contiguous with the single family dwelling with direct access or connected with a common enclosed entry.
- 3.) The family suite shall not have its own front door, however may have a side or rear exit with an open deck and egress.
- 4.) Any structural addition of a family suite meets all front, side and rear setbacks and lot coverage requirements for the zone.
- 5.) There are no more than two (2) related persons as occupants.
- 6.) A minimum of one additional off-street parking space shall be provided, however, a separate driveway is not permitted.
- 7.) Annual Certification by notarized affidavit shall be provided to the Building Commissioner that one of the two dwelling units shall be occupied by the owner of the property, except for bona fide temporary absence.
- 8.) The Family Suite shall be subject to review and approval by the Board of Health as to sanitary wastewater disposal in full conformance with the provisions of 310 CMR 15.00 (Title V of the State Environmental Code).
- 9.) Only one Family Suite may be constructed onto any dwelling.
- 10.) Subordination Agreements (as required) and Restriction Agreements shall be completed by the applicant, submitted to the Building Commissioner, then approved and recorded at the North Middlesex Registry of Deeds by Town Counsel.

Non-variable- The forgoing required findings shall not be varied.

To amend section 2 DEFINITIONS of the ZBL to include the following definition:

FAMILY SUITE:

An accessory dwelling unit located within a single family dwelling subordinate in size to the principle unit and separated from it in a manner that maintains the appearance of a single family dwelling. The family suite may only be occupied by brothers, sisters, maternal parents and grandparents, paternal parents and grandparents, in-laws and or children of the residing owners of the principle dwelling unit.

Administrative Comment:

The existing by-law provides for "second dwelling units" which creates a 2nd unite separate from the principle dwelling unit. While the initial use is for "in law type use", these units have become an additional dwelling unit and effectively a 2 family dwelling, which I believe was not the original intent of the article.

This proposed amendment will allow the construction of family suites with the intent to be more contiguous with the principal dwelling and effectively eliminating the 2 family look and function. The permit by right is intended to be non-discretionary as long as all the requirements are met. The present maximum size of 576 SF, which has been a problem spacewise and has been varied by the Board of Appeals, will be increased to 800 square feet with no variances allowed. The requirement for restriction agreements and subordination agreements will remain as is.

ARTICLE 14

To see if the Town will vote to amend the Personnel By-Laws, Section III (e) Salaries as follows:

Delete:

<u>Title</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Junior Counselor						\$6.47 hr.
Video Assistant						\$6.47 hr.
Rider						
Spec Needs Director	\$4,089	\$4,293	\$4,507	\$4,733	\$4,971	\$5,219*

Insert:

<u>Title</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Junior Counselor						\$8.00 hr.
Video Assistant						State Minimum Wage
Rider						State Minimum Wage
Spec Needs Director	\$14.31 hr.	\$15.06 hr.	\$15.86 hr.	\$16.69 hr.	\$17.57 hr.	\$18.49 hr.

*No increase in amount – change to hourly rate as position is currently paid by the hour.

Town Manager

Executive Summary: Changes are needed to the Personnel By-Law wage schedule to more accurately reflect current wages and the manner in which some positions are paid.

Motion: Finance Committee Chairman, Ray Shaw, motioned to Table Article 14 and act on Articles 15, 16, and 17, and after Article 17 is completed remove Article 14 from the Table.

Voted: This motion was Adopted. Article 14 was Tabled. 8:39 PM 5/9/01

A motion was made to Remove Article 14 from the Table and this motion was Adopted. 8:45PM 5/9/01

Motion: The Finance Committee motioned to Amend Article 14, and Adopt, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 8:46 PM 5/9/01
Article 14, was Adopted as Amended by a required Secret Ballot. 164 YES 34 NO 8:57 PM 5/9/01

Amendment:

Insert "Library Page (State Minimum Wage)" and replace the Special Needs Director wage scale as follows:

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
15.0634 hr.	15.8562 hr.	16.6907 hr.	17.5691 hr.	18.4937 hr.	19.4670 hr.

ARTICLE 15

To see if the Town will vote to transfer \$20,344.26 of insurance proceeds which were received by the Town and recorded in a separate special revenue account to the School Department Operating Account.

School Committee

Executive Summary: The intent of this article is to transfer insurance funds which were received by the Town for damages incurred at the Dewing School as a result of two separate incidents of water damage. These funds will be transferred to the School Department Operating Account to offset expenses, which were incurred as a result of these damages.

Motion: The Finance Committee motioned to Adopt Article 15 and Transfer the sum of \$20,344.26 for the purpose of the article.

Voted: Article 15 was Adopted. 8:40 PM 5/9/01

ARTICLE 16

To see if the Town will vote to transfer \$13,327.20 from the E-Rate Receipt Account to the School Operating Account for the purposes of offsetting expenditures for technology.

School Committee

Executive Summary: The School Department is requesting that the \$13,327.20 which is the E-Rate Receipt Account be transferred to the School Department Operating Account to offset expenses for technology. These funds were generated from the implementation of the Telecommunications Act of 1996 and are the direct result of discounts for technology services that were provided to the School Department. These discounts were generated in the form of checks and deposited by the Town of Tewksbury. The intent of the Act was to offset the cost to the School Department of affordable access to modern telecommunications and information services.

Motion: The Finance Committee motioned to Adopt and Transfer the sum of \$13,327.20 for the purpose of the article.

Voted: Article 16 was Adopted.

8:40 PM 5/9/01

ARTICLE 17

To see if the Town will vote to rezone from Residential (R-40) to Commercial that parcel of land known as a portion of Tewksbury Assessor's Map 60 Lot 107, further described as a parcel of land located in the Town of Tewksbury, County of Middlesex, Commonwealth of Massachusetts and bounded and described as follows:

Beginning at a stone bound found at the Northwest corner of the subject parcel,

THENCE: S 17-20-20 E a distance of 14.15' to a point,
THENCE: S 15-43-40 E a distance of 194.02' to a point,
THENCE: N 77-28-40 E a distance of 193.22' to a point,
THENCE: N 43-31-05 W a distance of 217.10' to a point,
THENCE: N 43-53-34 W a distance of 67.31' to a point,
THENCE: S 46-00-50 W a distance of 68.49' to the point of beginning.

Said area being 29,826 SF or 0.68 acre.

The above-described parcel is shown as Lot "A" on a plan entitled, "Proposed Rezoning Plan-Main Street-Tewksbury, Massachusetts-prepared for: MacLellan Oil Co." dated March 26, 2001 and prepared by Cuoco & Cormier Engineering Associates, Inc. or take any other action relative thereto, consistent with this article.

John Sutherland Sr. and Others

Executive Summary: This article seeks to rezone from Residential (R-40) to Commercial (COMM) that parcel of land known as a portion of Lot 107 on Assessor's Map 60. The parcel contains approximately 29,826 square feet or 0.68 acres land and is located off of Main Street

Motion: The Planning Board motioned to Adopt Article 17.

Voted: Article 17 was Adopted. 100 YES -0- NO (Unanimous Vote)

8:45 PM 5/9/01

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the May 9, 2001, Special Town Meeting, Sine Die, and this motion was Adopted.

8:57 PM 5/9/01

RESPECTFULLY SUBMITTED:

ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

Auditor, Assessors, Treasurer/Collector, Town Manager, Board of Selectmen and Finance Committee:

Pursuant to Section 15A, chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant, May 9, 2001.

APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING – MAY 9, 2001

<u>ARTICLE</u>	<u>RAISE & APPROPRIATE</u>	<u>TRANSFER FROM</u>	<u>BORROW</u>
1. Certain Sums of Money to Specific Accounts		\$ 356,590.00	Prev. Appropriated Monies
2. Outstanding Bills	\$ 2,866.68		
4. Improvements to TMHS Temp 8 th Gr. Housing & Replace Lockers at TMHS		\$ 205,000.00	Portion of Proceeds from Sale of Foster School
5. Hazardous Material Removal at Foster School Per Purchase & Sale Agreement		\$ 201,600.00	Portion of Proceeds from Sale of Foster School
6. Special Revenue Fund		\$ 60,996.29	Insurance Funds Received to Cover Police Cruiser Fire
7. Ryan School Furnishings		\$ 5,000.00	Selectmen Salary Account
8. Implement Local 833 AFSCME Labor Agreement		\$ 124,958.00	Salary Escrow Account
15. School Department Operating Account		\$ 20,344.26	Insurance Proceeds Recorded in a Special Account
16. School Operating Account to Offset Expenditures for Technology		\$ 13,327.20	E-Rate Receipt Account
TOTAL RAISE & APPROPRIATE		\$ 2,866.68	
TOTAL TRANSFERS		\$ 987,815.75	

ATTEST:

ELIZABETH A. CAREY, CMMC, CMC
TOWN CLERK

Special Town Election Results

June 16, 2001

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the Trahan School for Precinct 2A; at the Town Hall for Precinct 3; at the Senior Center for Precinct 3A; and at the Library for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 941 votes cast. Precinct 1 - 121; Precinct 1A - 164, Precinct 2 - 111, Precinct 2A - 118, Precinct 3 - 131, Precinct 3A - 131, and Precinct 4 - 165.

Precinct 1	- Ellen M. Keefe, Warden	Alice A. Carroll, Clerk
Precinct 1A	- Mary A. Casazza, Warden	Prisilla Marsh, Clerk
Precinct 2	- Bernice Sprague, Warden	Marie T. Magro, Clerk
Precinct 2A	- Rosemarie Krugh, Warden	Bertha D'Amico, Clerk
Precinct 3	- Jean Ray, Warden	Jeanette Pozerski, Clerk
Precinct 3A	- Rita Coyle, Warden	Mary Pilcher, Clerk
Precinct 4	- Mary Ann Nichols, Warden	Rita O'Brien Dee, Clerk

TOWN OF TEWKSBURY SPECIAL TOWN ELECTION June 16, 2001

QUESTION 1

Shall the Town of Tewksbury be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bonds issued for the purpose of the increased costs of adding to, remodeling or making extraordinary repairs to, equipping and furnishing the John W. Wynn Middle School, including the payment of all costs incidental and related thereto?

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	121	164	111	118	131	131	165	941

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	0	0	0	0	0	0	1	1
Yes	71	57	45	66	79	64	81	463
No	50	107	66	52	52	67	83	477
Total	121	164	111	118	131	131	165	941

Total Registered Voters	16,271
Total Votes	941
Percent	6%

A true copy attest:

Elizabeth A. Carey, Town Clerk

Special Town Meeting

October 2, 2001 & November 7, 2001

Tewksbury Memorial High School
320 Pleasant Street
Tuesday, October 2, 2001
Wednesday, November 7, 2001

Moderator James Coakley opened the October 2, 2001, Special Town Meeting at 7:00 PM.

The Moderator informed the Assembly that he and Town Clerk, Elizabeth Carey, considered it appropriate at this time, where we are gathered as a community, to acknowledge our heartfelt sympathy and concern to the families, Firefighters, Police Officers, Emergency Personnel and the residents of New York, after the terrorist attack on September 11, 2001, to the New York City, World Trade Center, and he invited Girl Scout Troop #239 and Girl Scout Troop #1067; Ariel Bliss(239), Shannon Hamlyn(1067), Kristen Webber(239), Kayla Flynn(239), Kaila Hurley(239) and Caitlin MacNeil(1067) to present our Countries Colors and lead the Assembly in the recitation of the Pledge of Allegiance to the Flag and to add to this solemn moment, High School Student, Rebecca Walsh, sang the National Anthem.

Moderator Coakley offered a Moment of Silence for the victims of the New York City tragedy and especially for two Tewksbury residents, Peter Gay and Peter Hashem, who were passengers on the air flights.

Board of Selectmen Charles Coppola announced that the Senior Center Breakfast is Sunday, October 14, and the proceeds will be sent to aid the New York City Firefighters, Police Officers and Emergency Personnel.

Moderator Coakley designated the visitors' sections and informed the Assembly of additional seating in the bleachers to his left.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 7:07 PM (10/2/01)

On Tuesday, October 2, 2001, there were 593 registered voters and 13 visitors in attendance.

Before Article 2 was acted upon, Town Manager, David Cressman, informed the Assembly that due to the lack of a state budget for FY02 and the discovery within the last twenty-four hours of new School Dept. budget issues, he is recommending that the following significant appropriation articles be tabled until Wednesday, November 7, 2001 at 7 PM. Articles 2, 3, 5, 6, 7, 8, 9, 10, 24, and 25.

The Finance Committee and School Committee concurred.

Planning Board Member, Frank Sweet, and the Master Plan Committee objected to Article 10 being Tabled.

The Sidewalk Committee objected to Article 7 being Tabled.

There was an objection to Article 8 being Tabled.

Voted: The Moderator put before the Assembly all Articles that had no objections and Articles 2, 3, 5, 6, 9, 24, and 25 were Tabled to Wednesday, November 7, 2001 at 7 PM. 8:03 PM (10/2/01)

Voted: Article 7, Tabled to November 7, 2001 at 7 PM. 8:04 PM (10/2/01)

Voted: Article 8, Tabled to November 7, 2001 at 7 PM. 8:04 PM (10/2/01)

Voted: Article 10, Tabled to November 7, 2001 at 7 PM. 8:05 PM (10/2/01)

Finance Committee Chairman, Ray Shaw, motioned to adjourn the October 2, 2001, Special Town Meeting, to Wednesday, November 7, 2001, at 7:00 PM, at the Tewksbury Memorial High School, and this motion was Adopted. 9:00 PM (10/2/01)

Special Town Meeting

November 7, 2001

The October 2, 2001, Special Town Meeting Reconvened at 7:00 PM on Wednesday, November 7, 2001.

There were 192 registered voters and 11 Visitors in attendance.

The Moderator offered a Moment of Silence for the victims of the September 11, 2001, terrorist attack on the New York City World Trade Buildings, the Pentagon and Pennsylvania.

Matt Crouch, Boy Scout, Troop 41, First Baptist Church, led the Assembly in the Pledge of Allegiance. Matt is presently working toward his Eagle Badge.

Charles Coppola, Chairman of the Board of Selectmen made the following announcements:

Monday, November 12th, at 11 AM Observance of Veteran's Day.

Friend's of the Elderly Celebrity Cook Book is on sale for \$12.00.

Council On Aging Variety Show, Clowning Around, is scheduled for the week-end of November 17th.

Mr. Coppola acknowledged Warren Carey, Treasurer/Collector and Norman Boudreau, Chief Assessor both retiring in January 2002, and this is their last official town meeting sitting in those appointed positions.

Moderator Coakley acknowledged the presence of State Representative, James Miceli and State Senator, Susan Tucker.

After three warnings by the Moderator a voter was escorted from the Town Meeting by the Police Officers.

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the Reconvened October 2, 2001, on November 7, 2001, sine die, and this motion was Adopted. 7:45 PM (11/7/01)

ARTICLE 1

To see if the Town will appropriate the sum of \$1,900,000 for costs of adding to, remodeling or making extraordinary repairs to, equipping and furnishing the John W. Wynn Middle School, which funds shall be in addition to all other funds previously appropriated by the Town for this purpose, and to determine whether this appropriation shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to finance the additional costs associated with the renovations, construction and furnishing the John W. Wynn Middle School.

The Moderator Moved the Question and this motion was Adopted.

7:40 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, moved to replace the article with the following motion submitted by Treasurer Warren Carey and as recommended by Bond Counsel.

Voted: Mr. Shaw's motion was Adopted.
Article 1 was Adopted, as motioned.
483 YES 49 NO (2/3's vote required: 355)

7:44 PM (10/2/01)

7:50 PM (10/2/01)

MOTION:

That the Town hereby appropriates the sum of \$1,900,000 to be expended by the Town Manager and the Wynn School Building Committee for costs of adding to, remodeling or making extraordinary repairs to, equipping and furnishing the John W. Wynn Middle School, which funds shall be in addition to all other funds previously appropriated by the Town for this purpose, including the payment of all other costs incidental and related thereto, and to meet this appropriation, the Town Treasurer, with the approval of the Selectmen is hereby authorized to borrow said sum under and pursuant to Chapter 44,

Sections 7 and 8 of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however, that any expenditure voted under this article shall be contingent upon approval of a Proposition 2 ½ debt exclusion question at a regular or special town election.

ARTICLE 2

To see if the town will vote to appropriate the sum of \$3,000,000.00, to be expended by the Town Manager, for improving the water treatment plant by purchasing and installing equipment for water treatment, including costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow \$3,000,000.00 under and pursuant to Chapter 44, section 8(7c), of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the town therefor, and that the Town Manager be authorized to apply for, accept and expend any Federal, State or other grants that may be available for the project, or take any other action relative thereto.

Town Manager
Public Works Supt.

Executive Summary: The purpose of this article is to authorize funds for the next phase of the Water Treatment Plant development. The primary purpose of this phase is to upgrade and expand the sludge disposal system due to the age of the current equipment, prior expansion of the plant's ability to pump finished water, and the inability to use the sewer system as backup or primary means for sludge disposal.

Motion: Town Manager, David Cressman motioned to Table Article 2 until Wednesday, November 7, 2001 at 7 PM and this motion was Adopted. 8:03 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 2 from the Table and this motion was adopted. 7:06 PM (11/7/01)

Motion: Town Manager David Cressman motioned to Withdraw Article 2.

Voted: Article 2 was Withdrawn. 7:06 PM (11/7/01)

ARTICLE 3

To see if the town will vote to appropriate the sum of \$300,000 to be expended by the Town Manager, for the design and construction of water mains and their appurtenances on Rogers Street and on various streets in the town, including costs incidental and related thereto; that the Town Manager be authorized on behalf of the town to acquire any fee, easement or other interest in land therefor, by eminent domain, purchase, gift or otherwise; that to raise such appropriation the Treasurer, with the approval of the Selectmen, be authorized to borrow \$300,000 under and pursuant to Chapter 44, section 8 of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the town therefor, and that the Town Manager be authorized to apply for, accept and expend any Federal, State or other grants that may be available for the project, or take any other action relative thereto.

Town Manager
Public Works Supt.

Executive Summary: The purpose of this article is to replace the water main in Rogers Street from Main Street to McNeil Way due to the numerous water breaks to this pipe over the past two years.

Motion: Town Manager, David Cressman, motioned to Table Article 3, until Wednesday, November 7, 2001 at 7 PM and this motion was Adopted. 8:03 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 3 from the Table and this motion was Adopted. 7:07 PM (11/7/01)

Motion: Finance Committee Chairman, Ray Shaw, moved to replace the article with the following motion submitted by Treasurer Warren Carey and as recommended by Bond Counsel.

Voted: Mr. Shaw's motion was Adopted.
Article 3 was Adopted, as motioned.
65 YES -0- NO (Unanimous 2/3's Vote)

7:08 PM (11/7/01)
7:09 PM (11/7/01)
7:09 PM (11/7/01)

MOTION:

That the Town hereby appropriates the sum of \$300,000 to be expended by the Town Manager, for the design and construction of water mains and their appurtenances on Rogers Street and on various streets in the town, including costs incidental and related thereto; that the Town Manager be authorized on behalf of the town to acquire any fee, easement or other interest in land therefor, by eminent domain, purchase, gift or otherwise; that to raise such appropriation the Treasurer, with the approval of the Selectmen, be authorized to borrow \$300,000 under and pursuant to Chapter 44, section 8 of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the town therefor, and that the Town Manager be authorized to apply for, accept and expend any Federal, State or other grants that may be available for the project.

ARTICLE 4

To see if the Town will vote to raise and appropriate the sum of \$1,535.95 to pay outstanding bills of previous years or take related action.

Occupational Injury	Lowell General Hospital	\$ 32.45
Occupational Injury	Chelmsford MRI	\$ 526.72
Planning Board Salaries (Temporary-Part Time)	Christine Shea	\$ 268.84
Lowell Sewer Acct.	City of Lowell	\$ 382.99
Town Hall (Non-Energy Utilities)	AT&T	\$ 324.95

Town Manager

Executive Summary: According to law, bills that are late or lacked available funds from prior fiscal years must be submitted and approved by a Town Meeting.

Motion: The Finance Committee motioned to Adopt Article 4 and Raise & appropriate the sum of \$1,535.95 for the purpose of the article.

Voted: The Finance Committee's motion was Adopted.
Article 4 was Adopted.

8:10 PM (10/2/01)

ARTICLE 5

To see if the Town will vote to transfer from Free Cash the sum of \$275,877.00 to be used by the Assessors to reduce the current tax levy or take any related action.

Town Manager

Executive Summary: The article allows the Town to utilize funds that were considered available as of June 30, 2001, to balance the FY02 budget. The major amount was due to the receipt of \$188,641.00 in supplemental lottery funds in FY2001 rather than FY2002.

Motion: Town Manager, David Cressman, motioned to Table Article 5, until Wednesday, November 7, 2001 at 7 PM and this motion was Adopted.

8:03 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 5 from the Table and this motion was Adopted.

7:45 PM (11/7/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Amend Article 5, to Transfer from Free Cash the sum of \$613,651.00 and Adopt Article 5, as Amended.

Voted: The Finance Committee's Amendment was Adopted.
Article 5 was Adopted, as Amended, for the purpose of Article 5.

7:45 PM (11/7/01)

7:45 PM (11/7/01)

Amendment: Transfer from Free Cash the sum of \$613,651.00

ARTICLE 6

To see if the town will vote to transfer the sum of \$25,000 from the School Department operating account to the unemployment compensation account for the purpose of paying unemployment compensation insurance for school department employees that were terminated in June 2001.

Finance Committee

Executive Summary: In June 2001, the School Department laid off a number of employees and did so as a discretionary decision with out providing for the cost of unemployment compensation insurance for those terminated employees. The Town is self funded for Unemployment Compensation Insurance and the current appropriation for unemployment compensation insurance is insufficient to cover the potential liability for those terminated School Department employees.

Motion: Town Manager David Cressman, motioned to Table Article 6, until Wednesday, November 7, 2001, at 7 PM and this motion was Adopted. 8:03 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 6 from the Table and this motion was Adopted. 7:09 PM (11/7/01)

Motion: The Finance Committee motioned to Withdraw Article 6.

Voted: Article 6 was Withdrawn. 7:09 PM (11/7/01)

ARTICLE 7

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$180,000.00 for the purpose of constructing sidewalks in various locations throughout the town.

Sidewalk Committee

Executive Summary: The purpose of the article is to construct sidewalks in various locations throughout the town to create a safe place for residents to walk. Their first priority is to do Shawsheen Street from Main Street to East Street and their second priority is North Street from East Street to Andover Street.

Motion: Town Manager, David Cressman, motioned to Table Article 7.
The Sidewalk Committee objected.

Voted: Article 7 was Tabled to Wednesday, November 7, 2001 at 7 PM. 8:04 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 7 from the Table and this motion was Adopted. 7:10 PM (11/7/01)

Motion: The Finance Committee motioned to Amend Article 7 and Raise & Appropriate \$25,000.00 and Adopt, as Amended. The Board of Selectmen concurred.

Sidewalk Committee Chairman, Franco Lucchesi motioned to Amend Article 7 and Raise & Appropriate \$50,000.00 and Adopt, as Amended.

Voted: The Finance Committee's Amendment for the sum of \$25,000.00, Failed. 7:25 PM (11/7/01)
35 YES 110 NO
The Sidewalk Committee's Amendment for the sum of \$50,000.00 was Adopted. 7:28 PM (11/7/01)
Article 7 was Adopted, as Amended by the Sidewalk Committee. 7:28 PM (11/7/01)

AMENDMENT:

Sidewalk Committee moves to raise & appropriate the sum of \$50,000 to be expended by the Sidewalk Committee with the approval of the DPW Superintendent for the Design and engineering of sidewalks along Shawsheen St.

ARTICLE 8

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$600,000 to be allocated to the School Department Budget.

School Committee

Executive Summary: Said funds will be utilized by the School Department to reinstate programs and personnel, which were cut to conform to existing budgetary appropriations.

Motion: Town Manager, David Cressman, motioned to Table Article 8.
There was an objection to Tabling Article 8.

Voted: Article 8 was Tabled to Wednesday, November 7, 2001 at 7 PM. 8:04 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 8 from the Table and this motion was Adopted. 7:29 PM (11/7/01)

Motion: The Finance Committee motioned to Amend Article 8 and Raise & Appropriate \$324,940.00 for the purpose of Article 8. The School Committee concurred.

Voted: The Finance Committee's Amendment was Adopted. 7:35 PM (11/7/01)
Article 8 was Adopted, as Amended. 7:35 PM (11/7/01)

Amendment: Change the figure of "\$600,000" to "\$324,940".

ARTICLE 9

To see if the Town will vote to raise and appropriate by borrowing or transfer from available funds the sum of \$140,000. Said funds will be used by the School Committee for the installation of local area networking (LAN) in the North Street, Trahan, Dewing, Ella Flemings and Heath Brook Schools.

School Committee

Executive Summary: The installation of the LANS is required to satisfy a Department of Education mandate that in school year 2003 all classrooms have Internet access. The installation of the LANS also supports the integration of technology into the curriculum and facilitates the distribution of our student data management application to the classroom teacher e.g. attendance, report cards, progress reports, etc.

Motion: Town Manager, David Cressman, motioned to Table Article 9, until Wednesday, November 7, 2001 at 7 PM and this motion was Adopted. 8:03 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 9 from the Table and this motion was Adopted. 7:35 PM (11/7/01)

Motion: School Committee Chairman, Scott Consaul, motioned to Withdraw Article 9.

Voted: Article 9 was Withdrawn. 7:35 PM (11/7/01)

ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of \$50,000.00 to fund the Tewksbury Planning Board's Comprehensive Master Plan Initiative in accordance with MGL Chapter 41, Section 81D.

Planning Board

Executive Summary: The intent of this article is to provide funding for the development of a Comprehensive Master Plan for the Town of Tewksbury. Once completed, the Comprehensive Master Plan will serve as a policy guidance document for all Town boards and committees that impact land use. It is anticipated that the project will take 12-24 months to complete.

Motion: Town Manager, David Cressman, motioned to Table Article 10.
Planning Board member, Frank Sweet and the Master Plan Committee objected to this Motion.

Voted: Article 10 was Tabled until Wednesday, November 7, 2001 at 7 PM. 8:05 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 10 from the Table and this motion was Adopted. 7:36 PM (11/7/01)

Motion: The Finance Committee motioned to Amend Article 10 and to Raise & Appropriate \$25,000, for the purpose of Article 10.
The Planning Board and Board of Selectmen concurred.

Voted: The Finance Committee's Amendment was Adopted. 7:41 PM (11/7/01)
Article 10 was Adopted, as Amended. 7:41 PM (11/7/01)

Amendment: Change the figure from "\$50,000" to "\$25,000".

ARTICLE 11

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY
BY ORDER OF THE BOARD OF SELECTMEN
ROADWAY LAYOUT

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts and shown as a portion of Court Street from Washington Street easterly to the Town land approximately 83 feet, 40 feet wide, on a plan entitled "Street Acceptance Plan, Court Street, Tewksbury, MA dated August 15, 2001, by Cuoco & Cormier Engineering Associates, Inc. Copy of plan on file in the Office of the Town Clerk, Town Hall.

Board of Selectmen
Town Manager

Executive Summary: In a review of street acceptance articles over the past few years, the Town did not include this small section of Court Street in its street acceptance articles and must now do this.

Motion: The Finance Committee motioned to Adopt Article 11.

Voted: Article 11 was Adopted. 8:11 PM (10/2/01)

ARTICLE 12

To see if the Town will vote to authorize the Town Manager to acquire any fee, easement or other interest in land on Clark Road, Tewksbury, MA as shown on a plan entitled "Utility Easement Plan Clark Road Tewksbury Massachusetts prepared for Town of Tewksbury" dated June 15 2001 and prepared by Cuoco & Cormier Engineering Associates, Inc., necessary therefor, whether by eminent domain, purchase, gift or otherwise and described as follows:

Temporary Easement Map 24 Lot 26

Beginning at a point on the westerly line of the premises, said point being located N 02° 35' 00" E, a distance of 284.58 feet, more or less, from the southwest corner of the grantor's premises; THENCE; N 02° 35' 00" E, along land of now or formerly Blanche Lisay, a distance of 20.23 feet, more or less; THENCE; N 82° 09' 24" E, a distance of 216.92 feet, more or less, to a point on the westerly line of land an existing utility easement; THENCE; S 00° 52' 34" W, along said existing easement, of 20.18 feet, more or less; THENCE; S 82° 09' 24" W, a distance of 211.18 feet, more or less, to the point of beginning, containing 4,483 square feet, more or less

Permanent Easement Map 24 Lot 26

Beginning at a point on the westerly line of the premises, said point being located N 02° 35' 00" E, a distance of 254.33 feet, more or less, from the southwest corner of the grantor's premises; THENCE; N 02° 35' 00" E, along land of now or formerly Blanche Lisay, a distance of 30.35 feet, more or less; THENCE; N 82° 09' 24" E, a distance of 211.18 feet, more or less, to a point on the westerly line of land an existing utility easement; THENCE; S 00° 52' 34" W, along said existing easement, of 30.31 feet, more or less; THENCE; S 82° 09' 24" W, a distance of 212.36 feet, more or less, to the point of beginning, containing 6,505 square feet, more or less.

Temporary Easement Map 24 Lot 27

Beginning at a point on the westerly line of the premises, said point being located on the centerline of Trull Brook, a distance of 63 feet, more or less, northwesterly of the Trull Brook Realty, LLC; THENCE; Northwesterly along said Brook centerline, a distance of 34 feet, more or less; THENCE; N 82° 0' 24" E, a distance of 268 feet, more or less, to a point on the westerly line of land of now or formerly Margaret S. O'Brien; THENCE; S 02° 35' 00" E, along said O'Brien land, a distance of 20.23 feet, more or less; THENCE; S 82° 09' 24" W, a distance of 258 feet, more or less, to the point of beginning, containing 5,187 square feet, more or less.

Permanent Easement Map 24 Lot 27

Beginning at a point on the westerly line of the premises, said point being located on the centerline of Trull Brook, a distance of 29 feet, more or less, northwesterly of the Trull Brook Realty, LLC; THENCE; Northwesterly along said Brook centerline, a distance of 34 feet, more or less; THENCE; N 82° 09' 24" E, a distance of 258 feet, more or less, to a point on the westerly line of land of now or formerly Margaret S. O'Brien; THENCE; S 02° 35' 00" E, along said O'Brien land, a distance of 30.35 feet, more or less; THENCE; S 82° 09' 24" W, a distance of 248 feet, more or less, to a point of beginning, containing 7,640 square feet, more or less.

Said plan on file in the Office of the Town Clerk.

Or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to acquire land so that a sewer line may be constructed from the existing line near Trull Road and I-495 to Clark Road to serve properties in that area.

Motion: Town Manager, David Cressman, motioned to Withdraw Article 12 and this motion was Adopted.

Voted: Article 12 was Withdrawn.

8:11 PM (10/2/01)

ARTICLE 13

To see if the Town will vote to authorize the Town Manager and the Board of Selectmen to convey to the Commonwealth of Massachusetts any fee, easement or other interest in land along Main Street (Rte.38) as shown on a plan entitled "Commonwealth of Massachusetts, Plan of Land in the Town of Tewksbury," prepared by TEPP, LLC of Concord, New Hampshire, acquired by the Town by eminent domain, purchase, gift or otherwise for the purpose of installing traffic lights at Main Street and Livingston Street. Said plan is on file in the Office of the Town Clerk, or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to convey land taken by the Town to the Commonwealth in order to install traffic lights at Main Street (Rte. 38) and Livingston Street.

Motion: The Finance Committee motioned to Adopt Article 13.

Voted: Article 13 was Adopted.

8:12 PM (10/2/01)

ARTICLE 14

To see if the Town will vote to transfer the sum of \$50,968.88 from the unexpended balance of \$234,000.00 bonds issued for roof repair to public buildings under Article 9 of the May, 1999 Annual Town Meeting to Article 12 of the May, 2000 Annual Town Meeting, South Street Water Main, for costs of paving (full width), cross connections, and house services, including costs incidental thereto, or to take any related action.

Town Manager

Executive Summary: The purpose of the article is to finance the paving (full width), cross connection, and put house services on to new water main. These were alternates in the original contract for the South Street Water Main Project.

Motion: The Finance Committee motioned to Adopt Article 14 and Transfer the sum of \$50,968.88 for the purpose of Article 14.

Voted: Article 14 was Adopted.

8:13 PM (10/2/01)

ARTICLE 15

To see if the Town will vote to transfer \$39,856.00 from the unexpended balance of \$875,000.00 bonds issued for construction of the Duck Island Sewage Facility under Article 10 of the September, 1993 Special Town Meeting to Article 13 of the May, 2000 Annual Town Meeting, Astle Street Water Tower for the purchase and installation of a booster pump, including costs incidental thereto, or take any related action.

Town Manager

Executive Summary: The purpose of this article is to finance the purchase and installation of a booster pump that was budgeted for as part of the original project. Funds that were originally borrowed for the booster pump were used to cover the unanticipated costs of additional pit weldings that were needed once the sand blasting was completed.

Motion: The Finance Committee motioned to Adopt Article 15 and Transfer the sum of \$39,856.00 for the purpose of Article 15.

Voted: Article 15 was Adopted.

8:13 PM (10/2/01)

ARTICLE 16

To see if the Town will vote to amend the Personnel By Laws, Section III (e) Salaries by deleting the existing wage schedule for the Administrative Assistant and adding the following new wage schedule effective July 1, 2001:

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Administrative Assistant	31,193	32,999	34,910	36,945	39,083	41,347

And by adding a new position Planner and adding the following new hourly wage schedule effective July 1, 2001:

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Planner	15.8654	16.6587	17.4917	18.3663	19.2847	20.2490

Or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to correct misplacement in the implementation of the reclassification study. The position Administrative Assistant was intended to be the same level as the Administrative Secretary. In addition, a new position, Planner, is to be added.

Motion: The Finance Committee motioned to Amend Article 16, as submitted by the Personnel Relations Review Board, and Adopt, as Amended.

Voted: The Personnel Relations Review Boards Amendment was Adopted.
Article 16 was Adopted , as Amended.

8:14 PM (10/2/01)
8:14 PM (10/2/01)

AMENDMENT:

Delete wage schedule for Planner and insert the following:

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
15.8992	16.6859	17.5273	18.4016	19.3303	20.2810

ARTICLE 17

To see if the Town will vote to amend the Town By-Law by deleting the current Section 12.04.070 and adding a proposed new section 12.04.070.

Current Section: Article II. Numbering Requirements

12.04.070 Conformance required.

The Board of Selectmen shall require that every building used for a dwelling or a place of business in the Town of Tewksbury bear, in a conspicuous place on the portion of the building facing the street, the number assigned to it by the Board of Assessors in clear and legible numbers.

No person shall, for a longer period than ten (10) days after notification from the Board of Selectmen, neglect or refuse to affix to, or suffer to remain on, any property owned or leased by him, her or it, a street number other than the one designated for such property by the Board of Assessors.

Violations of this by-law shall be prosecuted by the Chief of Police of the Town on his or her own initiative or on the order of the Fire Department, the Town Manager or the Board of Selectmen.

Any person who shall violate any of the provisions of this by-law shall be subject to:

First Offense – written warning
Second Offense - \$30.00 fine
Third and Subsequent Offenses - \$100.00

Each day any violation of this section shall continue shall constitute a separate offense.

Proposed New Section: Article II. Numbering Requirements

12.04.070 Conformance required.

The Board of Selectmen shall require that every building used for a dwelling or a place of business in the Town of Tewksbury shall display the number assigned to it by the Board of Assessors.

No person shall, for a longer period than ten (10) days after notification, neglect or refuse to affix to, or suffer to remain on, any property owned or leased by him, her or it, a dwelling or business number other than the one designated for such property by the Board of Assessors.

The following recommendations shall apply:

1. Legible numbers (not handwriting)
2. Securely and permanently attached
3. Attach number(s) in a conspicuous place, facing the street
(Attach number(s) to the house not the door.)
4. Over 25' from edge of street, use 8" numbers
15' – 25' from edge of street, use 6" numbers
Up to 15' from edge of street, use 4" numbers
5. Numbers to be restored and/or replaced when necessary

House numbers may be attached to the mail box or mail box post if mail box is situated on the edge of the street and can readily identify the exact dwelling.

Violations of this by-law shall be prosecuted by the Chief of Police of the Town on his or her own initiative or on the order of the Fire Department, Town Manager or the Board of Selectmen. Any person who shall violate any of the provisions of this by-law shall be subject to:

- First Offense - written warning
- Second Offense - \$30.00 fine
- Third and Subsequent Offenses - \$100.00 fine

Each day any violation of this section shall continue shall constitute a separate offense.

Joan Dunlevy
Street Name Change Committee Chairman

Executive Summary: The purpose of this article is to provide for the safety of the town residents and to make your home more visible to the police and fire emergency (ambulance) response teams. If they can not find you they can not help you!

Motion: Joan Dunlevy, Street Name Change Committee Chairman, motioned to Amend Article 17.
Mr. Ray Shaw motioned to Amend Article 17.
Mr. Matthew Dailey motioned to Amend Article 17.
The Board of Selectmen motioned for Indefinite Postponement.

The Moderator motioned to Move the Question and this motion was Adopted. 8:33 PM (10/2/01)

Voted: With the exception of Paragraph 4, Mrs. Dunlevy’s Amendment was Adopted. 8:33 PM (10/2/01)
Mr. Shaw’s Amendment to Delete Paragraph 4 was Adopted. 8:33 PM (10/2/01)
Mrs. Dunlevy’s Paragraph 4 Amendment was Adopted. 8:33 PM (10/2/01)
Mr. Dailey’s Amendment was Adopted. 8:34 PM (10/2/01)
The Board of Selectmen’s Motion for Indefinite Postponement Failed. 8:35 PM (10/2/01)
Article 17 was Adopted, as Amended. 8:35 PM (10/2/01)

AMENDMENT (Mrs. Dunlevy’s):

Under Proposed New Section.

- Paragraph 2 Delete the words, “10 Days”.
Replace with the new wording, 30 days.
- Paragraph 3 Delete the word, “recommendations”.
Item #4: Delete all the wording under Item #4
Replace with the new wording, Attach 4” house numbers for visibility.
Item #5: Delete the words “when necessary”.
Replace with the new wording, when no longer clearly legible.

AMENDMENT (Mr. Shaw’s)

Delete paragraph 4
House numbers

AMENDMENT: (Mrs. Dunlevy’s Paragraph 4)

Paragraph 4 Delete entire paragraph 4.
Add a new paragraph 4 to read:
In addition to the number(s) on your house it is suggested that you place them on both sides of your mail box.

AMENDMENT: (Mr. Dailey)

Third and Subsequent Offense \$50.00

ARTICLE 17, WITH THE AMENDMENTS INCORPORATED WITHIN

Article II. Numbering Requirements

12.04.070 Conformance required.

The Board of Selectmen shall require that every building used for a dwelling or a place of business in the Town of Tewksbury shall display the number assigned to it by the Board of Assessors.

No person shall, for a longer period than thirty (30) days after notification, neglect or refuse to affix to, or suffer to remain on, any property owned or leased by him, her or it, a dwelling or business number other than the one designated for such property by the Board of Assessors.

The following shall apply:

1. Legible numbers (not handwriting)
2. Securely and permanently attached
3. Attach number(s) in a conspicuous place, facing the street
(Attach number(s) to the house not the door.)
4. Attach 4" house numbers for visibility
5. Numbers to be restored and/or replaced when no longer clearly legible

In addition to the number(s) on your house it is suggested that you place them on both sides of your mail box.

Violations of this by-law shall be prosecuted by the Chief of Police of the Town on his or her own initiative or on the order of the Fire Department, Town Manager or the Board of Selectmen. Any person who shall violate any of the provisions of this by-law shall be subject to:

First Offense	-	written warning
Second Offense	-	\$30.00 fine
Third and Subsequent Offense	-	\$50.00 fine

Each day any violation of this section shall continue shall constitute a separate offense.

ARTICLE 18

To see if the Town will vote to amend the Town By-Laws, Section 2.04.010 C., Section Two: by deleting **Accept the Annual Report** and adjusting the remaining Article numbers to reflect the deletion.

Town Meeting Review Committee
Selectman John Ryan, Chairman

Executive Summary: The purpose of this article is to add, Accept the Annual Town Report, to the Consent Calendar.

Motion: Selectman John Ryan motioned to Adopt Article 18.

Voted: Article 18 was Adopted.

8:36 PM (10/2/01)

ARTICLE 19

To see if the Town will vote to amend the Town By-Laws, Section 2.04.012, Annual Town Meeting lottery, by deleting paragraph one and adding a new proposed paragraph one.

Delete current paragraph one:

The motion to lay on the table at the Annual Town Meeting is prohibited. At the specific time when the Budget Article is to be acted upon, the order of consideration shall be drawn by the Moderator from a container which shall contain the Department heading. In no event shall a secret ballot be required for items under the budget article for a vote on the items.

Add proposed new paragraph one:

Except for a motion by the Finance Committee to lay on the table at the Annual Town Meeting, to a date and time specific, for any article related to an appropriation, transfer or borrowing of funds; the motion to lay on the table at the Annual Town Meeting is prohibited. At the specific time when the Budget Article is to be acted upon, the order of

consideration shall be drawn by the Moderator from a container which shall contain each Budget Classification Total. At the call of the Budget, the Moderator shall call out the heading of each Budget Classification and if any voter would like to speak on any budget listed under each Budget Classification he/she should call out Debate. After the current fiscal year budget is adopted; transfers or other movement of monies within each Budget Classification Total, shall be prohibited without the written approval of the Town Manager and the Department Head responsible for that particular budget item and shall conform to the Financial Policy established by the Finance Director and the Finance Committee. In the event during the current fiscal year the Town Manager finds it necessary to transfer an employee from one department to another department the Town Manager has that authority after consulting and notifying the Finance Committee. The current fiscal year appropriated salary shall follow the employee to the other department. In no event shall a secret ballot be required for items under the budget article for a vote on the items.

Town Meeting Review Committee
Selectman John Ryan, Chairman

Executive Summary: The intent of this article is to develop a condensed Budget Classification Schedule to replace the current budget structure, to provide written approval of the Town Manager and Department Heads for movement of appropriated monies, and to notify the Finance Committee of any employee relocation.

Motion: The Finance Committee motioned to Adopt Article 19.
The Board of Selectmen concurred.
Mr. William Hurton motioned to Indefinitely Postpone Article 19.
Mr. Keith Rauseo motioned to Amend Article 19.

The Moderator motioned to Moved the Question and this motion was Adopted. 8:51 PM (10/2/01)

Voted: Mr. Rauseo’s Amendment Failed. 8:52 PM (10/2/01)
Mr. Hurton’s motion for the Indefinite Postponement of Article 19 Prevailed.
71 YES 63 NO 8:55 PM (10/2/01)
Article 19 was Indefinitely Postponed.

ARTICLE 20

To see if the Town will vote to amend the Town By-Laws, Section 2.04.015, Consent Calendar, by adding the following non-controversial articles.

- Article ____Accept the Annual Town Report
- Article ____Real estate and personal property reevaluation FY ____
- Article ____Reduce the tax levy
- Article ____Authorize Chapter 90 funds

Town Meeting Review Committee
Selectman John Ryan, Chairman

Executive Summary: The intent of this article is to continue to stream-line the Annual Town Meeting by combining the additional non-controversial articles into the consent calendar.

The Moderator corrected a scribner’s error. Delete one “e” in reevaluation to read revaluation.

Motion: Selectman John Ryan motioned to Adopt Article 20.

Voted: Article 20 was Adopted. 8:56 PM (10/2/01)

ARTICLE 21

To see if the Town will vote to amend the Town By-Laws, Section 2.04.150, Procedure for voting on appropriations, by deleting the current Section 2.04.150 and adding the new proposed section 2.04.150.

Delete current Section 2.04.150, Procedure for voting on appropriations.

No appropriations or transfers of money in excess of fifty thousand dollars (\$50,000) by the Town at an Annual or Special Meeting shall be valid, when the Finance Board has recommended a lesser amount than the Department Head has submitted to said Board, unless the vote for said appropriation or transfer be taken by secret ballot. "In no event shall a secret ballot be required for items under the budget article for a vote on the items."

New Proposed Section 2.04.150, Procedure for voting on appropriations.

No appropriations or transfers of money in excess of **one hundred thousand dollars (\$100,000.00)** by the Town at an Annual or Special **Town** Meeting shall be valid, when the Finance **Committee** has recommended a lesser amount than the Department Head has submitted to said **Committee**, unless the vote for said appropriation or transfer be taken by secret ballot. "In no event shall a secret ballot be required for items under the budget article for a vote on the items."

Town Meeting Review Committee
Selectman John Ryan, Chairman

Executive Summary: The intent of this article is to change the dollar amount to reflect the realistic appropriations and to make minor corrections by adding the word Town before Meeting and changing the word Board to Committee.

Motion: Selectmen John Ryan motioned to Adopt Article 21.

Voted: Article 21 was Adopted.

8:59 PM (10/2/01)

ARTICLE 22

To see if the Town will vote to amend the Town By-Laws, Section 2.20.020, Meetings, organization and records, by deleting the current Section 2.20.020, paragraph 6 and adding a new proposed section 2.20.020, paragraph 6.

Delete current Section 2.20.020, paragraph 6, Meetings, organization and records:

The annual budget recommendations report of the Finance Committee shall include in parallel columns, the expenditures for the two previous fiscal years, Department Head and Town Manager requests, the Town Manager's requests, the Town Manager's recommendations and the Finance Committee's recommendations for the current fiscal year.

New Proposed Section 2.20.020, paragraph 6, Meetings, organization and records:

The Finance Committee Annual Budget Recommendations Report shall include in parallel columns, each Department's adopted appropriation amount of the previous fiscal year, the Department Head request, the Town Manager's recommendations and the Finance Committee recommendations.

Raymond Shaw
Finance Committee Chairman

Executive Summary: The intent of this article is to restructure the Finance Committee's Annual Budget Recommendations Report for a clearer understanding of the Town's expenditures and requests.

Motion: Finance Committee Chairman Ray Shaw motioned to Adopt Article 22.

Voted: Article 22 was Adopted.

8:59 PM (10/2/01)

ARTICLE 23

To see if the Town will vote to amend the Town By-Laws, by deleting the current Section 2.20.035, Capital outlay defined and adding a new proposed section 2.20.035, Capital outlay defined.

Delete current Section 2.20.035, Capital outlay defined:

For budget purposes, "capital outlay" is defined as moveable property, of a relative permanent nature having a normal life expectancy of more than two years, having a purchase cost of \$1,500.00 per item or more and including items such as furniture,

office equipment, rolling stock including items purchased on a leasing or lease-purchase basis. Items purchased on a leasing or a lease-purchased basis are subject to annual appropriation.

New Proposed Section 2.20.035, Capital outlay defined:

For budget purposes, capital outlay” is defined as moveable property, of a relative permanent nature having a normal life expectancy of more than **three years** or having a purchase cost of **\$10,000.00** per item or more and including items such as furniture, office equipment, rolling stock including items purchased on a leasing or lease-purchase basis. Items purchased on a leasing or a lease-purchased basis are subject to annual appropriation.

Raymond Shaw
Finance Committee Chairman

Executive Summary: The intent of this article is to change the dollar amount to reflect the realistic purchase costs of capital outlay expenditures.

Motion: Finance Committee Chairman Ray Shaw motioned to Adopt Article 23.

Voted: Article 23 was Adopted.

9:00 PM (10/2/01)

ARTICLE 24

To see if the Town will vote to transfer the following sums or take any action relative thereto:

FROM

\$ 1,500 Exceptional Children-Salaries
\$ 19,000 Building-Salaries
\$ 34,700 Assessor-Salaries

\$ 9,314 Street Lights-Operating
\$ 64,514

Town Manager

TO

\$ 1,500 Recreation-Salaries
\$ 8,100 Accounting-Salaries
\$ 44,500 Planning/Conservation Salaries
\$ 1,100 Town Clerk-Salaries
\$ 9,314 Reserve Fund
\$ 64,514

Executive Summary: This article transfers funds from one Town Department with a projected surplus to another with a projected deficit. There is no effect on the total amount of the budget.

Motion: Town Manager David Cressman motioned to Table Article 24 until Wednesday, November 7, 2001 at 7 PM and this motion was Adopted. 8:03 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 24 from the Table and this motion was Adopted. 7:42 PM (11/7/01)

Motion: The Finance Committee motioned to Amend Article 24 and Transfer the sum of \$91,914 for the purpose of the Article, and Adopt Article 24, as Amended.

Voted: The Finance Committee’s Amendment was Adopted.
Article 24 was Adopted, as Amended.

7:43 PM (11/7/01)

7:43 PM (11/7/01)

AMENDMENT:

Change “\$19,000 From Building-Salaries to “\$46,500”.

Change “\$34,700” From Assessor-Salaries to “\$34,600”.

Change the total of the “From” column from \$64,514” to “91,914”.

Change “\$44,500” To Planning/Conservation Salaries to “\$73,000”.

Change “9,314” To Reserve Fund to “\$4,251”.

Add \$3963 to To column Police-Operating.

Change the total of the "To" column from "\$64,514" to "\$91,914".

<u>FROM</u>	<u>TO</u>
\$ 1,500 Exceptional Children-Salaries	\$ 1,500 Recreation-Salaries
\$ 46,500 Building-Salaries	\$ 8,100 Accounting-Salaries
\$ 34,600 Assessor-Salaries	\$ 73,000 Planning/Conservation Salaries
	\$ 1,100 Town Clerk-Salaries
	\$ 4,251 Reserve Fund
\$ 9,314 Street Lights-Operating	\$ 3,963 Police-Operating
<u>\$ 91,914</u>	<u>\$ 91,914</u>

ARTICLE 25

To see if the Town will vote to transfer from free cash the sum of \$124,359.00 to the following accounts:

\$ 20,000	Professional Liability Insurance
\$ 50,000	Unemployment Compensation
\$ 24,000	Occupational Injury
\$ 20,000	Public Works Operating, Sewer Committee
\$ 10,359	Recreation-Salaries

Or take any action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to provide sufficient funds to several accounts, which have experienced unanticipated increased costs since the budget was adopted.

Motion: Town Manager David Cressman motioned to Table Article 25 until Wednesday, November 7 2001, at 7 PM and this motion was Adopted. 8:03 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 25 from the Table and this motion was Adopted. 7:44 PM (11/7/01)

Motion: The Finance Committee motioned to Amend Article 25 and Raise and Appropriate \$117,359.00 for the purpose of the Article and Adopt Article 25, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 7:45 PM (11/7/01)
Article 25 was Adopted, as Amended. 7:45 PM (11/7/01)

Amendment: Change "\$50,000" to "\$25,000 for Unemployment Compensation.
Add "\$18,000" for Police-Outlay.

\$ 20,000	Professional Liability Insurance
25,000	Unemployment Compensation
24,000	Occupational Injury
20,000	Public Works Operating, Sewer Committee
10,359	Recreation-Salaries
18,000	Police-Outlay
<u>\$ 117,359</u>	

ARTICLE 26

To see if the Town will vote to amend the Personnel By-Laws, Section III (e) Salaries and Wages by deleting the existing wage schedules for the following positions and by inserting the following new wage schedule to reflect the action taken with Article 11 at the October 3, 2000, special town meeting and reclassification study:

	<u>Minimum</u>	<u>Maximum</u>
Grade 1 Council on Aging Director Recreation Director	42,436	55,167
Grade 1A Asst. to Town Manager	48,895	59,432
Grade 2 Chief Assessor Public Health Director Planning & Conservation Director Administrative Services Director Building Commissioner	50,923	65,776
Grade 3 Treasurer/Collector Library Director Auditor	56,016	72,820
Grade 4 Management Information Services Director	61,057	79,374
Grade 5 Supt. of Public Works Fire Chief Police Chief	66,552	86,517

And any employee's merit increase for a fiscal year may exceed the employees maximum wage schedule for that fiscal year but his/her base wage for the following fiscal year shall be the maximum wage for his/her salary grade. In FY'03, these wage schedules shall increase by three percent while an employee's actual salary may increase from zero percent to four percent. Or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of the article is to implement the wage increases adopted with Article 11 of the October 3, 2000 Special Town Meeting and the recommended wage schedules for those positions in the reclassification study.

Motion: Town Manager David Cressman motioned to Withdraw Article 26 and this motion was Adopted.

Voted: Article 26 was Withdrawn.

9:00 PM (10/2/01)

Respectfully submitted:

Elizabeth A. Carey, CMMC, CMC, Town Clerk

Special Town Election Results

October 13, 2001

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the Trahan School for Precinct 2A; at the Town Hall for Precinct 3; at the Senior Center for Precinct 3A; and at the Library for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 2,263 votes cast. Precinct 1 - 301; Precinct 1A - 331, Precinct 2 - 276, Precinct 2A - 305, Precinct 3 - 350, Precinct 3A - 369, and Precinct 4 - 331.

Precinct 1	- Ellen M. Keefe, Warden	Alice A. Carroll, Clerk
Precinct 1A	- Mary A. Casazza, Warden	Prisilla Marsh, Clerk
Precinct 2	- Bernice Sprague, Warden	Marie T. Magro, Clerk
Precinct 2A	- Bertha D'Amico, Warden	Angela Callahan, Clerk
Precinct 3	- Jean Ray, Warden	Virginia Perrin, Clerk
Precinct 3A	- Rita Coyle, Warden	Mary Pilcher, Clerk
Precinct 4	- Mary Ann Nichols, Warden	Rita O'Brien Dee, Clerk

TOWN OF TEWKSBURY SPECIAL TOWN ELECTION October 13, 2001

QUESTION 1

Shall the Town of Tewksbury be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bonds issued for the purpose of the increased costs of adding to, remodeling or making extraordinary repairs to, equipping and furnishing the John W. Wynn Middle School, including the payment of all costs incidental and related thereto?

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	301	331	276	305	350	369	331	2,263

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	1	5	2	2	2	2	4	18
Yes	186	145	140	172	220	182	183	1,228
No	114	181	134	131	128	185	144	1,017
Total	301	331	276	305	350	369	331	2,263

Total Registered Voters	16,535
Total Votes	2,263
Percent	14%

A true copy attest: _____
Elizabeth A. Carey, Town Clerk

ADMINISTRATION

*Board of Selectmen
Planning Board
Conservation Commission
Parking Clerk
Computer Services*

*Town Manager
Dog Officer
Town Clerk
Veteran's Services
Community Development*

*Town Counsel
Board of Appeals
Board of Registrars
Administrative Services
Housing Authority*

Board of Selectmen



In 2001, the Board of Selectmen held regular meetings twice a month September through May and once a month during the months of June, July and August. Additionally, members of the Board served on many subcommittees including but not limited to the South Fire Station Building Committee, Town Hall Building Committee, Sewer Agreement Committee, Memorial Day Committee, Wynn and Ryan School Building Committees, Town Meeting Review Committee and Land Use Committee. The Board held conduit and pole petition hearings and liquor license hearings. The Board received and acted on applications for cell tower locations in the community. Many residents applied for and were appointed to serve on the various openings on town committees.

Our state legislators, Representative James Miceli, Senator Susan Tucker, and Representative David Nangle were available to the Board on a regular basis to discuss pending and future legislation of interest to the community.

The Board of Selectmen wishes to extend their thanks to all department heads, town employees, office staff for their commitment to better serve the residents during this past year. The Board would also like to take this opportunity to thank those men and women who have served this community as members of numerous appointed and elected boards and committees for the time and effort expended by them in various positions in town government.

The Selectmen's Office, which is located in the Town Hall, is open daily from 8:00 a. m. to 4:30 p. m. for the convenience of the townspeople. The Selectmen meet twice a month on Tuesday evenings at 7:30 p. m. All residents are welcome to attend these meetings. However, if you wish to be heard on an issue, or have the Board take action on a specific matter, it will be necessary to have a detailed written request presented at the Selectmen's Office prior to the noon closing of the agenda on Wednesday preceding each meeting. This procedure enables the Selectmen to gather any pertinent information prior to the meeting and eliminates the necessity for delay in making decisions.

For your convenience, the Selectmen's meetings, as well as other Board and Committee meetings, continue to be televised live on Channel 10.

BOARD OF SELECTMEN

Charles T. Coppola, Chairman
Kevin Anderson, Vice Chairman
Joseph P. Gill, Jr., Clerk
John Ryan
Charles E. Coldwell

Town Manager

Looking back over 2001 the first major event was the March storms. First, a 25-inch snow storm occurred in early March and then a severe rainstorm and subsequent flooding at the end of the month. In reviewing those events, I must commend the actions of the Public Works, Fire, Civil Preparedness and Police employees in responding to these events. As a result of the flooding the Town responded by replacing the culvert on Pond Street which was destroyed by the flooding in July and replacing the culvert on South Street at Sutton Brook in December. The flooding damaged the culvert on Shawsheen Street at Strong Water Brook, which has limited truck traffic in that area. However, by the end of December the Town had a bid to re-place this culvert in 2002. Additionally, the Town had a study conducted of the Shawsheen River between Bridge Street and Mill Street to identify the reasons for the flooding and possible solutions. This allowed the Town to go forward with a contract to rehabilitate the Bridge Street culverts in 2002 so that they do not deteriorate. Also, in November, Senator Tucker and Representative Miceli sponsored a meeting at the Town's request with State agencies to begin addressing the flooding problems on the Shawsheen River and this work will continue in 2002. In December, the Town has prepared a design contract with an engineer who will re-design the Trestle Bridge between Regina S. Drive and Shawsheen Street to accept vehicle traffic. As a final note, during the flooding the Town used the Trestle Bridge for the first time as it had been upgraded for pedestrian traffic as promised plus used Reverse 911 a cutting edge technology to keep residents affected by the flooding in the South Street area informed.

During June, the Town celebrated the completion of the expansion of the Water Treatment Plant, which was done on time and within budget.

During June, I appointed the Town's first Community Development Director, Steve Sadwick, and he started in July. The development of the Community Development Department and hiring of Mr. Sadwick was effort involving representatives from the Board of Selectmen, Planning Board, Board of Health and Conservation Commission.

During August, we celebrated the re-construction of the tennis and basketball courts at Livingston Park. Recreation Director Roy Patterson and Public Works staff played a significant role with this project plus the Marriott Corporation made a significant financial commitment.

During July, construction activity started at the Wynn Middle School and continued for the rest of the year. As the year closed, the project appeared to be on-schedule for an August 2002 completion.

While the Planning Board and Conservation Commission approved plans for Emerald Court, the Planning Board approval was appealed and this is affecting the Town's ability to move forward on the next project at the Water Treatment Plant which is to enlarge the sludge facility.

In October, the Fire Department moved into the new South Fire Station, which was dedicated in December with an impressive ceremony, sponsored by the South Fire Station Building Committee.

While the economy's downturn has slowed plans to address Town Hall, the Senior Center Building Committee began to organize to develop plans to address that facility's needs.

During the summer a new water main was completed on South Street and the Astle Street water tower was painted and rehabilitated for the first time since it was constructed over thirty years ago. During the Fall season, roads were re-paved using funds attained from reimbursement of work at the incinerator and resulted in approximately \$400,000 in re-paving.

In October, 2001, testing began on Livingston Street prior to the reconstruction starting in December. This project will be a demonstration project using tire shreds as a base material and will be the first use of this material in a roadway in the Commonwealth of Massachusetts.

As the year ended the Town saw some key personnel retire, such as Deputy Chief Jamieson, Treasurer/Collector Warren Carey, Chief Assessor Norman Boudreau and Assistant to the Treasurer/Collector David Sullivan. While these individuals will be missed the retirement of the individuals in the financial departments allowed the Town to reorganize these departments to be lead by a Finance Director and Donna Walsh was appointed to this position. Additionally, Dottie Lightfoot was appointed Collector and Janet Smith was appointed Treasurer, Jay Kelley was appointed Chief Assessor. Thus, this was a fitting end to the year.

Town Counsel

In 2001, Charles J. Zaroulis, Town Counsel, represented the Town of Tewksbury in litigation before the Middlesex Superior Court, the Massachusetts Land Court, the Lowell District Court, the Housing Appeals Committee of the Massachusetts Department of Housing and Community Development, and in matters before the Appellate Tax Board.

The Town received favorable decisions and/or judgments in the following cases:

1. Tewksbury Miceli Dance Center v. Tewksbury School Department District Court
2. Miskel Trustee, PPM Realty Trust v. Zoning Board of Appeals - Superior Court
3. Town of Tewksbury v. Witkorowicz and Barnes - Superior Court
4. Atlantic Dracut Realty LP v. Conservation Commission - Land Court
5. Atlantic Dracut v. Zoning Board of Appeals - Land Court
6. Atlantic Dracut Realty LP v. Planning Board - Land Court
7. Simpson, Mark v. Tewksbury Police Department - District Court

The following cases against the Town were dismissed:

1. Sullivan, John D. v. The Town of Tewksbury (Main Street) - Land Court
2. Thompson, Nelson v. Mackey, J. - District Court

In the following cases, the Court found against the Town:

1. Colonial Auto Group v. Zoning Board of Appeals - Land Court
2. Colantuoni v. V & G Ironworks and the Zoning Board of Appeals - Superior Court

The following cases were settled:

1. Bellistri, et al. v. Conservation Commission - Superior Court
2. Bellistri, et al. v. Planning Board - Superior Court
3. J.D.S. Enterprises, LLC v. Tewksbury (Foster School) - Superior Court
4. Marion, Bernard v. Zoning Board of Appeals, Wamesit Village, LP and Lerchenfeldt, Timothy (Crest Nissan) - Superior Court
5. Ames Pond LLC v. Balukonis and the Town of Tewksbury - Superior Court

The following cases are pending and awaiting trial or briefs and arguments before the Appeals Court:

1. Atlantic Dracut Realty LP et al. v. Planning Board - Appeals Court
2. Atlantic Dracut Realty LP et al. v. Zoning Board of Appeals - Appeals Court
3. Building Commissioner v. John D. Sullivan (Catamount Road) - Superior Court
4. Connolly and Macauley v. Planning Board - Land Court
5. Cressman, David G. v. FAB and Zoning Board of Appeals - Superior Court
6. DeStefano, Robert, Trustee v. Zoning Board of Appeals - Land Court
7. DeStefano, Robert, Trustee v. Planning Board - Land Court
8. Germano v. Zoning Board of Appeals - Superior Court
9. Giasullo v. Planning Board - Land Court
10. IRA Motor Group, Inc. v. Zoning Board of Appeals - Land Court
11. J. D. S. Enterprises, LLC v. Zoning Board of Appeals - Housing Appeals Committee
12. Klock v. Zoning Board of Appeals - Superior Court
13. L. J. DiPalma, Inc. v. Planning Board - Land Court
14. Lefebvre, Donald, Jr. v. Zoning Board of Appeals - Land Court
15. Lowell v. Tewksbury - Superior Court
16. Mathews v. Zoning Board of Appeals #95-1431, #97-3345 and #99-3373 - Superior Court
17. McDade v. Zoning Board of Appeals - Superior Court
18. R.J.R. Ventures, d/b/a Cornerstone Corp. v. Planning Board - Land Court
19. Sheehan and DAV v. Flanagan and Tewksbury - Appeals Court
20. Sideropoulos, H. Trustee v. Zoning Board of Appeals - Land Court
21. Tremblay, Lewis v. Zoning Board of Appeals - Land Court
22. Wamesit Village, Inc. v. Conservation Commission - Superior Court

In addition to court and administrative hearings, your Town Counsel appeared before state agencies, prepared legal documents, contracts, deeds, easements, court pleadings, memoranda and opinions for various departments; he has drafted by-laws and rules and regulations for Boards and Town Meeting Articles; and he has made eminent domain land takings for highway, traffic light, and sewer improvements. To prevent litigation and the assessment of damages, Town Counsel encourages Town officials

to communicate with him as soon as possible after becoming aware of any potential legal problem. In addition, your Town Counsel is pleased to assist in making Town government more responsive to the safety and the well being of Tewksbury's citizens.

Town Counsel will continue his program of providing municipal law memoranda and seminars that address important and current issues of law and the interpretation of laws for the several Boards, Committees, Commissions, and Departments.

Town Counsel thanks the Board of Selectmen, the Town Manager, the several Boards, committees, Commissions, and Departments and their officers and employees for the excellent co-operation again afforded to him during the past year.

Charles J. Zaroulis
Town Counsel

Planning Board

The Tewksbury Planning Board consists of five-elected town residents. The Planning Board Officers are David Plunkett, Chairman, Frank Sweet, Vice Chairman, and Vincent Spada, Clerk. Other members of the Board include Robert Fowler and Cheryl Busch.

The Planning Board reviews all new commercial projects and residential subdivisions proposed for construction in Town. The Planning Board, working with Building Commissioner and the Community Development Director, is responsible that new developments comply with land use regulations. The Planning Board strives to strike a balance between landowners right to develop and the interests of neighbors and the Town as a whole.

The Planning Board issued eight special permits for various commercial projects and one residential project. The residential project is Emerald Court, the first development to occur in the Town's Community Development District. Tewksbury Country Club also can in for modifications to their original site plan on Main and Livingston Street. The Special Permits for Ames Pond, LLC were subject to a global settlement among abutters, the developer, the Planning Board, Conservation Commission and the Department of Environmental Protection.

The Planning Board approved six subdivisions in 2001. A total of 47 lots are proposed in the new residential subdivisions. A commercial preliminary subdivision was reviewed for Riverview Park off of Woburn Street.

Routinely, the Planning Board receives contributions to the Sidewalk account, which the Planning Board administers in cooperation with the Department of Public Works. In 2001, the Planning Board yielded over \$11,000 for this account. There is a commitment for an additional contribution to the sidewalk fund as well as sewer hook up being made available to residents of Greenmeadow Estates, by Yvon Cormier, developer of Robertson Estates.

The Planning Board launched its Master Plan Initiative in August 2001 with the Department of Community Development. A Master Plan Committee was established with representation from land use boards, the Board of Selectmen, the Board of Health and citizens at large. The Planning Board will bring the revised Zoning Bylaw to Town Meeting in 2002.

Respectfully submitted,
David Plunkett, Chairman
Planning Board

Dog Officer

I would like to take this opportunity to thank all the residents who have obeyed the Leash Law in Tewksbury. All dogs in Tewksbury must be licensed and have all their shots, this is for the safety of the residents as well as the dogs. If your dog is not licensed and is picked up, it is very hard to trace the owner to the dog and this could result in extra fines. Let's protect our children and all residents (from dog bites and etc.) and keep our dogs restrained.

I would like to make you aware if your dog is picked up there will be an administration fee of \$25.00 plus \$5.00 per day for board and keep, up to \$190.00 plus fines as follows:

FIRST OFFENSE	\$25.00
SECOND OFFENSE	50.00
THIRD OFFENSE	100.00
SUBSEQUENT OFFENSES	100.00
(within a calendar year)	

REMEMBER PLEASE HAVE YOUR DOG LICENSED AND MAKE SURE THEY HAVE ALL THE NECESSARY SHOTS.

WHEN YOU LICENSE YOUR DOG BE SURE TO GET A COPY OF THE NEW DOG BY-LAW WHICH WENT INTO EFFECT 1/1/98.

Walter Collins
Dog Officer

Board of Appeals

Following is a breakdown of the activity on which the Board of Appeals acted during the year 2001:

23	Variances	-	17	Approved	2	Denied	4	Withdrawn
7	Special Permits	-	4	Approved	1	Denied	2	Withdrawn
7	Party Aggrieved	-	1	Approved	5	Denied	1	Withdrawn

7 Withdrawals consisting of 3 Variances, 2 Special Permits, 2 Combination Variances/SP.

1 Modification to variance and extension approved
5 Combination Variance/SP – 4 Approved, 1 denied
1 Combination Special Permit/Party Aggrieved – Approved
2 Comprehensive Permits, one Approved, 1 Denied

I would like to thank the public for their interest in the Board's activity. I also wish to thank my fellow Board members and the Building Department for their time and efforts on behalf of the Board.

John D. Sullivan
Chairman, Board of Appeals

Conservation Commission

The Tewksbury Conservation Commission consists of seven members, all of whom are appointed by the Board of Selectman. The Conservation Commission Officers for 2001 are: Chairman, Dr. Lucio S. Barinelli; Vice Chairman, Salvatore Tornare; Clerk, Stanley Folta, Jr., Gregory Peters, Michael Kelley, Stephen De Francesco and Steve Deackoff. The Conservation Commission is designated with the responsibility of upholding the Tewksbury Wetland Protection Bylaw and the Massachusetts Wetland Protection Act (M.G.L. Chapter 131, Section 40). The Commission's primary goal is to protect wetland areas, adjoining land areas, riverfront areas, related water resources as well as administering permits and managing land for Open Space in the Town of Tewksbury. In June of 2001 the Tewksbury Wetland Protection Bylaw was amended to increase the no disturb zone adjacent to wetlands from 10 feet to 25 feet which will result in increased protection of wetland areas.

During 2001 the Conservation Commission reviewed numerous Notice of Intent and Request for Determination of Applicability applications for work in the 100-foot wetland buffer zone and in some cases within the 200-foot riverfront area. All applications submitted for action by the Conservation Commission requires a public hearing to be held at which time all abutters are given time to express their views. When all this information for an application is solicited the Conservation Commission votes to either approve or deny the permit requested. If approved by the Commission the wetland permit will list all mitigation required to protect the impact on wetland areas. If the permit is denied the applicant can appeal the decision to the DEP and to Superior Court.

In 2001 the Conservation Commission issued permits to Rogers Common, Orchard Street Subdivision and Crest Nissan. Each of these projects resulted in many hearings and concerns from residents with the Conservation Commission spending significant time detailing the conditions of approval.

The Conservation Commission has worked diligently in 2001 to protect the natural resources in Tewksbury. During 2001 several parcels of land were deeded to the Town of Tewksbury under the management of the Conservation Commission for use as Open Space.

All residents should be advised that certain activities which are proposed in areas within 100 feet to 200 feet of a wetland, river, stream, pond or lake must comply with the local and state wetland regulations, which includes the River Act.

The Conservation Commission meets on the first and third Wednesday of each month. All Conservation Commission meetings are open to the public and are held in the Town Hall Auditorium beginning at 7:00 P.M. and are televised live on the local cable channel.

The Conservation Office which is part of the Department of Community Development is located in the Sughrue DPW building located at 999 Whipple Road and is open to the public from 8:00 A.M. to 4:00 P.M. Monday through Friday.

Respectfully submitted,
Walter S. Polchlopek
Conservation Administrator

Town Clerk

TOWN STATISTICS

	2001	2000
Population	29,770	30,315
Licenses -		
Dogs	1,741	1,460
Sporting	476	477

FINANCIAL

1/1/2001 - 12/31/2001

Fees to Town Treasurer	\$35,784.70
Dog Fees to Treasurer	22,691.00
Sporting Licenses to State	9,878.55
Parking Fines to Town Treasurer	34,418.80
TOTAL	\$102,773.05

VITAL STATISTICS

	As of 12/31/2001	
	2001	2000
Births	301	341
Marriages	150	173
Deaths	237	283

Chapter 45, Section 15 of the Massachusetts General Laws: The Town Clerk will furnish blanks for the return of Births to parents, householders, physicians and registered hospital medical officers applying therefor.

The Town Clerk holds office hours Monday through Friday from 8:30 a.m. to 4:30 p.m., and Tuesday evenings from 7:00 p.m. to 8:30 p.m.

Respectfully submitted,
Elizabeth A. Carey, CMC
Town Clerk

E911 DISABILITY NOTIFICATION FORM

This notification will provide additional information to the Public Safety Officials so they will be better prepared to serve you.

ALERTING PUBLIC SAFETY OFFICIALS: POLICE, FIRE & AMBULANCE SERVICE

You or any individual residing at your address who communicates over the phone by a TTY and/or has a disability that may hinder evacuation or transport, may request an E911 Disability Notification Form from the Town Clerk's Office by calling 640-4355, Monday-Friday, 8:30 AM to 4:30 PM.

Board of Registrars

Beverly A. Bennett, Chairman
 Edward D. Creamer
 Robert A. Hunter – Resigned April 18, 2001
 Donald R. Ordway – Appointed August 21, 2001
 Elizabeth A. Carey, Town Clerk

One of the major duties of the Board of Registrars is to conduct all voter registration sessions. Registrars are responsible for the voter registration process, for maintaining voter registration records, and for submitting certain records to the Secretary of State.

There are three (3) important lists the registrars are required to prepare: the annual street list, the annual card file of registered voters, and the registered voters list.

Certification of nomination papers, petitions, proposed town meeting articles, and applications for absentee voting are also the duty of the Registrars. Applications for voting absentee may be requested from the Office of the Town Clerk. Information about absentee voting may be obtained by phoning the Town Clerk's Office at 640-4355.

Prior to any election or town meeting, the Board of Registrars conducts a special voter registration session; the date and time are published in advance in the local newspapers and cable tv.

In 1994 the Motor Voter Law became effective and this allows eligible town residents to register to vote by mail. Phone the Town Clerk's office at 640-4355 and request that a mail-in voter registration form be mailed to you and/or eligible members of your family.

Residents may register to vote at the Town Clerk's Office, Town Hall, Monday through Friday, from 8:30 A.M. to 4:30 P.M. and Tuesday evenings from 7:00 P.M. to 8:30 P.M.

PRECINCT ENROLLMENT:

Precinct 1	2,323
Precinct 1A	2,214
Precinct 2	2,221
Precinct 2A	2,153
Precinct 3	2,840
Precinct 3A	2,205
Precinct 4	2,579

PARTY ENROLLMENT:

Precinct	Democrat	Green	Green Party USA	Interdependent 3 rd Party	Libertarian	Reform	Republican	Unenrolled	Total
1	719	0	0	1	7	3	355	1,238	2,323
1A	831	0	0	1	10	0	250	1,122	2,214
2	800	0	0	1	13	2	238	1,167	2,221
2A	730	0	0	0	13	2	290	1,118	2,153
3	911	0	1	4	12	0	463	1,449	2,840
3A	681	1	0	3	7	2	270	1,241	2,205
4	919	1	0	4	10	2	308	1,335	2,579
Total	5,591	2	1	14	72	11	2,174	8,670	16,535

Respectfully submitted,
 Elizabeth A. Carey, CMC
 Town Clerk

Parking Clerk

A hearing on any parking violation may be obtained upon the written request of the registered owner of the vehicle, as stated on the parking violation notice.

Year 2001 Fines collected and deposited with the Town Treasurer - \$34,418.80

Parking Ban (Overnight-Inclement Weather) Town By-Law 8.24.010

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street from 12:00 (Midnight) to 6:00 AM. This shall take effect on November First of each year and end on March Thirty-First. (A fine of \$10.00 will be imposed for a violation of this Section).

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street, day or night, when it is snowing or when icy conditions exist. (A fine of \$10.00 will be imposed for a violation of this Section).

Any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street, may be removed or towed away, at the sole expense of the registered owner of said vehicle, under the authority and direction of the Superintendent of the Department of Public Works to a public garage or any convenient place. The Superintendent of the Department of Public Works shall within a reasonable time, notify the Chief of Police of the removal of any such vehicle and of the place to which it has been removed, and the Chief of Police shall give like notice to the registered owner of the vehicle.

Vehicles so towed away shall be stored in a safe place and restored to the registered owner thereof upon proper identification and full payment, to the Town or to the Keeper of the place of storage, for the expenses incurred in such removal and storage. Inquiries, about vehicles so towed away, shall be made at the Police Station. This allows easy and uninterrupted access for the fire, police, school buses, snowplows, sanders, and other emergency vehicles.

Effective January 2000 unauthorized parking in a designated handicap parking area will carry a violation fine of \$100.00 and parking in a fire lane will carry a violation fine of \$100.00.

TEMPORARY HANDICAPPED PARKING PLACARD/PERMIT. (Town By-Law 8.24.020)

Any motor vehicle bearing a handicapped parking permit, a Temporary Handicapped Parking Placard/Permit, or a motor vehicle Registration Plate designating the vehicle as one used by a handicapped person, shall be authorized to park in a designated handicapped parking space. The Town Clerk may issue a Temporary Handicapped Parking Placard/Permit to any Tewksbury resident upon application and with a supporting letter signed by a licensed physician designating the applicant as physically handicapped. The temporary HANDICAPPED PARKING Placard/Permit shall be issued with an expiration date not to exceed 180 days from the date of issue and shall be displayed so as to be visible through the left portion of the front windshield of any vehicle parked in a designated Handicapped Parking Space. The Temporary Handicapped Parking Placard/Permit will be mutually honored by the Towns of Billerica, Chelmsford, Dracut, Tewksbury, Tyngsboro, Westford, and the City of Lowell. For further information pertaining to the Temporary Handicap Parking Permits please notify the Town Clerk's Office at 640-4355.

Respectfully submitted,
Elizabeth A. Carey, CMC
Town Clerk - Parking Clerk

Veterans' Services

OFFICE HOURS ARE MONDAY THROUGH FRIDAY
8:00 A.M. - 4:30 P.M.

The Veterans' Services Department has again been active in helping the Town's veterans, not only with financial support to those veterans needing assistance, but also with advice and administrative support in interpreting and filling out the sometimes complex state and federal veterans' forms. In 2001 the Federal Government has expanded veterans' benefits offering a wider range of prescriptions and medical care to the veteran. In December of 2001 the VA announced reduced rates for veterans' care. On the state level your Veterans' Service Officer as a member of the Veterans' Advisory Board has worked hard to get legislation passed improving the definition of a veteran and securing better benefits for veterans. The Veterans' Service Officer

acts as an ombudsman - preparing federal requests for disability, securing medical records of the individuals concerned, and attending their disability hearings and/or appeals. The Veterans' Service Officer has represented the Town at several patriotic occasions, including Veterans' Day and Memorial Day.

The Town of Tewksbury has an estimated veteran population of about 7,000. They receive approximately \$2,300,000 in aid from the federal government and \$32,000 in state annuities in addition to the normal veterans' benefits. This is money brought into our community and for the most part spent locally.

The Department of Veterans' Services continues to offer to the veteran and his dependents, or the widows of veterans, services in a wide range of categories, such as:

VA Pension Compensation	Grave Markers
Hospitalization (in & out patient)	Social Security Assistance
Burial Allowance	Disability Assistance
Drug & Alcohol Treatment	Industrial Accident Cases
Educational & Vocational Training	Retirement Matters
Copies of Discharges (DD-214)	Military Records

The Department of Veterans' Services does not stand alone in serving the Town's veterans, but works with the other Veterans'; and Fraternal Organizations of the Town. I would like to thank them all for their time, efforts and contributions. Special thanks should also go to the Town Manager, Board of Selectmen and other Town Departments for their help in making this a town where the veteran is well served.

Respectfully submitted,
Ellsworth K. Hart
Director, Veterans' Services

Administrative Services

OFFICE HOURS ARE MONDAY THRU FRIDAY
7:30 A.M. - 4:30 P.M.

Department Staff

- William Rose, Administrative Services Assistant, concentrating on Personnel Computer System, Job Postings, and New Employee Orientation.
- Melanie Sitar, Administrative Services Assistant, concentrating on Employee Benefits, Occupational Injury Compensation, and Medical Cost Analysis.
- Barbara Hague, Administrative Secretary, part time assistance with secretarial and accounts payable.

2001 was a busy year for the Administrative Services Department, which serves the town in the following areas:

Employee Services

- Central Data Base
All town and school employees are now listed on the central database with their benefits including health, dental, and life insurance plans.
All town employee's vacation, sick time, and personal days are tracked.
- Job Postings for all town side employment opportunities
- Background Checks and physicals are accomplished on all new employees
- New Employee Orientation
New employees are made aware of town benefits, the sexual harassment policy is distributed/explained, and payroll information is collected.
- Standardization of Job Titles
Both managerial and clerical job classification has been implemented
- Exit interviews are now conducted on terminating town employees
- Administrative Services provides support for the Personnel Relations Review Board
- Administrative Services establishes, reviews, and publishes policies to maintain continuity of personnel practices.
- The Code of Ethical Conduct adopted by the Board of Selectmen was distributed to all town employees and is now included in the new employee orientation.

Town Hall/Annex Facilities Management

- The Town Hall Annex is maintained by a cleaning service and Facilities Management.
- Continued to maintain Town Hall heating system.
- Town Hall/Annex telephone system maintained and updated.

Centralized Purchasing

- Paper Products
- Telephone and Electric Bills
- Postage for Town Hall, Annex, Recreation, and Central Fire.

The year 2002 will continue to bring new challenges to this department.

Respectfully,

Ellsworth K. Hart

Director, Administrative Services

Computer Services

The past year has shown a marked increase in the efforts of Computer Services to service and maintain the current computer hardware. Due to the current financial condition in the Town, many PC's are starting to show their age (some are 5-6 years old) and are not being replaced. Activities to replace PC parts and reload software has doubled since the previous year.

The MUNIS support effort continues to be a major part of Computer Services schedule. From the original procurement, only Personnel and Purchase Orders have not been activated and put into "live" use. In addition, Fixed Assets was purchased in preparation for the new State requirements. Computer Services continues to generate and refine many user and procedure documents. A new effort is to provide training and newer equipment to selected users to perform tasks previously done by Computer Services but can be performed by the user themselves. The Finance Group departments have become very reliant on MUNIS and in the process become more proficient and efficient.

Computer Services continues to be the publication group for the Town. Projects include: Annual Town Report, Town Meeting Warrant, all Special Town Warrants, Town Newsletter, and South Fire Station dedication handouts. In addition, the department continues to produce departmental business cards on request, to scan forms and produce Word templates or documents, to provide calendars for the Town Manager Warrant planning and the Recycle Committee, and to provide service to transpose paper documents to Word or Excel format. A new responsibility was the creation of selected department organizational charts using Becker Chart software.

The Town I-Net (Institutional Network) build is completed. All eleven (11) Town buildings are connected by I-net modems. In addition, MEC (Massachusetts Education Center) was selected to provide Internet access and e-mail for the Town users. At this time 60+% of the selected users have been provided service. Users were identified by their department head to receive the service.

New projects in progress include: preparation for a major system upgrade of the Dispatch system for the Police and Fire department; resurrection of department support for the Town Web site; creation of Access databases to contain Recreation data, Computer Service inventory, and Computer Service MUNIS call sheets; creation of the Town warrants and Newsletters performed by another department; redefinition of all PC's and network printers in the Town Network using a new address scheme (current has potential for conflict with the Internet).

Computer Services continues; to either directly support the main town application systems (Financial, Treasurer, Assessor) or provide consulting services for other applications (Police, Building, DPW); to provide additional individual user training on PC application use; to maintain and procure additional computer equipment; to provide Help Desk support; to provide consulting support on a variety of computer related issues and projects; to attend seminars and training classes to maintain and increase our knowledge level; to evaluate new hardware and software; and to attend User Group and professional meetings (MUNIS, VISION, MGISA).

Respectfully submitted,

Stephen M. Hattori

MIS Director

Community Development

The Town of Tewksbury's Department of Community Development strives to manage and promote the highest quality of development by coordinating all land use matters in one department; providing information and creative recommendations based on sound planning practices; promoting and assisting sensible economic development; ensuring public health and safety by administering and enforcing applicable statutes, codes, bylaws and regulations; protecting the environment through conservation and wetland protection measures; and supporting other Departments in enhancing the community's quality of life.

The Department of Community Development evolved from the former Department of Planning and Conservation and was created by Town Meeting action in May 2001. The Department consists of three divisions; the Building Department, the Board of Health Office and the Planning and Conservation Office.

The year 2001 brought many changes to this department. Long serving Director of Planning and Conservation, Sean Sullivan, departed for a job in Hudson, New Hampshire. Loretta Miggos, with years of experience in the Building Department, served as Acting Director until July 2001. In July 2001, Steven Sadwick bringing over 10 years of experience in land use planning, economic development and affordable housing became the permanent Director of Community Development. At the end of 2001, Alice Kennedy left her administrative secretary position for a similar position in the Police Department. Walter Polchlopek, Conservation Administrator, Christina Shea, Recording Secretary for the Planning Board and Conservation Commission, and Cheryl Romano, Recording Secretary for the Zoning Board of Appeals, professionally performed their duties and service to the Town of Tewksbury in 2001.

The Community Development staff provided direct administrative support to approximately 45 meetings of the Planning Board and Conservation Commission.

Major Projects

The Department of Community Development, with the assistance of Michael Kelley, has established a website location at www.tewksbury.info. The website has served as a valuable tool in providing information to the public. The website has both the current and proposed zoning bylaws, wetland protection bylaw, subdivision rules and regulations, meeting schedules for the Planning Board, Conservation Commission, Zoning Board of Appeals and the Board of Health. The Board of Health has also forwarded all of its rules and regulations to the website.

The Town of Tewksbury's Master Plan Project is housed at the Department of Community Development. This project is a confluence of the Planning Board's desire to establish a master plan in accordance with state statutes and the Tewksbury Citizens for Planned Growth's desire to have a sensible plan in place for growth. The Planning Board established the Master Plan Committee to oversee development of this project. The Committee was successful in obtaining \$25,000 at the Fall Special Town Meeting and is in the process of having its scope of services approved by the Northern Middlesex Council of Government and the Commonwealth.

The Department of Community Development has taken the lead on developing a geographic information system for the Town. The base data that was collected in 1996 is in the process of being evaluated and developed into a workable system. Consultants have provided guidance and Town departments have been working together to bring this system on line.

Administrative Accomplishments

The Town of Tewksbury, through the leadership of the Community Development Department, submitted the Town's Community Action Statement to the State's Department of Housing and Community Development. This filing summarizes the Town's strategies for community development and is necessary for grant submittals.

The Department with the Planning Board has established appropriate accounting procedures for the Board's consulting engineer. The procedures also apply to the Conservation Commission's use of consulting professionals. The Department also drafted amendments to rules and regulations of the Planning Board. Activities of the Planning Board are now being tracked on a database, giving both the Department and Board the ability to maintain accurate, timely records.

In December of 2001, administrative support of the Zoning Board of Appeals moved from the Building Department to the Department of Community Development. In its new location, the Zoning Board of Appeals will receive greater attention in land use issues.

Zoning Issues

The Department has served as the lead for the Town's Zoning Bylaw recodification, working in close cooperation with the Planning Board. This project began in 1999 and received its final review at the end of 2001. Four public workshops were advertised in the local newspapers inviting the public to comment on the draft. The drafts have been available at every step

along the process. Copies have been available to the public at the Town Clerk's Office, the Library, and the Department of Community Development. In addition, the draft has been available on the internet.

The Department of Community Development has been working with the Board of Health, the State Department of Public Health, and the Department of Environment Protection on the proposed Tewksbury State Hospital Groundwater Protection Bylaw.

Affordable Housing

The Director of Community Development testified on behalf of the Town at a Department of Housing and Community Development Hearing on regulation changes regarding MGL, chapter 40B, Comprehensive Permits. The testimony was in support of extending the time limit on comprehensive permit projects and the "cooling off" period for denied conventional plans being resubmitted as comprehensive permit projects.

The Department has lent its support and expertise to the Land Use Committee in developing a strategy for affordable housing. Staff conducted an in depth analysis of Town owned land for the suitability of affordable housing. The efforts of the Land Use Committee culminated in a proposal to the Board of Selectmen to establish a Local Housing Partnership that would address affordable housing in a proactive fashion.

Economic Development Activity

The Department has been involved to varying degrees on economic development projects. Guidance has been provided to the development at Network Center Drive as well as Ames Pond. The Director was instrumental in assisting the Zoning Board of Appeals on the Colonial Auto Court remand.

Other Land Use Issues

The Department is working cooperatively with the Conservation Commission and the Board of Selectmen to acquire and/ or control open space. The Department is working with neighbors in the Brentwood and Livingston area, the McCarthy Way neighborhood, the Marshall Street neighborhood and in parts of South Tewksbury on flood mitigation issues. The Department has been involved in environmental and redevelopment issues at the former Rocco's landfill.

The Department of Community Development has had an extremely successful year and looks forward to working cooperatively with the various boards, committees, commissions, departments and citizens in 2002, enhancing the quality of life in the Town of Tewksbury.

Respectfully submitted:

Steven J. Sadwick, AICP

Director of Community Development

Housing Authority

The Tewksbury Housing Authority manages 291 State and Federal Public Housing Units and 110 Federally Subsidized Housing Units. Its Board is comprised of four (4) Elected Officials and one (1) State Appointed Official. The THA meetings are held on the first Tuesday of each month at 3:00 P.M., in the Community Building at the Saunders Circle Development.

This year the Authority completed its upgrade to the parking areas and roadways at its Robert Flucker Heights Elderly Disabled Development with funds provided by the Department of Housing and Urban Development (HUD) through a Comprehensive Improvement Assistance Program. We have also received a Capital Improvement grant in the amount of \$16,605.00 that will also be used to upgrade the site. Also this year, we were pleased to be informed that the Tewksbury Housing Authority was selected to be the host Authority for the Department of Housing and Community Development's (DHCD), Regional Attorney Pilot Program for the Middlesex Area.

During the year of 2001, the Authority has added 360 new applicants to its Elderly, Disabled and Family Public Housing Programs. The vacancy turnover for the elderly and disabled housing units was 22, and only 1 turnover in the family units.

I would like to extend my thanks to my fellow board members, Linda R. Brabant, Shawn Dillon, Robert Briggs and John Deputat, State Appointee - also I wish to thank our office staff, Lorraine Maniscalco, Sylvia Starling, Susan Hayes, Corinne Delaney, our Executive Director, and our maintenance men for their continued efforts and dedication to the Authority during the past year.

Louise A. Gearty
Chairman

TEWKSBURY REVOLVING FUND
BALANCE SHEET
DECEMBER 31, 2001

ASSETS

CASH		
1112	ANDOVER BK #0220549817	\$ 28,601.06
1114	PET DEPOSITS-CASH	<u>2,882.41</u>
	TOTAL CASH	\$ 31,483.47
ACCOUNT RECIEVABLE		
1121	A/R MA 139-1 DEPT 1	(80,172.12)
1122	A/R SECT 8 VOUCHER DEPT 2	4,998.56
1123	A/R 400-01 DEPT 03	4,039.78
1125	A/R CIAP DEPT 05	73,040.60
1127	A/R 167-1 DEV DEPT 7	(3,477.11)
1132	A/R 689-1 DEV DEPT 9	(4,943.11)
1133	A R 689-2 DEV DEPT 11	<u>(5,247.89)</u>
	TOTAL ACCOUNT RECIEVABLE	(11,761.29)
DEFERRED CHARGES		
1290	UNDISTRIBUTED CHARGES	
1291	DEFERRED PAYROLL	<u> </u>
	TOTAL DEFERRED CHARGES	<u>0.00</u>
	TOTAL ASSETS	<u>\$ 19,722.18</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY REVOLVING FUND
BALANCE SHEET
DECEMBER 31, 2001**

LIABILITIES

ACCOUNT PAYABLES		
2111	ACCOUNT PAYABLE OTHER	\$ (50.00)
2114	SECURITY DEP-PETS	2,882.41
2171	FEDERAL WITHHOLDING TAX	
2172	STATE WITHHOLDING TAXES	
2173	RETIREMENT WITHHELD	1,842.96
2174	GROUP INSURANCE	154.19
2176	CHRISTMAS W/H	180.00
2179	FICA/MED TAX WITHHELD	
		<hr/>
TOTAL ACCOUNT PAYABLES		\$ 5,009.56
DEFERRED CREDITS		
2290	UNDISTRIBUTED CREDITS	
2291	DEFERRED INTEREST INCOME	51.94
2292	AFFORD HSG FEES	500.00
		<hr/>
TOTAL DEFERRED CREDITS		551.94
ADVANCES TO REVOLV FUND		
2401	ADVANCE MA 139-001	5,000.00
2402	ADVANCE SECTION 8	575.68
2403	ADVANCE 400-01	8,585.00
		<hr/>
TOTAL ADVANCES TO REVOLV FUND		14,160.68
TOTAL LIABILITIES		<hr/> <hr/>
		\$ 19,722.18

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY FEDERAL MA 139-1 LEDGER
BALANCE SHEET
DECEMBER 31, 2001**

ASSETS

*111 CASH			
1111	ANDOVER BK #0040651189	<u>\$ 18,296.23</u>	
	TOTAL *111 CASH		\$ 18,296.23
ACCOUNT RECEIVABLE			
1122	126 A/R TENANTS	6,819.00	
112201	126.1 ALLOW DOUBT ACCTS		
1125	122 A/R HUD	<u>13,362.00</u>	
	TOTAL ACCOUNT RECEIVABLE		20,181.00
ADVANCES			
1155	144 REVOLVING FUND	<u>5,000.00</u>	
	TOTAL ADVANCES		5,000.00
*131 INVESTMENTS			
116201	ANDOVER BANK #0040651176	<u>159,879.57</u>	
	TOTAL *131 INVESTMENTS		159,879.57
DEFERRED CHARGES			
1210	142 PREPAID INSURANCE	5,881.52	
1211	142 PREPAID RETIREMENT	1,294.38	
1212	142 INSURANCE DEPOSIT	463.00	
1290	174 DEFERRED CHARGES	<u></u>	
	TOTAL DEFERRED CHARGES		7,638.90
LAND STRUCTURES EQUIPMENT			
1404	LAND STRUCTURES EQUIPMENT	<u></u>	
	TOTAL LAND STRUCTURES EQUIPMENT		0.00
FIXED ASSETS			
1506	161 LAND	1.00	
1507	162 BUILDING	2,997,717.55	
1508	163 EQUIPMENT DWELLING		
1509	164 EQUIPMENT ADMIN	13,330.41	
1510	165 LEASEHOLD IMPROV		
1515	166 ACCUM DEPRECIATION	<u>(1,328,047.66)</u>	
	TOTAL FIXED ASSETS		<u>1,683,001.30</u>
	TOTAL ASSETS		<u>\$ 1,893,997.00</u>

Read Accountant's Compilation Report

**TEWKSBURY FEDERAL MA 139-1 LEDGER
BALANCE SHEET
DECEMBER 31, 2001**

LIABILITIES & SURPLUS

2119	ACCOUNTS PAYABLE		
	347 A/P REV FUND	<u>\$ (80,172.12)</u>	
	TOTAL ACCOUNTS PAYABLE		\$ (80,172.12)
	ACCRUED LIABILITIES		
2135	321 ACCRUED PAYROLL		
213501	322 ACCRUED COMP ABSENCES	505.90	
2137	333 ACCRUED PILOT	<u>8,949.77</u>	
	TOTAL ACCRUED LIABILITIES		9,455.67
	DEFERRED CREDITS		
2290	353 DEFERRED CREDITS	<u></u>	
	TOTAL DEFERRED CREDITS		0.00
	SURPLUS FROM OPERATIONS		
2802	504 HUD/PHA CONTRIBUTION	1,682,753.34	
2806	512 RETAINED EARNINGS	<u>231,383.20</u>	
	TOTAL SURPLUS FROM OPERATIONS		1,914,136.54
	CURRENT YEAR OPERATIONS		
2940	RESIDUAL RCPTS, - DEFICIT	<u>50,576.91</u>	
	TOTAL CURRENT YEAR OPERATIONS		(50,576.91)
	TOTAL SURPLUS & LIAB		<u><u>\$(1,893,997.00)</u></u>

Read Accountant's Compilation Report

**TEWKSBURY FEDERAL MA 139-1 LEDGER
OPERATING RCPTS & EXPEND
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

		Year to Date Actual
	OPERATING RECEIPTS	
3110	703 DWELLING RENTS	\$ 110,197.00
3120	704 EXCESS UTILITIES	
3190	715 NON-DWELLING INCOME	
3610	711 INTEREST	2,614.11
3690	715 MISC INCOME	663.42
		<hr/>
	* TOTAL OPERATING RECEIPTS	113,474.53
	OPERATING EXPENSES	
	ADMINISTRATION	
4110	911 ADMIN SALARIES	10,281.14
4120	914 COMPENSATED ABSENCES	
4130	916 LEGAL EXPENSE	
4150	916 TRAVEL	
4170	912 ACCOUNTING FEE	2,550.00
4171	912 AUDIT FEE	1,365.00
4190	916 SUNDRY ADMIN COSTS	2,126.84
		<hr/>
	* TOTAL ADMINISTRATION	16,322.98
	TENANT SERVICES	
4230	924 TENANT SERVICES OTHER	
		<hr/>
	* TOTAL TENANT SERVICES	0.00
	UTILITIES	
4310	931 WATER	1,138.10
4320	932 ELECTRIC	19,561.17
4340	934 FUEL	
		<hr/>
	* TOTAL UTILITIES	20,699.27
	MAINTENANCE	
4410	941 MAINTENANCE SALARIES	17,335.88
4420	942 MAINT MATERIALS	3,130.73
4430	943 CONTRACT COST	6,192.85
		<hr/>
	* TOTAL MAINTENANCE	26,659.46
	GENERAL EXPENSES	
4510	961 INSURANCE	2,802.42
4520	963 PILOT EXPENSE	8,949.77
4540	** EMPLOYEE BENEFITS	6,317.72
4570	964 COLLECTION LOSSES	
		<hr/>
	* TOTAL GENERAL EXPENSES	18,069.91

Read Accountant's Compilation Report

**TEWKSBURY FEDERAL MA 139-1 LEDGER
OPERATING RCPTS & EXPEND
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

		Year to Date <u>Actual</u>
	NONROUTINE MAINT.	
4610	971 EXTRAORDINARY MAINT	
4620	972 CASUALTY LOSSES	
4800	974 DEPRECIATION EXPENSE	
480001	974 DEPRECIATION AC 2802	
6010	512 PRIOR YEAR ADJUST	
6020	512 PRIOR YR ADJ NARR	
6120	716 GAIN (LOSS) SALE EQ	
		<hr/>
	* TOTAL NONROUTINE MAINT.	0.00
	CAPITAL EXPENDITURES	
7520	** REPLACE EQUIPMENT	1,699.00
7530	716 RCPTS SALE OF EQUIP	
7540	** BETTERMENT & ADDITION	
7590	PROPERTY PURCHASES CONTRA	
		<hr/>
	* TOTAL CAPITAL EXPENDITURE	1,699.00
	HUD CONTRIBUTIONS	
8020	706 HUD SUBSIDY	20,553.00
8029	706 CIAP/DEV FUNDS	
		<hr/>
	* TOTAL HUD CONTRIBUTIONS	<u>(20,553.00)</u>
	* RESIDUAL RCPTS (DEFICIT)	<u>\$ 50,576.91</u>

Read Accountant's Compilation Report

**TEWKSBURY SECTION 8 VOUCHER
BALANCE SHEET
DECEMBER 31, 2001**

ASSETS

*111 CASH		
1111	ANDOVER #0220549765 V/P	\$ 87,374.38
1112	ANDOVER 0220549820 CERT	<u>7,057.89</u>
	TOTAL *111 CASH	\$ 94,432.27
ACCOUNT RECEIVABLES		
1122	128 A/R BACK RENTS	9,530.68
112201	128.1 ALLOW DOUBT FRAUD	(10,427.68)
1125	122 A/R HUD	
1129	125 A/R OTHER	
112999	128/125 A/R MOB & FRAUD	1,095.66
1130	126.2 ALLOW DOUBT OTHER	<u></u>
	TOTAL ACCOUNT RECEIVABLES	198.66
ADVANCES		
1155	144 REVOLVING FUND	<u>575.68</u>
	TOTAL ADVANCES	575.68
DEFERRED CHARGES		
1210	142 PREPAID INSURANCE	722.25
1211	142 PREPAID RETIREMENT	
1212	142 INSURANCE DEPOSIT	787.00
1290	174 DEFERRED CHARGES	<u></u>
	TOTAL DEFERRED CHARGES	1,509.25
LAND STRUCTURES EQUIPMENT		
147501	164 EQUIPMENT OFFICE	1,201.16
1515	166 ACCUM DEPRECIATION	<u>(1,201.16)</u>
	TOTAL LAND STRUCTURES EQUIPMENT	<u>0.00</u>
	TOTAL ASSETS	<u>\$ 96,715.86</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY SECTION 8 VOUCHER
BALANCE SHEET
DECEMBER 31, 2001**

LIABILITIES

ACCOUNTS PAYABLE			
2111	312 A/P OTHER		
2118	331 A/P HUD		
2119	347 A/P REV FUND	\$ 4,998.56	
211998	347 A/P SECT 8 CERT		
211999	312 A/P MOB CLEAR A/C		
2135	321 ACCRUED PAYROLL		
213501	322 ACCRUED COMP ABSENCES	83.39	
		<hr/>	
TOTAL ACCOUNTS PAYABLE			\$ (5,081.95)
DEFERRED CREDITS			
2210	PREPAID ANNUAL CONTRIB.	379,406.00	
2215	HAPS A/C #4715	(313,239.00)	
2230	CONTRA ADMIN FEE ACCOUNT	(30,877.50)	
2290	342 UNDISTRIBUTED CREDIT		
2690	342 DEFER CREDIT-BK RENT	9,529.68	
269001	312 CONTRA BACK RENT	(10,427.68)	
		<hr/>	
TOTAL DEFERRED CREDITS			34,391.50
EQUITY REAC			
2806	512 RETAINED EARNINGS	58,916.15	
		<hr/>	
TOTAL EQUITY REAC			(58,916.15)
HUD SURPLUS MEMO ONLY			
2810	UNRESERVED SURPLUS	(5,405,484.74)	
2826	OPERATING RESERVE		
2827	PROJECT ACCOUNT UNFUNDED	202,095.00	
2840	CUMULATIVE HUD CONTRIB.	5,204,156.44	
		<hr/>	
TOTAL HUD SURPLUS MEMO ONLY			(766.70)
CURRENT OPERATIONS			
2940	RESIDUAL RCPTS, - DEFICIT	(2,440.44)	
		<hr/>	
TOTAL CURRENT OPERATIONS			(2,440.44)
TOTAL SURPLUS & LIAB.			<hr/> <hr/>
			\$ 96,715.86

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY SECTION 8 VOUCHER
OPERATING STATEMENT
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

		Year to Date Actual
	EARNED CONTRIBUTIONS	
3110	ADMIN FEES	\$ 30,877.50
3300	711 INTEREST OPER RESV	
3301	715 MOBILITY ADMIN FEE	665.50
3302	714 FRAUD RECOVERIES	1,015.00
3610	711 INTEREST INCOME	237.71
3690	715 MISC INCOME	
	* TOTAL EARNED CONTRIBUTION	32,795.71
	ADMINISTRATIVE EXPENSES	
4110	911 ADMIN SALARIES	9,645.46
4120	914 COMPENSATED ABSENCE	
4130	916 LEGAL FEES	
4150	916 TRAVEL	50.00
4170	912 ACCOUNTING FEE	750.00
4171	912 AUDIT FEE	2,135.00
4190	916 SUNDRY ADMIN COSTS	5,472.04
	* TOTAL ADMINISTRATIVE EXPE	18,052.50
	GENERAL EXPENSES	
4510	961 INSURANCE	885.08
4540	915 EMPLOYEE BENEFITS	4,750.88
4590	916 MOBILITY ADMIN FEES	3,079.87
4591	916 FSS COSTS	8,084.82
4800	974 DEPRECIATION EXPENSE	
	* TOTAL GENERAL EXPENSES	16,800.65
	PRIOR YEAR ADJUSTMENTS	
6010	512 PRIOR YEAR ADJUST	383.00
	* TOTAL PRIOR YEAR ADJUSTME	383.00
	CAPITAL EXPENDITURES	
7520	** REPLACE EQUIPMENT	
7540	** BETTERMENT & ADDITIONS	
7590	PROPERTY PURCHASES CONTRA	
	* TOTAL CAPITAL EXPENDITURE	0.00
	A/C EARNED	
8026	706 ANNUAL CONTRIB EARNED	
	* TOTAL A/C EARNED	0.00
	* NET INCOME, - DEFICIT	\$ (2,440.44)

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
BALANCE SHEET
DECEMBER 31, 2001**

ASSETS

	* 111 CASH		
1112	ANDOVER BK # 40651163	\$ 402.15	
1117	111 PETTY CASH	<u>25.00</u>	
	TOTAL * 111 CASH		\$ 427.15
	ACCOUNT RECEIVABLES		
1122	126 A/R TENANTS 667-C	1,571.11	
112201	126 A/R TENANTS 705-C	<u>11,811.28</u>	
	TOTAL ACCOUNT RECEIVABLES		13,382.39
	ADVANCES		
1155	144 REVOLVING FUND	<u>8,585.00</u>	
	TOTAL ADVANCES		8,585.00
	INVESTMENTS		
1162	* 131 MMDT #44012870	<u>527,500.67</u>	
	TOTAL INVESTMENTS		527,500.67
	DEFERRED CHARGES		
1210	142 PREPAID INSURANCE	7,099.47	
1211	142 PREPAID RETIREMENT		
1290	175 UNDISTRIBUTED CHARGES	<u></u>	
	TOTAL DEFERRED CHARGES		7,099.47
	DEVELOPMENT COSTS		
1402	DEVELOPMENT COST	4,080,000.00	
1403	LESS DEV COST LIQUIDATION	<u>(171,000.00)</u>	
	TOTAL DEVELOPMENT COSTS		3,909,000.00
	INVENTORY FURN/EQUIPMENT		
1404	INVENTORY FURN/EQUIPMENT	23,455.00	
140410	163 MGMT DWELLING EQUIP	83,690.74	
140471	164 MGMT OFFICE EQUIP	18,108.15	
140472	164 MGMT MAINT EQUIP	11,982.00	
140473	164 MGMT COMM RM EQUIP		
140477	164 MGMT AUTO EQUIP	67,152.77	
1406	COMPLETED MOD COSTS	889,393.50	
1407	CLOSED TELLER COSTS	<u>12,439.00</u>	
	TOTAL INVENTORY FURN/EQUIPMENT		<u>1,106,221.16</u>
	TOTAL ASSETS		<u>\$ 5,572,215.84</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
BALANCE SHEET
DECEMBER 31, 2001**

LIABILITY & SURPLUS

ACCOUNT PAYABLES			
2111	312 A/P OTHER		
2118	333 A/P DHCD		
2119	347 A/P REVOLVING FUND	<u>\$ 4,039.78</u>	
	TOTAL ACCOUNT PAYABLES		\$ 4,039.78
ACCRUED LIABILITIES			
2134	346 ACCRUED UTILITIES		
2137	333 ACCRUED PILOT	<u>5,500.00</u>	
	TOTAL ACCRUED LIABILITIES		5,500.00
DEFERRED CREDITS			
2290	342 DEFERRED CREDITS	<u></u>	
	TOTAL DEFERRED CREDITS		0.00
FIXED LIABILITIES			
2321	GRANTS ISSUED	3,909,000.00	
2324	COMPLETED MOD CONTRIB.	889,393.50	
2325	NOTES ISSUED		
2326	LESS: NOTES RETIRED	<u></u>	
	TOTAL FIXED LIABILITIES		4,798,393.50
SURPLUS			
2400	VALUATION OF FIXED ASSETS	204,388.66	
2460	GIFTS & DONATIONS	12,439.00	
2560	512 SPECIAL PURPOSE RESV	282,680.94	
2590	512 RETAINED EARNINGS	264,587.50	
2700	NET INCOME (DEFICIT)	<u>186.46</u>	
	TOTAL SURPLUS		<u>764,282.56</u>
	TOTAL LIABILITY & SURPLUS		<u>\$ 5,572,215.84</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
OPERATING STATEMENT
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

		Year to Date <u>Actual</u>
	OPERATING RECEIPTS	
311067	703 RENTAL INCOME 667-C	\$ 255,610.00
311075	703 RENTAL INCOME 705-1	47,900.00
3120	704 UTILITY CHARGES	
3190	715 NONDWELLING RENTALS	
3610	711 INTEREST INCOME	8,782.93
3690	715 MISC INCOME	<u>2,407.74</u>
	* TOTAL OPERATING RECEIPTS	314,700.67
	OPERATING EXPENSES	
	ADMINISTRATIVE	
4110	911 ADMIN SALARIES	30,882.32
4130	916 LEGAL EXPENSE	
413067	LEGAL 667	
413075	LEGAL 705	
4150	916 TRAVEL	
4170	912 ACCOUNTING FEE	2,550.00
4190	916 SUNDRY ADMIN	<u>8,045.31</u>
	* TOTAL ADMINISTRATIVE	41,477.63
	TENANT SERVICES	
4230	924 TENANT SERVICES OTHER	<u>0.00</u>
	* TOTAL TENANT SERVICES	0.00
	UTILITIES	
4310	931 SEWER & WATER	2,839.96
431075	931 SEWER & WATER 705	2,201.35
4320	932 ELECTRIC	37,105.58
432075	932 ELECTRIC 705	
4330	933 GAS	14,007.51
4340	934 FUEL	
4360	938 ENERGY CONSERVATION	
4390	938 OTHER UTILITIES	
439075	938 OTHER UTILITIES 705	<u>0.00</u>
	* TOTAL UTILITIES	56,154.40
	MAINTENANCE	
4410	941 MAINTENANCE SALARIES	40,368.64
4420	942 MAINTENANCE MATERIALS	9,444.96
4430	943 CONTRACT COST	<u>15,574.60</u>
	* TOTAL MAINTENANCE	65,388.20

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
OPERATING STATEMENT
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

		Year to Date <u>Actual</u>
	GENERAL EXPENSES	
4510	961 INSURANCE EXPENSE	5,414.01
4520	963 PILOT	
452075	963 PILOT 705-C	5,500.00
4540	*** EMPLOYEE BENEFITS	<u>16,511.60</u>
	* TOTAL GENERAL EXPENSES	27,425.61
	RESERVES	
4790	916 PROVISION OPER RESV	<u> </u>
	* TOTAL RESERVES	0.00
	DHCD COSTS	
4800	916 DHCD DIRECTED COST	<u>22,386.07</u>
	* TOTAL DHCD COSTS	22,386.07
	ADJ'S & NONROUTINE COSTS	
6010	916 PRIOR YEAR ADJUSTMENT	
6510	943 EXTRAORDINARY MAINT	85,210.62
6580	964 COLLECTION LOSS	(71.67)
7520	976 REPLACE EQUIPMENT	23,293.35
7530	716 RCPTS SALE EQUIPMENT	
7540	976 BETTERMENT & ADDITION	<u> </u>
	* TOTAL ADJ'S & NONROUTINE	108,432.30
	SUBSIDY RECEIVED	
8020	708 EARNED SUBSIDY	<u>6,750.00</u>
	* TOTAL SUBSIDY RECEIVED	<u>6,750.00</u>
	* NET INCOME, - DEFICIT	<u>\$ 186.46</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
DECEMBER 31, 2001**

ASSETS

1112	CASH		
	*111 CASH	_____	
	TOTAL CASH		\$ 0.00
	ACCOUNT RECEIVABLES		
1125	122 A/R HUD		
1129	125 A/R OTHER		
112901	144 A/R MA 101-IC	_____	
	TOTAL ACCOUNT RECEIVABLES		0.00
	DEFERRED CHARGES		
1290	167 WORK IN PROCESS	_____	
	TOTAL DEFERRED CHARGES		0.00
	MOD COSTS		
1400	CIAP 902-99 \$ 69,081	\$ 70,000.00	
1401	CAPITAL FUND 2000 \$ 16,605	<u>6,290.60</u>	
	TOTAL MOD COSTS		76,290.60
	FIXED ASSETS		
1506	161 LAND		
1507	162 BUILDING		
1508	163 EQUIPMENT DWELLING		
1509	164 EQUIPMENT ADMIN		
1510	165 LEASEHOLD IMPROV		
1515	166 ACCUM DEPRECIATION	_____	
	TOTAL FIXED ASSETS		0.00
	CONTRACT REGISTER		
1801	A/E COOK A/C 140030	419.00	
1802	ACCURATE PAVING 140050		
1851	A/E COOK A/C 140030	(419.00)	
1852	ACCURATE PAVING 140050	_____	
	TOTAL CONTRACT REGISTER		<u>0.00</u>
	TOTAL ASSETS		<u>\$ 76,290.60</u>

Read Accountant's Compilation Report

**TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
DECEMBER 31, 2001**

LIABILITY & SURPLUS

	ACCOUNT PAYABLE		
2111	312 A/P OTHER		
2112	312 RETENTIONS	\$ 3,250.00	
2118	331 A/P HUD		
2119	347 A/P REV FUND	73,040.60	
211901	347 A/P MA 139-1		
		<hr/>	
	TOTAL ACCOUNT PAYABLE		\$ 76,290.60
	OTHER DEFERRED CREDITS		
2290	353 DEFERRED CREDITS		
		<hr/>	
	TOTAL OTHER DEFERRED CREDITS		0.00
	EQUITY		
2700	NET INCOME, - DEFICIT		
2802	504 HUD/PHA CONTRIBUTION		
2806	512 RETAINED EARNINGS		
		<hr/>	
	TOTAL EQUITY		<hr/> 0.00
	TOTAL LIABILITY & SURPLUS		<hr/> <hr/> \$ 76,290.60

Read Accountant's Compilation Report

**TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 2001**

		<u>Current</u>	<u>Balance</u>
1400	CIAP 902-99 \$ 69,081		
140010	1410 ADMINISTRATION		
140030	1430 A/E COOK	\$ 5,000.00	\$ 5,000.00
140050	1450 ROAD WORK	<u>65,000.00</u>	<u>65,000.00</u>
	TOTAL	<u>\$ 70,000.00</u>	<u>\$ 70,000.00</u>
1401	CAPITAL FUND 2000 \$ 16,605		
140110	1410 ADMINISTRATION	\$ 814.00	\$ 814.00
140130	1430 A/E FEES & COST	5,476.60	5,476.60
140150	1450 ADDL ROAD/PARKING	<u> </u>	<u> </u>
	TOTAL	<u>\$ 6,290.60</u>	<u>\$ 6,290.60</u>
1402	CAPITAL FUND 2001 \$ 16,926		
140210	1410 ADMINISTRATION		
140230	1430 A/E FEES		
140250	1450 ADDL ROAD & PARKING	<u> </u>	<u> </u>
	TOTAL	<u>\$ 0.00</u>	<u>\$ 0.00</u>

Read Accountant's Compilation Report

**TEWKSBURY FEDERAL MOD PROGRAMS
INCOME & EXPENSE STATEMENT
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

		<u>Year to Date Actual</u>
	OPERATING EXPENSES	
	GRANT FUNDS RECD	
8029	706 CIAP 902-99 GRANTS	
802901	706 CAPITAL FD FY00 GRANT	
802902	706 CAPITAL FD 2002 GRANT	<u> </u>
	* TOTAL GRANT FUNDS RECD	<u>0.00</u>
	* NET INCOME, - DEFICIT	<u>\$ 0.00</u>

Read Accountant's Compilation Report

**TEWKSBURY 167-1 DMH DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2001**

ASSETS

1112	CASH M.M.D.T. #44041564	<u>\$ 31,673.74</u>	
	TOTAL CASH		\$ 31,673.74
1211	DEFERRED CHARGES PREPAID RETIREMENT	<u> </u>	
	TOTAL DEFERRED CHARGES		0.00
140201	DEVELOPMENT COSTS DEV COST CLOSED	464,766.81	
140250	INVENTORY EQUIPMENT	2,307.69	
1410	DEVELOPEMNT COST	<u> </u>	
	TOTAL DEVELOPMENT COSTS		<u>467,074.50</u>
	TOTAL ASSETS		<u><u>\$ 498,748.24</u></u>

LIABILITY & SURPLUS

2119	ACCOUNT PAYABLE REVOLVING FUND	<u>\$ (3,477.11)</u>	
	TOTAL ACCOUNT PAYABLE		\$ (3,477.11)
2320	FIXED LIABILITIES GRANTS ISSUED	<u>464,766.81</u>	
	TOTAL FIXED LIABILITIES		464,766.81
2400	SURPLUS VALUATION FIXED ASSETS	2,307.69	
2590	OPERATING RESERVE	31,191.55	
2700	NET INCOME (DEFICIT)	<u>3,959.30</u>	
	TOTAL SURPLUS		<u>37,458.54</u>
	TOTAL LIABILITY & SURPLUS		<u><u>\$ 498,748.24</u></u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 167-1 DMH DEVELOPMENT
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 2001**

	<u>Current</u>	<u>Balance</u>
140250 INVENTORY EQUIPMENT		
140410 1465.1 DWELLING EQUIP		
140471 1475.1 MGMT OFFICE EQUIP		\$ 345.69
140472 1475.2 MGMT MAINT EQUIP	\$ (9,998.00)	
140473 1475.3 COMM ROOM EQUIP		
140477 1475.7 MGMT AUTO EQUIP		1,962.00
TOTAL	<u>\$ (9,998.00)</u>	<u>\$ 2,307.69</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 167-1 DMH DEVELOPMENT
OPERATING STATEMENT
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

	<u>Year to Date Actual</u>
OPERATING RECEIPTS	
3110 SHELTER RENT-TENANTS	\$ 10,890.00
3610 INTEREST INCOME	<u>482.19</u>
* TOTAL OPERATING RECEIPTS	11,372.19
OPERATING EXPENSES	
ADMINISTRATIVE	
4110 ADMINISTRATIVE SALARIES	1,815.72
4170 ACCOUNTING FEE	702.00
4190 SUNDRY ADMIN EXPENSE	<u>399.64</u>
* TOTAL ADMINISTRATIVE	2,917.36
MAINTENANCE	
4410 MAINTENANCE SALARIES	2,271.05
4420 MAINTENANCE MATERIALS	54.66
4430 CONTRACT COSTS	<u>567.31</u>
* TOTAL MAINTENANCE	2,893.02
GENERAL EXPENSES	
4510 INSURANCE EXPENSE	619.07
4520 P.I.L.O.T.	
4540 EMPLOYEE BENEFITS	<u>983.44</u>
* TOTAL GENERAL EXPENSES	<u>1,602.51</u>
* NET INCOME-DEFICIT	<u>\$ 3,959.30</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 689-1 GERRY DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2001**

ASSETS

1112	CASH		
	M.M.D.T.#44223469	<u>\$ 62,706.13</u>	
	TOTAL CASH		\$ 62,706.13
	DEVELOPMENT COSTS		
140201	DEV COST CLOSED	559,673.76	
140250	INVENTORY EQUIPMENT	<u>2,369.99</u>	
	TOTAL DEVELOPMENT COSTS		<u>562,043.75</u>
	TOTAL ASSETS		<u>\$ 624,749.88</u>

LIABILITY & SURPLUS

2119	ACCOUNT PAYABLE		
	REVOLVING FUND	<u>\$ (4,943.11)</u>	
	TOTAL ACCOUNT PAYABLE		\$ (4,943.11)
	FIXED LIABILITIES		
2320	GRANTS ISSUED	<u>559,673.76</u>	
	TOTAL FIXED LIABILITIES		559,673.76
	SURPLUS		
2400	VALUATION FIXED ASSETS	2,369.99	
2460	GIFTS & DONATIONS	2,022.52	
2590	OPERATING RESERVE	59,717.63	
2700	NET INCOME (DEFICIT)	<u>5,909.09</u>	
	TOTAL SURPLUS		70,019.23
	TOTAL LIABILITY & SURPLUS		<u>\$ 624,749.88</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 689-1 GERRY DEVELOPMENT
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 2001**

	<u>Current</u>	<u>Balance</u>
140250 INVENTORY EQUIPMENT		
140410 1465.1 DWELLING EQUIP		
140471 1475.1 MGMT OFFICE EQUIP		\$ 407.99
140472 1475.2 MGMT MAINT EQUIP		
140473 1475.3 COMM ROOM EQUIP		
140477 1475.7 MGMT AUTO EQUIP		1,962.00
	<hr/>	<hr/>
TOTAL	\$ 0.00	\$ 2,369.99
	<hr/>	<hr/>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 689-1 GERRY DEVELOPMENT
OPERATING STATEMENT
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

	<u>Year to Date Actual</u>
OPERATING RECEIPTS	
3110 SHELTER RENT-TENANTS	\$ 12,702.00
3610 INTEREST INCOME	965.98
	<hr/>
* TOTAL OPERATING RECEIPTS	13,667.98
OPERATING EXPENSES	
ADMINISTRATIVE	
4110 ADMINISTRATIVE SALARIES	1,815.72
4170 ACCOUNTING FEE	702.00
4190 SUNDRY ADMIN EXPENSE	399.64
	<hr/>
* TOTAL ADMINISTRATIVE	2,917.36
MAINTENANCE	
4410 MAINTENANCE SALARIES	2,271.05
4420 MAINTENANCE MATERIALS	54.66
4430 CONTRACT COSTS	913.31
	<hr/>
* TOTAL MAINTENANCE	3,239.02
GENERAL EXPENSES	
4510 INSURANCE EXPENSE	619.07
4540 EMPLOYEE BENEFITS	983.44
	<hr/>
* TOTAL GENERAL EXPENSES	1,602.51
	<hr/>
* NET INCOME-DEFICIT	\$ 5,909.09
	<hr/>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 689-2 DMR DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2001**

ASSETS

1112	CASH M.M.D.T. #44223550	<u>\$ 72,337.45</u>	
	TOTAL CASH		\$ 72,337.45
	DEVELOPMENT COSTS		
I40201	DEV COST CLOSED	547,955.50	
I40250	INVENTORY EQUIPMENT	<u>2,307.69</u>	
	TOTAL DEVELOPMENT COSTS		<u>550,263.19</u>
	TOTAL ASSETS		<u>\$ 622,600.64</u>

LIABILITY & SURPLUS

2119	ACCOUNT PAYABLE REVOLVING FUND	<u>\$ (5,247.89)</u>	
	TOTAL ACCOUNT PAYABLE		\$ (5,247.89)
	FIXED LIABILITIES		
2320	GRANTS ISSUED	<u>547,955.50</u>	
	TOTAL FIXED LIABILITIES		547,955.50
	SURPLUS		
2400	VALUATION FIXED ASSETS	2,307.69	
2590	OPERATING RESERVE	71,221.94	
2700	NET INCOME (DEFICIT)	<u>6,363.40</u>	
	TOTAL SURPLUS		<u>79,893.03</u>
	TOTAL LIABILITY & SURPLUS		<u>\$ 622,600.64</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 689-2 DMR DEVELOPMENT
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 2001**

		<u>Current</u>	<u>Balance</u>
140250	INVENTORY EQUIPMENT		
140471	1475.1 MGMT OFFICE EQUIP		\$ 345.69
140472	1475.2 MGMT MAINT EQUIP		
140473	1475.3 COMM ROOM EQUIP		
140477	1475.7 MGMT AUTO EQUIP		1,962.00
		<u> </u>	<u> </u>
	TOTAL	<u>\$ 0.00</u>	<u>\$ 2,307.69</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 689-2 DMR DEVELOPMENT
OPERATING STATEMENT
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

		<u>Year to Date Actual</u>
	OPERATING RECEIPTS	
3110	SHELTER RENT-TENANTS	\$ 14,148.00
3610	INTEREST INCOME	1,115.51
		<u> </u>
	* TOTAL OPERATING RECEIPTS	15,263.51
	OPERATING EXPENSES	
	ADMINISTRATIVE	
4110	ADMINISTRATIVE SALARIES	1,815.72
4170	ACCOUNTING FEE	702.00
4190	SUNDRY ADMIN EXPENSE	396.86
		<u> </u>
	* TOTAL ADMINISTRATIVE	2,914.58
	MAINTENANCE	
4410	MAINTENANCE SALARIES	2,271.05
4420	MAINTENANCE MATERIALS	54.48
4430	CONTRACT COSTS	2,057.81
		<u> </u>
	* TOTAL MAINTENANCE	4,383.34
	GENERAL EXPENSES	
4510	INSURANCE EXPENSE	618.96
4520	P.I.L.O.T	
4540	EMPLOYEE BENEFITS	983.23
		<u> </u>
	* TOTAL GENERAL EXPENSES	1,602.19
		<u> </u>
	* NET INCOME-DEFICIT	<u>\$ 6,363.40</u>

SEE ATTACHED COMPILATION REPORT

COMMUNITY ACTIVITIES

Tewksbury Public Library

*Council on Aging
Recycling Committee*

Recreation Department

Tewksbury Public Library

*Board of Library Trustees
2001-2002*

Kevin Comtois
Marjorie Conlon
Joan Dunlevy

Carol Hazel
Karen Lu
Mary MacDonald

In November 2001, the public library was formally dedicated to the residents of Tewksbury who have shared the Library Trustees' vision and commitment to bring up-to-date technology and library services to a new generation of Tewksbury residents. The central dedication plaque acknowledges the sources of funding for the library, including state funds administered by the Massachusetts Board of Library Commissioners. The work of the Library Building Committee and the efforts of State Representative James Miceli and former State Senator John O'Brien are also recognized on plaques in the lobby. The first floor browsing wing has been dedicated to the memory of Mrs. Ethel Fairgrieve Jackson, whose Fairgrieve Trust Fund became the cornerstone of funding for the new building. Plaques acknowledging our many donors appear throughout the building. We extend our deepest appreciation to the many people who participated in the various fund-raisers that supplemented revenues from the Town, the Commonwealth, and the Fairgrieve Trust Fund. A list of major donors appears at the end of this report.

The Library Building Fund committee, chaired by Jay Kelley, deserves our praise and thanks. We also extend our heart-felt thanks to the Friends of the Library, whose diligent efforts have created the Library's Endowment Fund, which will be used to assure excellence in library services for years to come.

Tewksbury's public library is one of thirty members of the Merrimack Valley Library Consortium. Using Internet access from home, library users are able to place their own reserve requests for library materials and to view their accounts; library holdings can be viewed through the consortium's on-line catalog. Overdue notices and reserve notices can be sent through e-mail to library users. There are links between MVLC's web-site (www.mvlc.org) and the library's own frequently updated web-site, www.tewksburypl.org, where local residents can find a wealth of information about the library and its resources, including upcoming events for both children and adults, important notices and library news. From our Reference Department's page, library users can e-mail questions to the Reference Desk or access on-line Reference Help 24/7 through our affiliates. Also from the Reference Department's web page, local teachers can send us a Homework Alert that allows us to gather appropriate resources for school assignments. From the Children's Room's web page, schedules for story hours, craft programs, book discussion groups and other activities and resources can be easily accessed. We provide booklists for both pleasure reading as well as school assignments, and links to recommended children's literature sites. Our Teen Page offers Homework Help, College Resources, book lists and Frequently Asked Questions. New materials at the library are processed through our Technical Services Department, which posts a monthly list of newly acquired books as well as a link to the current New York Times Best Sellers list. Our Circulation Desk is represented on the site with library registration and use guidelines, information about our museum pass program, hours of service and directions, and other general information.

We appreciate the efforts of all members of the library staff who are responsible for the actual delivery of library services.

Library Director
Assistant Director
Reference Librarians

Technical Services Librarian

Elisabeth Desmarais
Fran Moore
Elizabeth Berlik
Christine Lower
Bridget Lonergan

Children's Librarian	Noelle Couture
Children's Specialist	Karen Grasso
Technology Specialist	Joyce Salvato
Executive Secretary	Mary Toombs
Administrative Secretary	Rosemary Titus

and the members of our support staff:

Judy Bangs	Gail Holland
Marilyn Fowler	Mary Kutcher
Elinor Haines	Jennifer Newton
Gina Hickford	Joanne Toppin

Our front desk employees are our greatest source of strength. We deeply appreciate their unflinching devotion to their jobs and their enthusiastic promotion of books and reading.

John Crowe provides custodial and maintenance services at the public library. In addition to our full-time staff, we would like to express our appreciation to our high school pages.

The trustees have worked for the past several years revising policies in accordance with the expanded plan of service that the new facilities will allow us to implement. Services will continue to evolve as new staff positions are added. Our long-range planning process will continue to provide the strategic and tactical guidelines for providing optimum services and resources for the Town's residents. The Library Trustees invite local residents to attend our monthly meetings. At these meetings, the six elected Trustees deal with policies and goals for the library. The trustees encourage local residents who have not yet visited the new library to stop in for a visit and to make use of its collections, services and special programs

At A Glance

FY 2001 total expenditures	\$896,550
State Aid received	\$40,044
Spent on books & other materials	\$117,350
Collection size (books, videos, audios)	89,000
Number of registered borrowers	22,725
Number of items checked out in 2001	166,600
Reference questions answered	19,500

Library Hours:

Monday - Thursday	9 a.m. - 9 p.m.
Friday & Saturday	9 a.m. - 5 p.m.

Telephone	978.640.4490	
	Circulation	ext. 202
	Reference	ext. 207
	Children's Room	ext. 204

Web-sites	www.tewksburypl.org
	www.mvlc.org

Major donors to the Library Building Fund

Andover Bank
David & Susan Andrews
Behrakis Foundation / Muro Pharmaceuticals
Alaine Breen & Paul McClintock
Warren & Elizabeth Carey
Children of Tewksbury: Penny Drive
Marjorie & Tom Conlon
Tom & Shirley Daley
Demoulas Foundation
Richard & Leann D'Entremont
Elisabeth Desmarais
Mary Gaffney
Gath Signs
Joe & Donna Gill
George & Carol Hazel
John & Mary Kane
Jay & Maureen Kelley
Paul & Eileen McDonagh
James & Beth McFadyen, in memory of Mac
Muriel McGowen, in memory of Lawrence McGowen
Medford Bank
Howard & Colleen Messing, In Honor of Larry & Sandy Polimeno
Martin & Joanne Myers
Northeast Refrigerated Distributors
Richard O'Neill & Associates
Lawrence & Sandra Polimeno
Dr. Barry Puchkoff & Theresa Nadeau
Ray & Phyllis Shaw
Ed & Judi Shea
Willard & Charlotte Simmons
Tom & Jackie Stone
Janet Sutton
Rajesh & Rosemary Tandon
Tewksbury D.A.R.E.
Tewksbury Piecemakers
Tewksbury Senior Center
Tewksbury Teachers Association
Textron Charitable Trust
Wynn Middle School
In Memory of Bob Busch
In Memory of Esther Curseaden
In Memory of Al Desmarais
In Memory of Donald Dee
In Memory of Ida Devine
In Memory of Helen Kelley
In Memory of Elizabeth Layne
In Memory of Jean Mann

For information on how you can contribute to the Library Fund, please contact our Library Director, Elisabeth Desmarais.

Council On Aging

Each year such a simple task as writing an Annual Report becomes somewhat of a problem ...that being how to put everything in a short summary. When reviewing the COA annual report for the Department of Elder Affairs and glancing over the year's calendar...the task becomes harder. Yet it is a learning experience which gives a panoramic view of just how much has been accomplished by our Senior Citizens and the Council.

The Council's total town appropriation including a request from the Reserve Fund for a refrigerator was \$177,285. The department received \$1,200 from the Merrimack Valley Nutrition Project for its rental of the kitchen. The Nutrition Project operates the Center's hot lunch program. In FY01, the program served approximately 14,000 congregate meals on site and delivered 9,760 meals to elderly shut-ins. This rental income was used to supplement town funding. A State Formula Grant Award of \$18,180 was received from the Department of Elder Affairs. This award was used for: a 16 week course on sign language; health, fitness and exercise programs; nutrition packets for the Diabetes Support Group as well as a two session Yoga seminar for the group; a CPR certification and first aide program for COA staff, volunteer supervisors and Senior softball coaches; two new computers – one for the office and one for a computer lab; a volunteer recognition seminar; and, a defibrillator. The Council was also fortunate to benefit from a Cultural Council Grant submitted by local artist, Valarie Borgal. Hence, providing a drawing course for our elders. This program continued and is now supported by the Council and course participants.

An additional \$150,00 of the Town FY01 budget was appropriated for the purpose of contracting an architect for the Senior Center expansion project. A nine member Senior Center Building Committee was appointed and began meeting in the Fall. Its members are: Selectman, Kevin Anderson; Town Manager, David Cressman; Finance Committee Member, Thomas Cooke; COA Member, Joel Deputat; COA Director, Linda R. Brabant; Friends of the Elderly Representative, Robert Scarano; and community residents: Matthew Hakala, Mary Ann Wareham and Carolyn French. Tara Coakley and Bella Purcell were chosen as Ex-officio members to the committee.

Volunteer services rendered to the Council in 2001 numbered that of 25,830 hours representing a tax free dollar value of \$162,830...equivalent to the employment of 12.5 full time people. The in-kind services (services rendered by other agencies at no cost to the Town) plus donated equipment and supplies amounted to a dollar value of \$90,552. Among equipment donated was a new ClearView video magnifying reading machine donated by the OPTELEC Company of Westford; and, two used computers for a Senior Citizen Computer Lab donated by the Corporation for Business, Work and Learning. It is hoped that this lab will soon be in operation.

New exercise programs introduced in 2001 were: Tai Chi instructed by Bill Barron; two Yoga classes instructed by Pat Dumont one of which is an evening program open to all residents; and, a second stretch and tone class. New art programs introduced were: Japanese Bunka Embroidery instructed by Beverly Enos; and, two Stained Glass classes instructed by Sandy Dukeshire. During the year, Joe LaBella's Tuesday morning light walking and exercise program celebrated its first anniversary and its growth. The class numbers 45-50 Seniors many of who have mobility restrictions. Our Seniors have entered their 10th year of walking outside each morning. This year this group attended two State walking rallies.

Our Senior Softball team has grown in the past year and holds over 40 sessions of practice and/or games with teams in other regions from May through September. This year's season was topped off with a Senior Citizens Tournament. A special note of thanks is extended to the Parks Department for their wonderful assistance during the year.

A new orchestra, The Silver Tones, has evolved out of the Senior Center and it is sounding wonderful. The Silver Tones practice each Wednesday afternoon from 3 to 5 p.m. and welcome new members and anyone that would like to come on down and listen to their practice sessions. They received raved reviews at this year's Golden Age Club Show as well as those from the staff at a local nursing home.

The Council and Friends held ten monthly dinner socials with the first being a very special event...the Valentine Dance. At the dance there were 19 couples who had been married over 50 years. Five new couples were honored during the evening.

March winds turned into snow and the Senior Center was opened for the first time in its capacity as an Emergency Shelter. There were about 12 residents that visited during the day with two bedding down for the evening.

In April, the craft class held its first formal "Afternoon Tea" a delightful event featuring refreshments and entertainment by the Interfaith Choir. Our crafts ladies worked all year long making: items for charities, favors for the COA Annual Christmas Dinners which were held at the Elks Lodge this year to accommodate more people; decorations for the Senior's tree displayed at the Tewksbury Garden Club's Festival of Trees event; and, a quilt which was raffled off at their Annual Craft Fair in November.

The Garden Club held four educational lectures at the Senior Center as well as their Annual Holiday Show in November that was marvelous. The "Mothers and More" group joined our Seniors in costume during the Halloween season and attended the Seniors Santa Day in December. In June our Seniors saw the end of their interaction with Mrs. Morris and her third grade classes as Mary Lou Morris entered retirement. It was rather a sad departing but left many years of fond memories in the hearts of the children and the Seniors. We are pleased to report that a similar program began with Mrs. Friedman and her class at the Trahan School this past Fall. Throughout the year the Piecemakers, many of whom are our Senior Citizens, met at the Senior Center every 2nd Tuesday of each month and conducted the most interesting and creative meetings. At Christmas the Piecemakers made beautiful quilted stockings filled with all kinds of goodies for our meals on wheels recipients.

In May, the Seniors and Eileen Griffin held their 9th Annual Art Show. Participants displayed wonderful pieces of art work along with their instructors: traditional embroidery by Eleanor Corey; quilting by Diane Fay; wood carving by Rip Stangroom, and, the work of our talented Senior artisans and the instructors previously mentioned in this report. It was a great evening.

Seminars, blood pressure, blood sugar and stroke prevention screenings were held throughout the year. However, due to back to back programming the availability of space was lacking and there were fewer seminars than in previous years. Most held were on health and nutrition. This year a Diet Workshop program was scheduled in between classes during the lunch hour on Thursdays and has proven to be very successful.

Two other events held at the Senior Center which will linger in the minds of our Seniors and all those in attendance were the Ferret Frolic in June when we were inundated by those little friendly ferrets and the Seniors participation in the Memorial Day Parade. The Ferret Frolic was a unique event that was education, informative and whimsical to say the least. The Parade...well, you know what happened...a drenching down pour of rain with everyone soaked to the bone. A note of thanks is extended to the Heider family for its swift action in getting our Seniors to dryer quarters.

Besides the hustle and bustle of daily activities and services rendered at the Senior Center and the routine chores of home and grandchildren, the Seniors through the Friends of the Elderly were able to do some major fundraising for their Senior Center Expansion and the community. Fund raising events were: two yard sales one of which supported the Seniors' participation in the Memorial Day Parade; five Sunday Breakfast Benefits two of which realized well over a thousand dollars each for the Tewksbury High School Track Team and a newly developed Tewksbury Disaster Fund; an Annual Auction held at the Senior Center; and, a Golf Tournament which was held at the Indian Ridge Country Club. Under the direction of our volunteer Fundraiser Coordinator, Mary Ann Wareham, both the Auction and Tournament were huge successes. Next year's Auction will be held on Friday, May 3rd and the Golf Connection Tournament on Monday, September 9th. It should also be noted that our "Tree of Life" project has realized well over \$70,000 in the last few years and has created quite an impressive memorial in our lobby area.

Under the direction of Mary Ann Wareham and her editors, the publication of the "Cook Connection" made its debut in November. This was the Senior's first cookbook and it combined the ingredients of many a good cook. It was sprinkled with love, memories and many a favorite recipe from featured guests and town dignitaries. The cost of the cookbook is \$12 with 50 cents from each sale going to the Tewksbury Disaster Fund. The book is available at the Senior Center and at various locations in the community.

The year 2001 was most productive as you can see. With its close comes yet another year...one which will encompass a lot of work for the Council and Seniors. In conjunction with the Building Committee, we will thrust forward on our venture to expand the Senior Center Building and address those services and program in demand. We will strive to better serve our elderly focusing on outreach and those frail elders in the community.

We thank all those organizations, business firms and residents who have supported our department during the past year and during this very difficult time in our nation's history. We look forward to working with and for the community for yet another productive year...a year filled with brotherly love, patriotism and world peace. God Bless America. God Bless Us All.

Recreation Department

LIVINGSTON STREET

2001 was a very busy year. Four hundred (400) children registered for the summer program, with an average daily attendance of 268.

New programs and activities took place along with the old time favorites. Some of the new activities were Southwick Zoo and Lock Monsters Street Hockey Camp. Of course we still went to Roller Kingdom, Canobie Lake, Water Country, and Cosmic Bowling just to name a few. Officer Sheehan of the Tewksbury Police Department was with us again providing a police dog show and the children were able to meet Police Dog Xiro.

The year ended again with a field day and cookout, which was attended by all three camps. A DJ provided music while the children played on rides like the giant slide, participated in games and even had temporary tattoos placed on their arms.

It is again our hope to continuously improve programs to offer the participants a variety of fun and safe activities. This past year we extended our hours to assist the working parents. The summer camp ran from 9:00 to 2:00 and the extended day program started at 8:00 and ran until 5:00. We also extended the camp from 6 weeks to 8 weeks.

A Junior Golf clinic was also held this summer for children ages 5-11. A series of mini camps ran from July to August.

HEATH BROOK PROGRAM

The Heath Brook Program provides two, three-week sessions for 100 children per session, ages 4 ½, 5 and 6. The children participated in field trips, which included Canobie Lake, Southwick Zoo, and weekly trips to the movies.

Various children's entertainers were invited to the school to perform. Arts and crafts, outside games, water games, and playground time are all part of the program. The program was again a success.

SCHOOL VACATION

We were busy during December, February and April vacations. Children ages 7-14 participated in a variety of field trips sponsored by the Recreation Department. Trips included Good Times Arcade, Fleet Center, Cosmic Bowling, and Skiing to name a few. Fun was had by all, children and chaperones alike.

SNOW DAYS

This year we implemented a snowy day program. We opened the Rec. center on days that the school was canceled due to snow or inclement weather. The program ran from 8:00 AM to 5:00 PM.

EXTENDED DAY PROGRAM

The summer extended day program ran in conjunction with the summer program at Livingston Street. It was a big success with 120 children participating in the summer extended day program. The program ran from 8:00 AM to 5:00 PM to help working parents during the summer and vacation periods. The vacation extended day program was also a big success. This program was held at the Teen Center on Livingston Street.

CAMP POHELO

The Exceptional Children's Program provides recreational opportunities to Tewksbury residents age three (3) to twenty-one (21) who have an active I.E.P. Seventy-five (75) children took part in a six-week summer day program. An eight-week bowling program is also offered on Saturdays from December to February. The children are transported to these activities by school bus. No fee is charged for participation.

The summer camp at the Loella Dewing School runs from 9 to 2. The children participate in a variety of activities including games, swimming sessions at Shawsheen Tech, arts and crafts, and athletics. There were also field trips to Roller Kingdom, Southwick Zoo, North Shore Music Theater and the movies.

TEEN CENTER

The Teen Center is open 5 days a week Monday, Tuesday, and Thursday 2:00 PM to 7:00 PM, Friday from 2:00 PM to 10:00 PM, and on Saturday from 6:00 PM to 10:00 PM. We have found these to be the best hours to open for the Teens and for getting volunteer help, which we are always looking for.

The Teen Center Haunted House and Hayride had another successful year. This is the Teen Centers major fundraiser, which raises money to support the Teen Center throughout the year. Some of the money this year was used to purchase new games for the game room, a bubble hockey game, bubble soccer game and a ping pong table.

The Teen Center is in the process of raising funds to expand its building to add a function room on the side. Anyone interested in contributing in any way to the expansion of the building can contact the Recreation Department.

The Teen Center operates mainly on volunteer help. We are always looking for volunteers if you are interested please contact the Recreation Department.

The Teen Center held dances this year and went on field trips to Nashoba Valley Skiing and Cosmic Bowling.

ADULT RECREATION

This year we offered trips to Foxwoods and many adults joined us during vacations to see shows at the Fleet Center. Join us for a Spirit of Boston Dinner Cruise, Friday June 28, 2002, to make reservations please contact the Recreation Department. We are always looking for new ideas, if you have any suggestions, please contact the Recreation Department.

BASKETBALL AREA

The new basketball area was completed in August 2001. The area consists of 2 full size tennis courts, 2 full size basketball courts, and a 241-ft. by 50-ft. Skate Park. Skate Park will open in April 2002. Watch Channel 10 for information regarding new Adult and Children basketball and tennis leagues.

PATRIOTIC COMMITTEE

Fourth of July all day activities for the whole family. This year's activities will take place on Thursday July 4, 2002, at Livingston Street Park. Concert at 6:00 PM and fireworks to be announced. Watch Channel 10 for a list of the day's activities.

RECREATION DEPARTMENT OFFERINGS

- 1) Showcase Cinema Discount Tickets (Lowell, Lawrence, and Woburn) \$6.00.
- 2) Disney World Discount Tickets.
- 3) Nashoba Valley Ski Discount Tickets.
- 4) Town T-Shirts, Long Sleeve Mock Neck T-Shirts, and Sweatshirts on sale.

SUMMARY

We had a great year, with many opportunities for growth and successes for the Recreation Department. We look forward to continuous success and expanded services in the year ahead. Remember to watch Channel 10 for up coming Recreation news.

Roy Patterson
Recreation Department

Recycling Committee

Recycling- Is It Just Sorting The Trash?

Say the word “recycling” and most people in the town of Tewksbury think “blue bin”. Recycling, however, is not about worrying about what week do you put out your newspapers with your trash. Recycling is also about sharing things that you have with others once their use to you is done. Do we not all recycle now? What do you do with clothes when they no longer fit you or your children? You give them to friends or donate them to charity. Yes, you have just recycled. It’s amazing how much recycling is actually done in an individual’s home each year without any help from the “blue bin”.

How about the public sector? Ever notice that the library often has books in its foyer marked “take one”? When the books become old or are no longer popular, the library extends them to the public, giving the people in this town the opportunity to take home and keep any of the books offered. The library has just “recycled” books.

When the John Wynn Middle School closed this past June, they went the extra mile in recycling. With the move to new locations, all of the teachers and administration had to clean house. The recycling truck could be seen at the school several times a week, as bin after bin of used paper was discarded, accumulated from years of teaching. But paper wasn’t the only thing being recycled at the John Wynn Middle School. It turned out that as everyone began cleaning and packing, a large amount of books, gathered from all the teachers and from the library, were discovered to be no longer necessary to the present curriculum. The town decided to take a page from the town library and offer the books to the public. Several cartons left that day in May, but there were still books left over- it seemed the books were destined for the trash. Then an idea presented itself- what is that saying, “one person’s trash is another person’s Treasurer”? Perhaps, someone, somewhere could use the books no longer needed at the middle school.

The books, it turned out, were actually desperately needed elsewhere. There is a nonprofit organization set up in this state called *Hands Across The Water*. They take books that are no longer wanted and ship them to third world countries, where books are considered a luxury- any books. How good it is to know that because the John Wynn Middle School “recycled”, over 300 cartons of books were sent to people who will truly need and appreciate them.

As you can see, recycling isn’t just about trash anymore. So perhaps, in the future, when the word “recycling” is mentioned, instead of grimacing and calling, “Honey, is it our week?”, we could take a moment and remember that recycling actually helps more than just keeping our taxes down, it can also aid other people with things they could never get for themselves if it wasn’t for recycling.

-Tewksbury Recycling Committee

HEALTH AND SAFETY

*Board of Health
RAD Classes*

*Building Department
Fire Department*

*Police Department
Public Works*

Board of Health

Mission Statement: To protect the public and environmental health through health promotion initiatives, advising residents and businesses in compliance matters, and through fair and appropriate enforcement of local, state, and federal public health rules, regulations, bylaws and laws.

The Board of Health hereby submits the following activity report for the year 2001:

Strategic Planning

- Two Household Hazardous Waste Collection Days are held annually in conjunction with the recycling Committee's Environmental Days.
- Board of Health Regulations are continuously reviewed and updated as required.
- Emergency Management Planning continues to be a priority in light of September 11th and the fall's Anthrax threats.
- The Board is currently working with Tewksbury Hospital on ways to protect the hospital's water supply.

Community Health Services

- Public Health Nurse Virginia Desmond continues to establish herself with the public and the seniors specifically. Her work includes investigating communicable diseases, distributing vaccine to doctors and the public, and offering limited care and referral services to the public.
- The Billerica – Tewksbury Tobacco Control Project continues its fine work in the community, assisting the Board in enforcement of its regulations and providing educational and referral services to the general public. The program is gearing up for a major 2002 education plan targeting women in the South Tewksbury area, due to increased rates of smoking related cancers. Note well that this program is threatened by the state's budget cuts, and could very well cease to operate soon.

Environmental Activities

- All septic system work and inspection forms are reviewed by and filed with the Board's staff. Records dating to 1974 are generally available for review.
- The town continues to work with state and federal environmental agencies in dealing with the Rocco Landfill. The site was listed on the National Priorities List in the spring of 2001, making it eligible for federal funding and oversight. The work is ongoing, and far from over.
- The Board worked with the Town of Wilmington on preparing a guidance document for residents with questions concerning the landfill and nearby hazardous waste sites. The document is available at the Library, Board of Health, and at www.tewksbury.info.

Animal Control Activities

- The Tewksbury – Andover area became the hot spot for West Nile Virus activity in 2001. The two towns led the state in submittal of birds for testing for the virus, and both were among the first municipalities to isolate infected mosquitoes. No human cases of the virus were identified from Tewksbury, although fatalities were noted in the state. The Central Massachusetts Mosquito Control Project assisted the town in treating catch basins, spraying in areas where mosquitoes were the worst, and then coordinating a town wide spraying in early September.
- Beaver dams continue to bother several areas within the town. Nine beaver dams were reviewed this year, with only 4 meeting the emergency criteria allowing the Board to issue emergency breach and trapping permits.

- Rabies continues to be a concern as we respond to animal bite reports. Exposures include both human and animal victims. We again remind animal owners that state law requires rabies vaccination for all dogs and cats; it could save their lives.

Miscellaneous

- Over 600 permits in 18 categories were issued and administered.
- 221 complaints were investigated.
- Over 1100 inspections and reviews were conducted.
- Prosecution of criminal matters in court required an estimated 22 hours of staff time.
- With Anthrax exposure a very real threat, responses to potential exposure episodes were made to assist the Fire Department in evaluating potential health issues.

The year 2001 was a trying year for all, as we responded to the unknown of West Nile Virus, and then to terrorist attacks that set us all on edge. We were able to respond to these threats because of careful planning and the routine cooperation exercised among departments.

I thank Board of Health members Stephanie Wilkie, Edward Sheehan, and Susan Sullivan for the guidance and support. I also thank Operations Assistant Barbara Westaway, Sanitarian Dean Trearchis, Public Health Nurse Virginia Desmond, Animal Inspector Pamela Gorrasi, Recording Secretary Christina Shea, and Tobacco Control Program Director Melissa Stockwell for their dedication and service to the community.

Respectfully submitted,
 Thomas G. Carbone, R.S., C.H.O.
 Director of Public Health

TEWKSBURY BOARD OF HEALTH 2001 ACTIVITY REPORT

INSPECTIONS CONDUCTED

Septic System Inspections	284
Plan Reviews	296
Housing Inspections	16
Condemnations	0
Swimming Pool Inspections	28
Hotel Inspections	11
Food Service Inspections	176
Animal Inspections	34
Tanning Booth Inspections	7
Pump Truck Inspections	67
Test Holes	192
Massage Establishments	6
Complaints	221

PERMITS ISSUED

Septic Systems - New	27
- Upgrade	85
- Repair	6
- Abandon	6
Septic Installer	54
Septic/Offal/Rubbish Hauler	63
Hotels/Trailer Parks	11
Pools	17
Food Service	156
Milk and Cream	118
Frozen Desserts	14

Animal	29
Masseuse	22
Funeral Director	3
Tanning Booths	7

Communicable Diseases Reported

Animal Bites	34
Campylobacter	5
Chicken Pox	1
Giardia	1
Haemophilis Influenza	1
Hepatitis B	6
Hepatitis C	17
Lyme Disease	2
Meningitis	1
Pertussis	3
Salmonella	3

Building Department

During 2001, the Building Department for the first time in many years, actually experienced a slowdown in building activity. The department also had some personnel and responsibility changes. Loretta Miggos, who had been with the department for more than 20 years transferred over to the Planning Department assisting the new Director of Community Development. On behalf of the department I would like to thank Loretta for her many years of support to the Building Department. Towards the end of the year, the duties of staff support for the Zoning Board of Appeals was also transferred to the Planning office, completing my goal to separate the Building and Zoning offices. I would like to extend my thanks and gratitude to Sandy Stevens and Katie Mazzuchi for an outstanding job in maintaining the Board of Appeals paperwork for the past 12 years.

As I said above, the Building Department experienced a slowdown in the value of work permitted along with the fees collected as shown in the following chart:

	<u># of Permits</u>	<u>Value of work</u>	<u>Fees</u>
2000	866	\$ 50,048,367	\$ 326,593
2001	866	\$ 44,818,378	\$ 239,939
% change	0%	-10%	-26%

Present activity includes these major housing/apartment subdivisions:

	Harold Place (Rogers St)	Stonebury (Main St)	Orchard St. (Comp. Permit)	Secor Road (Comp. Permit)
Total # of units:	11	30	32	24
Permitted to date:	5	30	32	24
Occupied to date:	2	2	10	16

Commercial projects included: Lowell Five Savings Bank, completed, spring 2001
Crest Nissan Dealership, completed fall 2001
IRA Motor Dealership, completed spring 2001.
ESA Hotel on Rt. 133, completed summer 2001.
Foster School apartments schedule completion, spring 2002.

Municipal projects included: Addition to water treatment plant, completed, spring 2001.
New South Fire Station, completed summer, 2001.
Wynn School renovation, scheduled completion Aug. 2002

Additionally, the department issued 797 wiring permits, 919 plumbing/gas permits, 96 sewer entry permits. Certificates of Inspection were issued to 76 establishments such as restaurants, function rooms, churches and schools. Building Inspectors performed approximately 1650 inspections.

ON THE HORIZON: (proposed projects to start during 2002.)

Possible 200 + unit Community Development Project.
Office/R&D on Highwood Drive.
Rogers Commons – 20 townhouses
Andover Rd.- Robertson Estates- 26 Single Family Homes.
River Rd.- Mill Hill Rd.- 5 Single Family Homes
Approximately 12 miscellaneous residential units already permitted, to be completed.

In the Weights and Measures Division, 306 gasoline dispensers, 74 scales and 2 oil trucks were tested and sealed. In addition, 11 investigations of wrongdoing were investigated. Fees collected were \$ 4981.00.

Following is a breakdown of permits issued during 2001.

Respectfully submitted,
Richard A. Colantuoni
Building Commissioner

2001 BUILDING DEPARTMENT ACTIVITY REPORT

	<u># of PERMITS</u>	<u>VALUE</u>	<u>FEES</u>
Com ADDITION	5	\$165,000	\$1,155
Com DEMO	1	\$20,000	\$140
Com FOUNDATION	1	0	\$25
Com MISC	8	\$235,000	\$2,260
Com NEW BLDG	2	\$872,500	\$6,261
Com RENOVATION	8	\$7,299,320	\$51,124
Com ROOF	4	\$65,000	\$455
Com TEN FIT-UP	22	\$2,547,865	\$18,590
Mun ADDITION	1	\$30,000	\$0
Mun MISC	1	\$0	\$0
Mun RENOVATION	4	\$13,695,495	\$0
Res 2nd DWELL	5	\$405,600	\$1,442
Res ADDITION	118	\$3,982,890	\$27,992
Res CHIM/FP	8	\$23,207	\$510
Res COMP	31	\$2,421,208	\$19,210
Res COMP/AU	12	\$981,032	\$4,165
Res DECK	45	\$330,237	\$2,103
Res DEMO	16	\$457,000	\$1,807
Res FAMILY SUITE	3	\$186,000	\$1,302
Res FOUNDATION	113	\$1,351,392	\$5,169
Res MFD/55	23	\$2,762,000	\$19,334
Res MISC	4	\$0	\$371
Res NEW SFD	31	\$3,922,360	\$28,762
Res POOL	62	\$469,860	\$3,470
Res RENOVATION	85	\$1,287,031	\$9,005
Res ROOFING	87	\$442,095	\$3,455
Res SHED	53	\$143,709	\$1,370
Res SIDING	60	\$508,264	\$9,895
Res WOOD STOVE	10	\$13,179	\$475
TEMP TRAILER	2	\$5,000	\$100
TOTALS:	834	\$44,697,244	\$219,972
Com CERT of INSP	76	\$0	\$8,358
Res 40A FEE	2	\$0	\$500
Res RECORDING	7	\$0	\$2,800
SIGNS	32	\$121,134	\$8,309
TOTALS:	117	\$121,134	\$19,967
WIRING PERMITS	797		37,595
PLUMBING PERMITS	506		25,858
GAS PERMITS	413		6,292
UNDERGROUNDS/REINSP	54		1,080
SEWER ENTRY PERMITS	96		3,840
WEIGHTS & MEASURES	NA		4,981
TOTALS:	1,866		\$74,659
GRAND TOTALS:	2,817	\$ 44,818,378	\$ 314,598

Police Department

Police Department Roster

Chief of Police	John R. Mackey	1975
Deputy Chief of Police	Denise L. Gundrum	1976
Deputy Chief of Police	Walter D. Jamieson	1968
Lieutenants:	Anthony Dicalogero	1975
	Alfred Donovan	1984
	Ralph Ford	1980
	George Hazel	1979
	William Layne	1980
	Edward Martin	1975
	Dennis Peterson	1975
Sergeants:	Peter Amari	1974
	John Barry	1984
	Robert Budryk	1989
	Robert Carroll	1973
	Stephen Kandrotas	1978
	James McKenna	1980
	John Powers	1981
	Timothy Sheehan	1987
	Robert Stephens	1996
Chief of Detectives:	Lt. Dennis Peterson	1975
Detectives:	Sergeant Robert Budryk	1989
	Officer Kathryn McLeod	1996
	Officer Mark Perry	1988
	Officer Andre Gonzales	1995
	Officer Leonard Bolton	1975
	Officer James Hood	1988
Patrol Personnel: (Officers)	Thomas Casey	1999
	Ryan Columbus	2000
	Christopher Coviello	1989
	Paul Doherty Sr.	1974
	Paul Doherty Jr.	1988
	Robert Field	1996
	Scott Gaynor	1995
	James Hollis	1995
	Walter Jop III	2000
	Timothy Kelly	1995
	Daniel Kerber	1995
	Raymond Lafortune	1988
	William Latta	1975
	Debra Layne	1986
	Keith Layne	2001
	Markus McMahon	2001
	Jessica Mulvey	1996
	Francis Pappas	1987
	Keren Reese	1996
	Kevin Reese	1989

	William Schwalb	1988
	Michael Sheehan	1988
	Jeffrey Suarez	1989
	Allan Stephens	1968
	Robert Stephens	1996
	Roger Tanguay	1984
	Stephen Torres	2000
	William Tumenas	1989
	John Voto	1996
	Brian Warren	1988
	Robert Westaway	1981
	James Williams	1996
R.A.D. Coordinator:	Sgt. John Powers	
Dare Officer:	Officer Keren Reese	
K-9 Officer:	Sgt. Timothy Sheehan	
Prosecutor:	Sgt. Peter Amari	
Safety Officer:	Officer Brian Warren	
Detective/Youth Service Officer:	Officer James Hood	
E-911 Dispatchers: (Full time)		
Head Dispatcher:	Edward Sullivan	1994
Dispatchers:	Connie Morris	1994
	Matthew Small	1996
	Garin Worth	1997
	Karen Poisson	1997
	Jennifer Downey	1997
	John Fowler	1998
	David Godin	2000
	Kim Porter	2000
	Patrick Carey	2001
	Kimberly Griffin	2001
Part time Dispatchers:	Beverly Mosher	1997
	Alice Kennedy	1998
Executive Assistant:		
	Mary Ellen Higginbotham	1977
Administrative Secretary:		
	Eileen Newton	1987
	Alice Kennedy	2001
	Patricia Stotik	1995
Secretary (Part time)	Sonia Newton	1999

Custodian (Full time)	Brad Schofield	2001
Retirees:	Sgt. Walter Jop	1970-2001
	Mary Hallisey-Administrative Secretary	1995-2001
Resigned:	Donna Smith Head Dispatcher	1988-2001
Reserves:	Brian Carbone Thomas Cooke Martin Cormier Carl Cyr Cindy Dicalogero Patrick Doherty John Donoghue Brian Fernald John Geary David Godin Bert Hadley Richard Hopkinson Phil Hyde John Jarek	

Arthur Jarossi
 Alice Kennedy
 Douglas Law
 Warren Layne
 Jennie Lightfoot
 Debbie Lumsden
 Rich Lumsden
 James McClafferty
 Sharon McClafferty
 Connie Morris
 Beverly Mosher
 James O'Hare
 Sean O'Malley
 Steven Papaleacos
 Edward Parisi
 Douglas Pratt
 Steven Spencer
 Edward Sullivan
 Bruce Sweet
 Paul Thomas Jr.
 Mark Wood
 Richard Viera

Crimes listed for 2001

Sex Crimes	17
Robbery	8
Assault & Battery	55
Assault	63
Burglary/B&E	79
Shoplifting	59
Larceny	317
Fraud	46
Alcohol Violations	56
Destruction/Damage/Vandalism of property	413
Domestic	127
Drug/Narcotic Violations	66
Indecent Exposure	12
Weapon Law Violations	3
Computer Crimes	4
Disturbances	58
Runaway	10
Trespass on real property	31
K-9 Call Out	16
Alarms	1,645
Arson	1
Accidents	733
Citations	4,130
Arrests	269
Bomb Threats	8

D.A.R.E.

This year the D.A.R.E. Program will once again be run in all of Tewksbury's elementary schools. I started the year off with five weeks at the Heathbrook and the North Street Schools. Grades K, 2, and 4 were visited and were spoken to about various safety issues, including such topics as traffic and bicycle safety, stranger awareness, gun safety, 911 information, and medicine safety.

I am currently mid-way through my 17-week program with the 6th grade class at the Ryan School. The curriculum for the sixth graders covers such topics as: drug resistance skills, consequences, self esteem, decision making skills, assertiveness, stress, violence prevention, and positive alternative activities. I am currently planning the D.A.R.E. graduation ceremony, which will likely take place in April.

Sometime in April I plan to finish up the school year with visits to the Trahan and Dewing Schools.

It is with regret that I must announce that this is my last year as D.A.R.E. Officer. I have enjoyed working with the children of Tewksbury immensely. I will be returning to patrol duties when the school year ends.

D.A.R.E. Officer Keren Reese

Safety

For the past six months, I have been involved in the department's Mobile Command Unit. A truck has been refurbished and fully equipped with computers and other accessories for police activities. This vehicle is now operational and will function as a mobile unit in town. Keep a lookout for it during your travels in town. It is quite a piece of machinery.

I also instruct RAD (Rape Aggression Defense) program for the residents of our community. We have had an overwhelming response from the residents and outside community and attendance is usually at full capacity. This program is empowering, a confidence builder and very worthwhile for the female population. RAD Headquarters is in the process of developing a program for men. I will keep you informed on their status.

Listed below are the programs that I will be involved in during this calendar year, as well as programs I am interested in launching. If you know of a program that will benefit the community and would like to have it developed in town, and if feasible, just give my office a call.

Neighborhood Crime Watch

Citizens Police Academy

Bicycle Rodeo and Safety Training Program for the kids in town (new)

Auto Etching Day.

Car Seat Check Point

Home Security Evaluation Forms (new)

Brian Warren

Safety Officer

Fire Department

Fire Department Roster – 2001

Fire Chief:	Thomas Ryan	1972		*Daniel J. Sitar	1987
				*Daniel Small	1988
Deputy Chief:	George Yost	1976		*Jon Viscione	1985
				*Vance Vonkahle	1987
Captains:	Robert A. Fowler	1970	* EMT		
	*Richard Mackey	1979			
	*Bruce A. Reed	1971	Secretary:	Virginia Coviello	1993
	*James P. Ryan	1975	Retired	Deputy James Graham	7/6/2001
Lieutenants:	*David L. Austin	1973			
	*John W. Burris	1972			
	Stephen Cotugno	1975			
	*Michael Hazel	1988			
	Edward Kearns	1970			
	*Scott Keddie	1987			
	*Gary Kerr	1988			
	Edward Kearns	1970			
	*David Levy	1973			
	*Timothy Niven	1985			
	*John O'Neill	1976			
	*Michael Sitar, Jr.	1984			
	*Albert Vasas	1989			
Firefighters:	*Patrick Brothers	1995			
	*William Brothers	1997			
	*James Bruce	1995			
	*Robert Calistro	1988			
	*Michael P. Callahan	1989			
	*David Carney	1995			
	*Joseph Dogherty	1986			
	*Patrick Doherty	1997			
	*Oscar Forero	1985			
	*Joseph C. Fortunato	2001			
	*James A. Giasullo	1988			
	*Jeffrey Giasullo	1995			
	*Joseph Gillis	1997			
	*William Gosse	1998			
	Russell Gourley	1971			
	*Donald Greer, Jr.	1986			
	*Paul Guttadauro	1994			
	*Richard E. Hamm	1987			
	*Timothy Holden	1994			
	*Brian Hurley	1989			
	*David Karlberg	2001			
	*Joseph Kearns	1995			
	*Dale Lawrie	2000			
	*John Lightfoot	1976			
	Robert Little	1984			
	*Russell McGlaufflin	1989			
	Stephen Powers	1982			
	*Alan Rosemond	1989			

FIRE DEPARTMENT ACTIVITY REPORT 2001

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
AMBULANCE	202	184	210	154	164	224	177	222	200	178	188	203	2,306
AMB. MUTUAL AID	10	10	7	8	9	22	14	22	13	15	19	10	159
ASSIST AMB.	152	118	148	110	106	139	128	153	147	111	118	134	1,564
AUTO FIRE	2	2	7	3	2	1	3	3	4	3	1	4	35
BRUSH FIRE	3	1	1	33	16	2	6	7	10	5	4	12	100
ILLEGAL BURNING	2	0	0	14	6	5	0	3	3	5	11	5	54
STRUCTURE	22	8	8	8	6	16	10	19	5	7	5	10	124
DUMP/DUMPSTER	0	0	1	0	1	0	1	1	0		0		4
ELECTRICAL	2	0	16	0	0	3	3	4	2		7	2	39
FALSE/ACCIDENT	38	23	35	24	21	38	19	30	23	20	31	21	323
INSPECTIONS	61	100	70	87	105	80	68	87	91	87	53	72	961
INVESTIGATIONS	16	16	17	18	14	13	9	7	26	19	58	15	228
MUTUAL AID	2	4	2	4	3	7	1	3	0	4	3	3	36
SERVICE CALLS	66	61	88	46	70	44	54	42	38	40	61	34	644
HAZ-MAT	0	2	3	4	6	4	1	4	6	10	7	4	51
CO DETECTORS	8	4	3	1	1	2	1	0		1	2	6	29
TOTAL	586	533	616	514	530	600	495	607	568	505	568	535	6,657

Public Works

In the year **2001**, there were many improvements made to the streets in town in keeping with our pavement management program. We have also completed several projects in town like the expansion of the Water Treatment Plant, completion of the Cleaning and Painting of the Astle Street Water Tank, and a new watermain and box culvert on South Street by Regina S. Drive. We are still working on the reconstruction of Livingston Street near Eagles Landing which will make a big improvement in that area. For the upcoming year we will strive to maintain all services provided to the residents of Town and assist any residents with any problems that they may encounter.

The following are additional accomplishments of the DPW and staffing:

Staffing

Administration

William R. Burris, Jr., Superintendent	1978
Linda Monahan	1983
Sue Patterson	2001

Service Date

Connie Barry	1984
Robert Nolan	1986
Kevin Conlon	1984
Michael Peters	1987
Kenneth Layne	2001

Highways

Robert Belida	1983
Lawrence Kane	1984
Ernest Lightfoot	1972
James Lightfoot	1984
James Nolan	1969
James Shimkus	1967
Richard Stoddard	1982
Timothy Stronach	1985
Kenneth Chandler	1998
Marion, Bernard	2000

Water/Sewer

William Wilkinson	1966
George DeRoche	1972
Richard Westaway	1972
Lorraine Cuskey	1978
Jack Ward	1984
Brian Gath	1985
Clarence Richards	1986
Stephen VonKahle	2000

Vehicle Maintenance

Royal Hudson	1986
Larry Gilbert	2001

Water Treatment Plant

Lewis Zediana	1988
Allan MacGilvary	1987
Ed Viewig	1988
John Salerno	1989
Michael Donovan	1994
Erik Gitschier	1999
Robert Minor	1999
Frank Giannetti	1985

Engineering

Thomas Fiorello	1986
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Parks/Tree

William Chandler	1976
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Street Opening Permits 20001

Gas Permits	128
Water/Misc.	12
Sewer	08
State Permits	04
Miscellaneous	6
TOTAL	158

Sewer Permits Issued	166
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Streets Paved

Pennacook Road	Meredith Road	Sesame Street	Fiske Street
Charles Drive	Tareila Circle		

Streets paved (Partial)

Shawsheen Street	Whipple Road	Chandler Street	Pond Street
Pine Street	Astle Street	Crest Road	

Streets that were graded:

Melrose Road	Shawsheen Avenue	Seville Street	Old Stagecoach Road
Martel Lane	Albert Road	Dock Street	Ellis Avenue
Goodell Avenue	Dalton Road	Carver Street	

Culverts & Drainlines cleaned/installed

Mt. Joy Drive	Andover Street	Maureen Drive	Pond Street
Livingston Street	Brentwood Road	Whipple Road	Tomahawk Drive

Special Projects:

61 days at South Fire Station, 3 days at the Library, 7 days at Town Hall, 10 days at DPW Building, 2 days at the Water Treatment Plant and 3 days at Park/Recreation Complex.

Guard Rail installed:

200 feet of guard rail installed on Pond Street by the new culvert.

Catch Basin Repairs:

Allen Road	Windsor Drive	Starr Avenue	Wellington Circle
John Street	Pennacook Road	Leary Drive	Bradford Road
Morningside Drive	Ellington Road	Vernon Street	Whittemore Street
Marie Street			

Catch Basin Installed:

Euclid Road	Livingston Street	Brown Street	Hoover Road
River Road			

New Water Services installed in 2001

New Water Services Installed	158
New Meters Installed	135
Replacement Meters Installed	71
Total Hydrant checks & repairs made	46
Total new Hydrants Installed	15
Total Main & Service Leaks repaired	54
Total Mains completed in year	0.95 miles
Total Back Flow Devices tested	365

Vehicles Maintained

Police	Dog Officer	Civil Defense	Auxiliary Police
Community Action Committee			

Christmas Trees Recycled	335
Recycling Bins Sold	238
Oil Recycled	1,900

Our best wishes go to Virginia Terrazzano, Jack McCarthy and Paul Lambert with their recent retirement.

In closing, I would like to thank the entire Public Works Staff for their continued efforts and support to provide the best services to the residents of the Town of Tewksbury.

Respectfully submitted,
William R. Burris, Jr.,
Superintendent of Public Works

EDUCATION

*School Committee
Scholarship Awards
Staff List*

*Superintendent of Schools
General Information
Shawsheen Valley Regional Vocational / Technical School District*

*Student Services
Enrollment by Schools*

School Committee

The Annual Elections were held in April, 2001. Mr. William DeGregorio did not seek re-election to the Committee. The townspeople elected Lt. Dennis Peterson to serve as his replacement on the Committee.

Elections for School Committee officers were held during the April, 2001 Organizational Meeting of the Committee. Attorney Scott Consaul was re-elected as the Chairperson with Mr. Edward Dick re-elected as Vice Chairperson and Lt. Dennis Peterson as Clerk. These members joined with Mrs. Ruth Perrin and Attorney Douglas W. Sears to form the Committee.

The School Committee worked in close concert with the Town Manager, the Board of Selectmen and the Finance Committee to reach agreement on the FY02 School Department Budget. The final budget of \$27,745,683, representing a 6.5 percent increase over the FY01 budget, was adopted at the Town Meeting on November 7, 2001. The School Committee continues to appreciate the spirit of cooperation which characterizes these budget deliberations.

The School Committee expresses its gratitude to the members of the John W. Wynn School Renovation Committee, for their continued long-term effort on the Wynn Middle School Reconstruction. We look forward to supporting this Committee through the duration of this project. With the help of the Police Department, School Administration, faculty, students, and parents, the School Committee implemented a very successful plan for the housing of those students who are being displaced during the renovation. Special thanks goes out to the Tewksbury Memorial High School and the John F. Ryan School for welcoming these 7th and 8th grade students and making them a part of these schools.

This renovation project had an original estimated cost of 15.6 million dollars. This figure was adjusted to account for unanticipated cost increases in the amount of 1.9 million dollars. This additional figure was approved at the Town Meeting in October 2001, with 70% of the cost reimbursed by the State. We are grateful to Senator Sue Tucker and Representatives James R. Miceli and David Nangle for their efforts to secure the continued reimbursement rate of 70%.

The Tewksbury School Committee worked with the School Administration to set the System-Wide Goals for the 2000-2001 school year. These goals were aligned with the initiatives outlined in the Tewksbury Public School Five-Year Plan. The Committee reviewed the progress of the administration in meeting these goals during the joint retreats held in February and June 2001.

The School Committee continued to take an active role in the ongoing development of a Gifted and Talented Program for the early elementary grades and in the rebuilding of an Instrumental Music Program at the Middle and Elementary Schools and the Marching Band at Tewksbury Memorial High School. Mr. DeGregorio and Mrs. Perrin, in particular, are to be commended for their efforts in these areas.

The Negotiations Sub-Committee reached agreement with the Tewksbury Administrators Group, the Secretarial, Nurses and Custodial and Maintenance Groups in 2001. These groups were the only groups that the Committee had not reached agreement with during the year 2000 negotiations.

During the year 2001, the School Committee completed the ambitious task of revising and reorganizing all School Committee Policies. The Sub-Committee worked tirelessly with the Massachusetts Association of School Committees to oversee this work. The Committee will continue to develop and approve additional policies to meet the specific needs of the Tewksbury School District.

The School Committee watched the continued expansion of the Extended Day Program. The school district provides quality Extended Day Programs from 7:00 a.m. to 6:00 p.m. on school days to all Elementary Schools. In addition we provide vacation week and summer Extended Day Programs. We currently provide support for working parents and guardians fifty weeks a year.

The School Committee would like to congratulate all Coaches and Athletes who participate on the many varsity and sub-varsity teams. Their sportsmanship on the playing field, in the gymnasium, on the track, and on the ice continues to earn the respect and admiration of our own community as well as those of our opponents.

On behalf of the members of my Committee I would like to express my thanks to the Tewksbury Board of Selectmen, the Finance Committee and to all other appointed boards and elected and appointed officials for their support during the past year.

I am grateful to the members of my Committee for their time and effort on the numerous sub-committees and for their support and professionalism during Committee meetings. All members of the School Committee have the common goal of providing quality education for our students. I am pleased to serve with them.

I would like to thank the members of the administration and the Central Office support staff for assisting me in my role as Chairperson of the Committee. I would like to thank the faculty and staff for their hard work on behalf of our students and their parents and guardians for their continued support.

It continues to be my pleasure to serve as the Chairperson of the Tewksbury School Committee and to provide this account of the activities of the Committee during the year 2001.

Scott J. Consaul, Esquire

Chairperson
Tewksbury School Committee

Superintendent of Schools

Introduction

The events of September 11, 2001 have changed the lives of many in our country. These changes are reflected in the Tewksbury Public School Community. We have redoubled our efforts in the area of student and school safety and we have learned to appreciate the unique talents and traits of the faculty, staff, administration and students in our district. We have developed a renewed appreciation for the time, effort and support of our parents and guardians and the community members. It is within this context that I offer this Town Report.

Personnel

Retirements: The enactment of the Retirement Plus Program from the Massachusetts Teachers Retirement Board hasten the retirement of many talented members of our faculty.

Tewksbury Memorial High School bid farewell to Marilyn O'Brien and Daniel O'Brien who served the district for 26 years. Mrs. O'Brien was as member of the Science Department and former Department Head. Mr. O'Brien was a member of our World Language Department and our Drama Coach. The O'Briens continue to serve the district through their involvement in our Foreign Exchange Program. Mrs. Judith Berube retired after 25 years of service to the students in the Business Department. Mrs. Berube continues her work in our field as a faculty member at Rivier College.

The *John W. Wynn Middle School* celebrated the careers of Mr. William Traveis, School Adjustment Counselor, Mr. Joseph Musumeci, General Music Teacher and Mr. Joseph Buckley Instrumental Music Teacher. Mr. Traveis served the students and parents/guardians for 39 years. Mr. Musumeci introduced children to a wide variety of music for 36 years. Mr. Buckley returned to the Wynn Middle School in the fall of 1997 to a standing ovation from his colleagues following his tenure as a general music educator at the elementary level. He retires after 35 years of dedicated service.

The *John F. Ryan Elementary School* saw the retirement of four dedicated teachers. Richard Mousseau retired after 39 years of service. His work at the Heath Book School and the Ryan School was most appreciated. Maureen Gropman retired after 37 years of service to the children at the John W. Wynn and the John F. Ryan Schools. Mr. Robert Maloney retired after 34 years of service to the children at the Loella F. Dewing the John F. Ryan Schools and Mr. Alfred LeClair also retired after 34 years of service to the children at the Heath Brook and John F. Ryan Schools.

The *Loella F. Dewing School* witnessed the retirement of two master teachers. Mrs. Mary Lou Morris and Mrs. Rose White. Mrs. Morris retired after 29 years of service. Her work with the Arts Council and the elderly enriched the lives of the children at the Dewing School. Her annual play productions were a highlight of the school year for the parents/guardians, staff and students. Mrs. Rose White retired after 28 years of service to the children at the Dewing School. Her effort as the Computer Aide greatly aided our technology program at the school

Elaine Maxwell quietly retired after 15 years of service as a teacher at the *North Street School*. Elaine was instrumental in promoting the concept of Whole Language into our curriculum.

The Tewksbury Public Schools celebrated the careers of two valued members of the *support services* area. Mrs. Lorraine McPhee retired as the Head Cook at the North Street School after 35 years of service. We thank her for taking such good care of the students and the staff. Mrs. Elaine Tower retired after 24 years of service as the secretary at the Louise Davy Trahan School. Her smiling face welcomed many visitors and new parents to the school district.

Administrative Promotion

Mrs. Cathy C. Ronan was appointed as the Principal of the Loella F. Dewing School. She succeeded Ms. Loreen Bradley who was promoted to the position of K-8 Curriculum Coordinator. Mrs. Ronan joined the school district in September of 1971. She served the district as a classroom teacher and as a reading specialist.

New Positions - two essential positions were added to the ranks of the school district in 2001.

Mr. Keith Young was hired as the Network Manager. Mr. Young is charged with the daunting responsibility of managing the growing number of computers in the inventory of the Tewksbury Public Schools. This inventory enjoyed a significant infusion through the generosity of Tewksbury Hospital and the Department of Public Health.

Mrs. Rosmand Dorance was hired as the Elementary Gifted and Talented Specialist. She has worked hard to establish a program for students with talents in particular areas. She has also consulted with classroom teachers and convened meetings with parents and guardians. Roz is a most welcome and dedicated member of our faculty.

Academic Program

State Assessment - Massachusetts Comprehensive Assessment System (MCAS)

Students in the Tewksbury Public Schools posted their best test scores since the inception of the test in 1998. Once again student scores were reported across four categories: advanced, proficient, needs improvement and warning or failure (tenth grade only).

The number of students in the advanced category increased in all areas when compared with the test score data from the last three years. The number of students in the warning/failure category decreased in all areas when compared with the last three years. The performance of all students in the proficient category exceeded the State at all grade levels and across all subject areas. Finally the scores reflect a significant movement of students from the needs improvement category to the proficient and advanced categories.

While we are proud of our students and grateful for the support of the parents and guardians, we know that there is much work to be done. We continue to fully align our curriculum with the State Frameworks. We continue to review our test scores with a critical eye and to modify our instructional practice in response to the performance of our students.

New Programs

In September of 2001 we implemented a **new elementary mathematics program** for students in grades Kindergarten through Six. The Tewksbury School Committee adopted this program in the spring of 2001 upon the recommendation of the Mathematics Subject Area Review Committee. This Committee researched many programs and conducted a one-year pilot using the two best programs. We applaud their work and we are pleased with the choice of the Scott Foresman Program.

The **Gifted and Talented** program is fully operational in all of the K-4 elementary schools. This program provides "pull-out" instruction for students who are recommended by the teacher. The program also includes classroom consultation for the teachers on the techniques of differentiated instruction and sessions with parents and guardians to explain the program. I commend Mrs. Dorance for her work in launching our program.

Technology

We continue to advance our efforts in the area of computer technology. The faculty at the John F. Ryan School has taken full advantage of the technology rich environment. They have developed homework hotlines and classroom WebPages. The integration of technology within the curriculum is evident through the student work on display throughout the school.

The Tewksbury Public Schools made tremendous headway in increasing the inventory of computer hardware through a generous donation from Tewksbury Hospital and the Department of Public Health. These computers have been installed in the elementary schools. We are most grateful for this donation.

We have also used technology to increase the efficient management of student data. We are using the Nordex System to record student attendance at the High School. Teachers at both the High School and the John F. Ryan School now prepare student

progress reports on classroom computers. All school nurses are utilizing technology to prepare student health reports and to track student immunization records.

School Facilities

John W. Wynn Middle School Construction - This project is well underway. The Voters at the October 2, 2001 Special Town Meeting and at a Special Election on Saturday, October 13, 2001 approved the addition of \$1,900,000 for this project. The additional funds were required as the project costs were higher than initially anticipated. We appreciate the support of the Town and the work of the building committee in approving these funds.

The project is progressing on schedule. The existing building is under renovation. The old gymnasium has been demolished and a new gymnasium, administrative area, library media center and science laboratories are under construction. The target date for substantial completion is August 12, 2002. The school will house all students in grades seven and eight. The facility will offer these students a state of the art technology program within the middle school curriculum.

Middle School Housing - Students in grades seven and eight have been housed at the Center School, the Ryan School and Tewksbury Memorial High School during the renovation. The second and third floors of the Center School were renovated to create classrooms for a portion of the grade seven students. The Business Office, Data Processing and Food Service administrations were relocated to the first floor of the school. The remaining grade seven students are located at the Ryan School.

Certain areas at Tewksbury Memorial High School were renovated to accommodate the grade eight students. A “split schedule” was developed between the middle and the high school programs. This schedule allowed us to provide a separate daily program for the middle and the high school students. The office of Student Services was relocated to the North Street School and the office of the Superintendent/Assistant Superintendent was moved to the Dewing School to further accommodate this plan.

This housing program has been implemented and the full academic program has been offered to all students. I would like to thank the administrators, faculty, staff, students, parents and guardians for their support and cooperation during this comprehensive housing project.

Strategic Planning

In September 2001 we began the development of a new five-year strategic plan for the school district. This will be the third five-year strategic plan. A steering committee comprised of teachers and administrators was formed. The committee developed a set of planning questions. These questions were posed to a series of focus groups. The groups included representatives from the faculty, staff, administration, high school students and parents and guardians.

The steering committee is currently reviewing the data from the focus groups. This data will be translated into core values and goals for the new plan. The mission statement will also be reviewed in light of the new data. The steering committee hopes to present the first draft of the new plan to the School Committee in February 2002. We are grateful to the representatives from Northeastern University who are assisting us with the collection and the analysis of the data.

District Security

The events of September 11, 2001 have heightened our awareness of the importance of school safety. The school, police and fire departments have a well-established district security team. The team meets on a monthly basis. The team has developed procedures and protocols for responding to critical incidents. We have extended these protocols to include school activities, which take place at alternative locations.

Members of our security team continue to receive training through the Middlesex District Attorney’s Office, the Northeastern Massachusetts Law Enforcement Council and the State Fire Marshall’s Office. A district security presentation summarizing this work was created. This presentation was made before the Tewksbury School Committee and at each school. Identification badges have been prepared for visitors and temporary employees and photo identification for all employees will soon be available.

Summary

I would like to express my gratitude to the many people who support the work of our school district. The Tewksbury School Committee continues to provide the support and the guidance necessary to providing quality education for each child in the district. The Central Office Administration works countless hours to provide the services necessary to support the academic and the co-curricular programs. The faculty, staff and administration at each of our schools continue to provide a rich instructional program with many supplementary programs and services. The increase in our MCAS scores is testimony to their work.

I would also like to thank the members of the John W. Wynn School Building Committee for their time and effort. Their work continues to result in the close monitoring of the construction project and the development of a first rate facility for our middle school students. We continue to benefit from the work of our school parent advisory councils and school councils. These groups support the work of the schools and provide many wonderful enrichment programs for our students.

The school department is most fortunate to have the support of the Town Manager, the Town Departments and all elected and appointed officials. Their time and effort through the budget process was most appreciated. The work of the police, fire and department of public works and building inspector has been essential to our efforts in the area of school safety and throughout the school renovation process.

Finally I would like to thank the parents and guardians for their support. Your work with us through the home school partnership has been critical to the development of effective programs for our students.

It is a pleasure to recount the work of the district during 2001. It is a privilege to serve as the Superintendent of the Tewksbury Public Schools. I look forward to meeting the challenges of the coming year.

Christine L. McGrath, Ph.D.

Superintendent of Schools

Student Services

Accommodating the mandates incorporated in changes in federal and state law, providing training programs in these areas for administrators and faculty, and organizing events and programs for students, parents, guardians, and the community were the major emphasis of Student Services in 2001. Programs and services in each of the areas comprising Student Services were expanded and refined to ensure increased accommodation of the academic and social/emotional needs of students. Community outreach and information dissemination was continued and collaboration with the various Parent Advisory Councils and Community groups were important components of decision-making and Student Services program design.

English As a Second Language Programs and Services:

Enrollment in Tewksbury's English As A Second Language program increased from 18 in June, 2001, to 25 at the close of this calendar year.

The English As A Second Language program in Tewksbury is a tutorial support program designed to provide English language development opportunities to students whose primary language is not English. The wonderful diversity of this community was reflected by those enrolled in the ESL program. Students whose primary languages included Portuguese, Spanish, Korean, Vietnamese, Hebrew, Chinese, Persian, Russian, Indian, and Brazilian cultures all received ESL tutorial services from the part-time, Massachusetts certified, English As A Second Language teacher.

Gifted and Talented Programs and Services:

The Resource Teacher of the Gifted and Talented began small group programming for students in Grade 3 and in Grade 4 at each elementary school who were found to meet eligibility requirements to participate. After the student identification process was completed, parents and guardians of the selected students were invited to presentations held in January 2001 to learn about the design of the Gifted and Talented program. At the conclusion of the program in June, students received progress reports and parents and guardians had opportunity to provide program feedback through a questionnaire distributed by the Resource Teacher of the Gifted and Talented. Nearly 130 third and fourth grade students participated in this component of the Program for the Gifted and Talented in Tewksbury.

In addition to implementing the small group programming for students in Grades 3 and 4, the Resource Teacher of the Gifted and Talented collaborated with Classroom Teachers at each of the elementary schools in designing differentiated instructional learning experiences that were implemented in K-4 classrooms by Classroom Teachers. Learning Activity Packets used to provide challenging learning materials on specific topics were also prepared and shared by the Resource Teacher of the Gifted and Talented.

Professional development training opportunities on the topics of differentiated instruction and in the *Talents Unlimited* program for the gifted and talented were made available to school personnel by the Tewksbury Public Schools. One faculty member participated in the University of Connecticut's *Confratute*, a weeklong training program for educators. That faculty member then provided training to Tewksbury personnel in Tewksbury on such curriculum strategies for the Gifted and Talented as "Compacting" and "Tiered Learning."

Students at the Elementary, Middle, and High Schools continued to have opportunity to participate in after-school enrichment clubs and leagues and to engage in league competitions. Students in Grade 7 and in Grade 8 with exceptional mathematical and/or verbal reasoning abilities had opportunity to participate in the Johns Hopkins University Talent Search. These young students received recognition from John Hopkins University as being some of America's most outstanding students with academic potential.

The Honors Classes and the Advanced Placement Classes offered at Tewksbury Memorial High School were accelerated, challenging opportunities for students who were academically gifted and talented. The AP Exam program was one component of all AP classes, which afforded high school students opportunity to receive recognition for academic giftedness. Of the 840,000 students nationwide who took Advanced Placement Examinations in 2001, only 13% achieved the status of being recognized for their outstanding achievement by The College Board. Of the Tewksbury students who took Advanced Placement exams in May 2001, five merited recognition as AP Scholars.

On March 20, 2001, the John W. Wynn Middle School sent a delegation of students to the University of Massachusetts, Lowell, to participate in the W.I.S.E. program [Women in Science and Engineering]. The program was designed to provide Middle School female students opportunity to learn more about the fields of mathematics, science and technology and was organized by Ms Joanna Krainski, Middle School Mathematics Curriculum Coordinator. The fifteen 2001 participants had opportunity to win a W.I.S.E. scholarship for summer sessions held at the Boston Aquarium, Museum of Science, or at the University of Massachusetts, Lowell campus. Two of the 15 Wynn Middle School Students who participated in this program were awarded scholarships. One student was awarded "Beneath the Sea," a two week day program conducted at the Aquarium and which provided opportunity to investigate marine animals and life at various depths in the ocean. A second student was awarded a scholarship to attend the Engineering Design Camp at U MASS Lowell for "Extreme Robotics," a computer programming course focusing on robotics.

In September 2001, a committee was formed to engage in decision-making associated with the identification of the Gifted and Talented student in the Tewksbury Public Schools. The committee included the Director of Student Services, the K-8 Curriculum Coordinator, the K-4 Elementary School Principals, the Resource Teacher of the Gifted and Talented, Classroom Teachers, an Art Specialist, a Moderate Special Needs Specialist, and Parents Advisory Council representatives from the Dewing School, the Heath Brook School, North Street School, the Trahan School, and the Special Needs Parents Advisory Council.

From October through December, the G & T Committee reviewed current research in the area of Gifted and Talented students, services, programs, identification, and selection processes. The group also concurred that the Targeted Population [i.e., "pull-out"] Model, the Consultation Model, and the In-classroom Enrichment Model should continue to be components of the Program for the Gifted and Talented in Tewksbury and identified a fourth component to consider, the Extended Day Model.

At the conclusion of 2001, the G & T Committee had begun developing and articulating a program description, inclusive student eligibility criteria and procedures for applying the criteria, a program implementation process and timeline, and a program evaluation process for the Targeted Population model. The G & T Committee will finalize the Targeted Population Model guidelines and develop others for the Consultation, In-Classroom, and Extended Day Models in 2002.

Guidance Programs and Services:

The Seventh Annual College/Career Fair was held on April 7, 2001. The Student Services Secretary was instrumental in facilitating the outreach and encouraging colleges, universities, and businesses to participate in this major Student Services undertaking.

Student Council and National Honor Society members, High School Guidance Counselors, the High School custodial staff, and the Student Services Secretary all worked with the Director of Student Services to set-up the high school gymnasium and corridor areas for the Fair. Student Council and National Honor Society Student Members also served as Fair receptionists, receiving and assisting the college/university, business, banking, and military representatives who were participating in the College/Career Fair and in welcoming the parents and students from Tewksbury and from other communities who attended the Fair. More than 130 Universities, Colleges, Business and Vocational Training Schools, Financial Institutions, Businesses, and branches of the Military participated in this Student Services event. The more than 800 students and parents who participated in College/Career Fair 2001 were able to collect information and literature about school and career options and opportunities available to students after successful completion of High School. This annual Student Services event has proved helpful to parents and students in making decisions about and in planning for the future.

The academic achievements and the student leadership accomplishments of Tewksbury graduates were celebrated during the annual Scholarship Awards program presented by Student Services on the evening before graduation in June. Tewksbury Public Schools' 2001 graduates received nearly \$800,000.00 in scholarships from colleges and universities, professional organizations, community residents, businesses, and organizations, athletic associations and groups, and school department associations and organizations.

Local residents, businesses, and school organizations awarded more than 20% of the total scholarships received by Tewksbury's 2001 graduates. This \$166,000.00 in local scholarship awards exemplifies the support extended to Tewksbury's graduating seniors by the individual and business members of the community and by the various school organizations sponsored by parents and staff. The continued support of Tewksbury students by the Scholarship Donors, the difference they make in the lives of our students, and their commitment to Tewksbury's outstanding leaders of tomorrow are greatly valued and appreciated.

During the fall of 2001, the Guidance Counselor at the Wynn Middle School began an after-school support group for Grade 7 students entitled: *Friendship*. Each *Friendship* group met weekly for a minimum of one hour for a period of six weeks. Students participating in the *Friendship* group program were able to share their feelings about "friendship" while learning and doing meaningful, but fun, exercises. Group topics addressed within the six-week program included how to respond to/handle rumors, how to respond to/handle peer pressure, what it means to be a "good friend," and how to resolve problems among friends. Student participants rated the program as being very helpful to them.

In October 2001, the Guidance Counselors at Tewksbury Memorial High School presented the annual Senior Parent/Guardian Breakfast program. Guidance Counselors touched upon graduation requirements, the college search process, the college application process, testing, financial aid, and deadlines. The program was well attended and those in attendance commented on how helpful the information presented was to them.

The Annual Student Services Financial Aid Workshop for students, parents and guardians was held on December 11, 2001. Representatives from the Financial Aid Office of the University of Massachusetts Lowell presented information and training on how to complete the application for Federal Student Aid [FAFSA] to determine eligibility to receive money from federal grant, loan, and work study programs and from State and private colleges and universities. A representative from Citizens Bank presented information on loan options and rates available from a variety of sources and resources to help fund the expenses of a college education or other post-secondary training. The presenters were pleased with the number of parents and students who participated in the workshop and with the participant response to the program presented. Students enrolled in high school media classes video taped the entire workshop program for broadcast on Tewksbury's local cable station.

The testing programs organized and implemented by Student Services during 2001 included the Preliminary SAT/National Merit Scholarship Qualifying Test [PSAT/NMSQT], the SAT I: Reasoning Test and the SAT II: Subject Tests, and the Advanced Placement Test.

The PSAT/NMSQT was made available to Tewksbury students in Grades 10 and 11 at the expense of the Tewksbury Public Schools. This testing program was implemented on Saturday, October 20, 2001, at the high school and 125 Juniors and 80 Sophomores participated. The Test day supervisor and the Test administrators included Classroom Teachers and Subject Area Specialists from the Ryan, Middle, and High Schools, Special Education and Title I staff from the North Street and High Schools, Educational Support Staff from the High School, and two Guidance Interns.

Test booklets used by the students who took the PSAT/NMSQT were given to the Guidance Office at Tewksbury Memorial High School for those Guidance Counselors and Classroom Teachers interested in comparing test results with student responses to specific items.

The SAT testing program took place in Tewksbury on December 2, 2001. Eighty-seven students took the SAT I: Reasoning Test and six students took the SAT II: Subject Test. Of the 81 who took the SAT I: Reasoning Test on Saturday, December 2, 18 were Grade 7 and Grade 8 students from the Wynn Middle School who were participating in the John Hopkins University Talent Search program. The Director of Student Services served as the Test Day Supervisor and test administrators included Classroom Teachers and Subject Area Specialists from the Ryan, Middle, and High Schools and Educational Support Staff from the High School.

Advanced Placement Testing was part of the Advanced Placement Program, a cooperative educational endeavor between high schools and colleges and universities designed to provide high school students with exposure to college level material through involvement in one or more Advanced Placement courses. Tewksbury participants in the AP program were afforded opportunity to demonstrate what they learned by taking one or more Advanced Placement Exams in May 2001.

During May 2001, the High School Guidance Counselors administered Advanced Placement Exams to Tewksbury Memorial High School students enrolled in the AP program. Those administered included AP Exams in Biology, Calculus AB, English Literature and Composition, and United States History. Tewksbury students who earned grades of three or better on an AP Exam could be qualified to receive credit for the equivalent course at one of the more than 3000 colleges and universities that give credit for AP Exams. Of the 32 Juniors who participated in the Advanced Placement Testing program in Tewksbury in May 2001, 21 received grades of three or better on one or more AP Exams. Twenty-four of the 26 Seniors who participated received grades of three or better on one or more AP Exams.

Health Education Programs and Services:

During 2001, the Health Education Curriculum Committee/Advisory Council reviewed the revised PreK - 12 Health Education performance standards included in the recently released Massachusetts Comprehensive Health Curriculum Frameworks. This review ensured that all Department of Education curriculum requirements were included in Tewksbury's comprehensive Pre-School – Grade 12 Health Education Curriculum.

The process is complete and the Committee/Advisory Council is engaged in proofing the curriculum document before printing, binding and distributing copies of the finalized Health Education curriculum to administrators and faculty. The Health Education Curriculum Committee/Advisory Council is comprised of representatives from the School Department, Tewksbury's Board of Health, Tewksbury's Public Library, the Massachusetts Prevention Center, Parents and other Community members.

Eliminating bullying and violence prevention in the schools were emphasized in Health Education classes during 2001. A bullying prevention curriculum component was developed by a Health Educator assigned to the Ryan School and, after review by the Health Education Curriculum Committee/Advisory Council, it was incorporated into the Grade 5 section of Tewksbury's Comprehensive Health Education Curriculum.

With funds obtained through the Safe and Drug Free Schools and Community Grant developed by the Director of Student Services, the *Second Step* program was purchased for use by Health Educators with elementary, middle school, and high school students in the district during the fall of 2001. *Second Step* is a federal and state recommended supplementary Health Education curriculum on the topic of violence prevention and safety. In addition, materials to enhance student skills in resolving conflict in appropriate ways were provided for Health Educator for use with students in all grades.

Tewksbury students, parents, faculty, and administrators received a lesson never-to-be-forgotten on the dangers of alcohol use/abuse and on the real-life consequences of drinking and driving. In the spring of 2001, student Peer Leaders and the Peer Leadership Advisor attended the Middlesex Youth Leadership Conference sponsored by the Middlesex County District Attorney's office. Student participants had opportunity, as Tewksbury's representative youth leaders, to interact, brainstorm, and examine community-based substance and alcohol prevention efforts as well as the social and legal consequences of alcohol and other drug use and abuse with youth leaders from other communities.

Following this leadership training opportunity, Tewksbury's Peer Leaders and the Peer Leadership Advisor assisted in Middlesex County District Attorney Martha Coakley's and her staff's presentation of *Sean & Betsy: A Story of Friendship and Loss – One Second That Lasts A Lifetime* to Tewksbury students, parents, and school personnel. Following the viewing of this interactive video program, Betsy's Mom made a profoundly moving and emotionally wrenching presentation to students, school personnel, and community members.

Building the self-confidence and self-esteem of students and the social/emotional well being of students continued to be a major focus of the Health Education program. Opportunities to participate in professional development training in this Health Education curriculum related area were made available to Health Educators, Guidance Counselors, School Psychologists, and Physical Education Specialists during 2001.

In addition to the professional development programs provided by the Tewksbury Public Schools, programs offered were presented by the Department of Education's Health Education Project Mentor members and by Project Alliance, a networking and training program sponsored by the Middlesex County District Attorney's office. Membership in Project Alliance, a program available through the Middlesex County District Attorney's office, enabled faculty and administrators to receive additional training in a variety of Health Education related areas. Meeting the social/emotional needs of students, school and student safety, violence prevention, and peer leadership training were some of the many programs in which Tewksbury students and school personnel participated during 2001.

"Kid Connection," a student-to-student mentoring program designed by the Peer Leadership Advisor and the high school Peer Leaders, was implemented in 2001. Forty-six high school students were linked with Grade 5 students at the Ryan School. The high school student mentors met with the students from the Ryan School and communicated by letter for a period of four months before the close of the school year.

The high school student mentors who were responsible for demonstrating appropriate behaviors, support skills, and communication skills served as role models for the Grade 5 students. Grade 5 students had opportunity to have the support of a "Big Brother" or "Big Sister," and, in addition to practicing their communication and writing skills, had opportunity to learn what to expect when they moved through the grades onto high school.

An integrated learning experience combining Physical Education, Art and Drama, Music, Language Arts and Reading, and Social Studies, was once again presented by Heath Brook and Trahan School students under the direction of the Physical Educator assigned to those schools. Students in Grade 4 at the Trahan School dressed as British Redcoats and marched down Shawsheen Street to symbolize the Redcoats march from Boston on April 19, 1775. Upon arriving at the Heath Brook School, Trahan students joined Heath Brook students in reenacting Tewksbury's history from 1625 to 1775. The Massachusetts

Cultural Council, the Tewksbury Cultural Council, the Tewksbury Historical Society, the Tewksbury Teachers Association, the Massachusetts Teachers Association, and the Tewksbury School Department sponsored this program. The play featured many Local and State dignitaries and school department administrators and faculty in the fourth annual presentation of this exciting event.

For the second year, the Youth Risk Behavior Survey, developed by the Center for Disease Control in Atlanta, was administered during the spring of 2001 to students in Grades 6 through 11. Funded by the Health Education grant developed by the Director of Student Services, the Youth Risk Behavior Survey was administered to students after parents/guardians were informed and parental/guardian agreement for student participation was obtained. Following administration of the Youth Risk Behavior, the results were tabulated and analyzed by an independent consultant with expertise in this area. A report prepared by the independent consultant presented the analysis of current and comparative data obtained through this survey and through last year's survey and identified the categories of risk behavior on which health educators, other faculty, and school administration should focus in education and prevention during this year.

Health Services:

School Nurses continued to provide instruction and guidance in the Health Education curriculum areas of personal health and hygiene, physical growth and development, safety and injury prevention, nutrition, and illness and infection prevention to students. This instruction was implemented by School Nurses on an individual basis and in the classroom on particular grade specific topics and in collaboration with Health Educators and Classroom Teachers.

A Hepatitis B Immunization clinic was again provided free of charge for students in Grade 6 by the Tewksbury Public Schools and by Tewksbury's Board of Health. The three shot vaccination series for immunization against Hepatitis B took place on three different dates over a period of six months.

The Tewksbury Board of Health personnel were assisted in administering the flu shot to school personnel in December 2001 by the School Nurse at the Ryan School. With advisories notifying the School Department and the Board of Health of the anticipated difficult flu season expected this year, the administration of the flu shot to school personnel should maximize flu free administrator and faculty availability to provide learning experiences for Tewksbury students.

During 2001, collaboration continued between Student Services and Salem State College for the purpose of providing clinical placements in Tewksbury to Registered Nurses meeting the course requirements for Massachusetts Certification as School Nurses. Tewksbury School Nurses served as mentors and supervisors of the Registered Nurses fulfilling their certification requirements within the Tewksbury Public Schools.

Special Education Programs and Services:

Numerous training programs on the newly revised Individualized Education Program and on the recently enacted federal and state legislative and regulatory changes were presented for school personnel and parents and guardians during 2001.

On January 16 and on April 12, Special Education Personnel participated in a grant funded program on the new IEP form. Participants reviewed each of the eight IEP pages and developed strategies for completing the IEP during the Annual Review meetings scheduled for each child identified as eligible for special education.

A full day, six-hour training session was also held on Saturday, March 24, 2001. The Director of Student Services and the Assistant Associate Director of Merrimack Special Education Collaborative served as co-presenters and provided training on interpreting the results of evaluation reports to determine eligibility for special education. Participants also had opportunity to develop simulated measurable annual goals and quarterly benchmarks in preparation for special education Team meetings for IEP development.

During February and March, the Director of Student Services presented an after-school training series for school personnel. The topics addressed in this staff training program included IEP development and administration of the MCAS for special needs students. Department of Education guidelines on the use of standard and non-standard accommodations and the relationship of these accommodations to IEP content were introduced, discussed, and applied to the IEP process. In addition, the MCAS Alternate Assessment format was reviewed and guidelines for determining for whom the MCAS Alternate Assessment should be recommended was presented.

The second in a two part training program on the IEP was presented to members of the Special Needs Parents Advisory Council and to other parents and guardians of students in Tewksbury. Funds for this training program were provided through a grant developed by the Director of Student Services.

A four session training program presented by the School Nurses focused on disability awareness and how each affects student attendance and performance in school. In March, Parents, guardians, and school personnel had opportunity to learn more about *Food Allergies* and what strategies are effective in the management of food allergies in various school settings, in the home, and in the classroom. Two additional programs were presented in March. One, *Bringing Asthma to School*, provided participants

with opportunity to explore strategies for managing asthma in the school and at home. The other, *Eating Disorders*, explored the impact eating disorders have on health and on learning. Participants learned about the relationship among eating disorders, body image, self-esteem, and healthy choices. A program entitled, *ADD/ADHD*, was presented in April. The School Nurses highlighted the facts and the fiction associated with this disability and explored ways in which parents, students, and school personnel could all work together for student success.

An eight session training program presented by the Director of Student Services [Session #1 and Session #2] and by the Teacher of the Visually Handicapped and the Mobility Specialist [Sessions #3 through #8] was begun in September and will be completed in 2002. The training program, entitled: *Disability Awareness Training: Collaborative Planning By Service Providers To Develop Strategies To Accommodate the Needs Of The Visually Handicapped/Blind Student In The Public School Setting*, was designed for direct providers to students with this disability. Participants in this training program included and will continue to include Administrators, Classroom Teachers, Specialist, and Educational Support Personnel.

The Special Needs Parents Advisory Council also presented training programs for parents. These included the following topics: *The New IEP* presented by Donna Murphy of the Federation for Children, *Learning Disabilities Workshop* presented by Dr. Elizabeth Goodell, Clinical Neuropsychologist, and *Dyslexia/Language Disorders* presented by Marion Sanders of the Eastern Massachusetts Chapter of the International Dyslexia Association. In addition, the Director of Student services presented information and literature to members of the Special Needs Parents Advisory Council on the new guidelines for MCAS administration for special needs students, including information on the standard and non-standard accommodations allowable for use by special needs students during MCAS testing.

In February 2001, the last session of a 10 hour training series for Principals and Case Managers on the topic of *Changes in Special Education Law, Compliance Issues, and the New IEP Process* was presented by the Director of Student Services. Participants in this series received training in a variety of topic special education related areas. Changes in special education law, revisions in mandated federal and state compliance activities, use of a sliding fee scale for public payment of independent education evaluations in special education, and special education eligibility determination resulting from initial evaluations and from re-evaluation received major emphasis during this training series.

Another professional development training series designed for Principals, Case Managers and other Key Personnel was begun in the fall of 2001. Sessions presented in September, in October, and in December focused on the Team Composition, the Authority of the Team, Parent Participation, and Prior Notice. During the sessions completed, participants were required to apply training information presented to develop or up-date school district procedures. Several district procedures were revised, updated, and/or developed. These included the following:

1. Confidentiality Procedures in the Tewksbury Public Schools
2. Referral and Evaluation to Determine Eligibility: Required Assessments and Optional Assessments
3. Expediting Service Provision and Timelines: I.E.P. Process: Evaluation Timelines
4. Expediting Service Provision and Timelines: Students Entering the School District via Change
5. in Residence and via Reaching School Age or Students Assigned to the School District by the
6. Department of Education
7. Procedure re: Requests Received for Independent Evaluations at School Department Expense

Funds included in a grant developed by Student Services provided training for Tewksbury Personnel in two alternative reading and language arts instructional options: Lindamood Bell Phoneme Sequencing [LIPS] and Project Read Comprehension. Ten Tewksbury personnel participated in a three-day training program in the Lindamood Bell Phoneme Sequencing program held during the February vacation period. During the April vacation period, ten Tewksbury personnel participated in a four-day Project Read Comprehension training program. An authorized presenter from the Lindamood Bell Corporation provided training in the LIPS program and an authorized presenter from the Project Read Company provided training in that program. Participants in each training series were awarded certification in the specific program at the conclusion of each training program. In addition, each participant was provided with the instructional materials designed for the program in which each was awarded certification in order to ensure implementation of these specialized teaching strategies without delay.

Staffing was expanded in the Integrated Pre-School Program designed for pre-school age children with significant special education needs located at the Trahan School. Tewksbury's Teacher of the Hearing Impaired provided daily opportunity for students and staff to use sign language as another communication strategy during interactions in the classroom. The services of an ABA Consultant were engaged to provide in-the-classroom consultation on ABA techniques to modify behavior and to teach specific appropriate behaviors to pre-school age children.

In October 2001, a special education newsletter was re-instituted. The 766 Express, the former newsletter for parents and staff, was replaced with the Special Education Newsletter, an informational document compiled and distributed to parents and staff by the Systemwide Team Chairperson.

The Director of Student Services, the Systemwide Team Chairperson, and the Early Childhood Education Facilitator continued to actively participate in the local Community Partnership for Children, a multi agency coalition sponsored by the Department of Education. Accreditation by the National Association for the Education of Young Children and expanded services for pre-school age children were the primary objectives of this coalition of agencies during 2001.

A new Life-Skills program for students with significant special needs was implemented in September at the Trahan School for students in Grades 3 and 4. The implementation of this special needs classroom facilitated increased individualized instruction in the basic skills and on daily living skills for students in that age group.

All federally funded and school department funded special education programs and services were evaluated by an independent program evaluator. Particular emphasis was placed on Pre-School and Elementary special education programs and services in the district and on the Team Process, administrative procedures, and student transition. Copies of the report of the Independent Program Evaluator were distributed to the School Committee, School Administrators, School Case Managers, Chairpersons of all school Parent Advisory Councils, and Chairpersons of the Special Needs Parent Advisory Council. In addition, copies were forwarded to the Library Director of the Town of Tewksbury in order that those documents be made available to the general public.

Title I Programs and Services:

Title I is a federally funded program designed to provide instructional support services in reading to Title I eligible students in schools identified as eligible for Title I funds.. Tewksbury's Title I program, entitled: Target Literacy, chose early intervention in reading and the language arts as the Program focus.

The Heath Brook, North Street, and Trahan Schools were identified as Title I eligible schools in Tewksbury and early intervention for students at risk in the area of reading and language arts was implemented in each of these schools during 2001. The three Title I Teachers on staff in Tewksbury provided supplemental instruction in reading to Title I eligible students in Grades 2 through 4 and worked with students both in the Title I support area and in the regular education classroom along with the Classroom Teacher.

Title I eligible students in Grade 1 participated in the Reading Recovery program, a short term (8 or more weeks), intensive, one-on-one remedial reading program designed to provide Grade 1 at-risk students with the reading skills which form the foundation for the successful independent readers of the future. At the Kindergarten level, the Title I teachers provided consultation services to the Kindergarten teachers and worked with them in designing instructional strategies to enhance the reading readiness skills of Kindergarten students.

Parents of Title I eligible students were vital collaborators in the implementation of the Title I program at each of the three Title I schools in Tewksbury. They participated in the parent training and informational programs presented at each Title I school by Title I personnel and provided input in the development of the Title I grant.

Title I parents were active participants in the instructional program provided to their children through Title I. They formulated Parent/Student/Teacher compacts with the Title I teachers and with their children and demonstrated commitment as partners in supporting student learning.

The 2001 Title I grant which funds the salaries of the Title I teachers and of the Title I Lead Teacher was developed jointly by the Title I Lead Teacher and the Director of student Services. The Title I Grant provided the funds to support the independent program evaluation of Title I programs and services implemented during school year 2000-2001. An Independent Program Evaluator completed this program evaluation. The findings of the Independent Program Evaluator sited the effectiveness of the Title I program and supported continued Title I programming during 2001-2002 in the three identified Title I schools.

The numerous Student Services areas presented in this report are provided to students at all grade levels and at all school sites within the Tewksbury Public Schools. It is the on-going goal of Student Services to continually work in partnership with the parents and guardians of students and with community agencies and organizations in meeting the needs of Tewksbury students of all ages.

Dr. Michele F. DeAngelis

Director of Student Services
Tewksbury Public Schools

Class of 2001 Community and University Scholarship Awards

We are pleased to acknowledge the businesses, the individuals, the community organizations, the school organizations, the sports organizations, and the private and professional organizations and schools who participated in Tewksbury's 2001 Community Scholarship Program and who awarded more than three quarters of \$ 1,000,000.00 in scholarships to the members of the graduating Class of 2001.

The commitment of the donors listed below to the students of the Tewksbury Public Schools contributes to the attainment of the personal and educational goals of the scholarship recipients. The generosity of the donors provides an investment in the future of Tewksbury.

THANK YOU to each of the Scholarship Award Donors and **CONGRATULATIONS** to the Scholarship Recipients.

BUSINESS DONORS:

Balfour Scholarship Award:

Ryan Sullivan	\$ 250.00
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Best Buy Deca Scholarship Awards:

Kayla Knight	\$ 1,000.00
Colleen Mulligan	\$ 1,000.00

Lowell 5 Cent Savings Bank Scholarship Award:

Ellen Frank	\$ 500.00
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MASSBANK Charitable Foundation Scholarship Award:

Mark Palladino	\$ 500.00
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Muro Pharmaceutical, Inc. Scholarship Award:

Jennifer Pearce	\$ 1,000.00
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Schlott Tires Academic Scholarship Award:

Wendy-Beth Minton	\$ 500.00
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Tewksbury Business Association Scholarship Awards:

Christopher Melo	\$ 150.00
Melinda Monaco	\$ 150.00

Tewksbury Physical Therapy Scholarship Award:

Jason Wagstaff	\$ 500.00
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The Ed Walsh Hockey Schools Scholarship Award:

Stephanie Curtin	\$ 400.00
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Sam Walton Community \$ 1,000 Scholarship Award:

John Byrne	\$ 1,000.00
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Weathervane Seafood Restaurant Scholarship Award:

Kaitlyn Reed	\$ 500.00
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COMMUNITY DONORS:

Elks Scholarship Awards:

• Tewksbury/Wilmington Lodge of Elks #2070 Scholarship Awards:

Jessica Meuse	\$ 1,000.00
Jason Stotik	\$ 1,000.00

• Massachusetts Elks "Most Valuable Student" Scholarship Program Award:

Ellen Frank	\$ 800.00
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Tewksbury Cultural Council Scholarship Awards:

Kathryn Frank	\$ 625.00
Matthew Garcia	\$ 625.00
Sean Lannon	\$ 625.00
Michael Legere	\$ 625.00
Gregory Marche	\$ 625.00
Carolyn Sanborn	\$ 625.00
Jennifer Skoropowski	\$ 625.00

Tewksbury D.A.R.E. Parent Advisory Committee Scholarship Awards:

Ellen Frank	\$ 500.00
Jessica Meuse	\$ 500.00
Kaitlyn O'Brien	\$ 500.00
Rachel Osterman	\$ 500.00
Kirimi Papp	\$ 500.00
Erin Sarsfield	\$ 500.00
Ryan Sullivan	\$ 500.00
Jason Wagstaff	\$ 500.00

Tewksbury Garden Club Scholarship Award:

Daniel Mortimer	\$ 400.00
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Tewksbury Golden Age Club Scholarship Awards:

Lauren Donoghue	\$ 300.00
Jason Figueiredo	\$ 300.00
Wendy-Beth Minton	\$ 300.00

Greater Lowell Bar Association 2001 Law Day Scholarship Awards:

Shawn Anderson	\$ 500.00
Wendy-Beth Minton	\$ 500.00

Tewksbury Lions Club Scholarship Awards:

John Byrne	\$ 1,000.00
Andrea Chadis	\$ 1,000.00
Ellen Frank	\$ 1,000.00
Megan Hickey	\$ 1,000.00
Wendy-Beth Minton	\$ 1,000.00
Ryan Russell	\$ 1,000.00
Amy VonKahle	\$ 1,000.00
Jason Wagstaff	\$ 1,000.00

Tewksbury Police Association Scholarship Award:

George Hazel	\$ 700.00
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Tewksbury Recycling Committee/BFI Scholarship Award:

Diana Gangemi	\$ 1,000.00
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Tewksbury Rotary Club Scholarship Awards:

Mark Boudreau	\$ 1,000.00
John Byrne	\$ 1,000.00
Wendy-Beth Minton	\$ 1,000.00

Tewksbury/Wilmington Emblem Club #381 Scholarship Award:

Scott Favreau	\$ 500.00
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Aldred: The Derek Aldred Memorial Scholarship Awards:

Jessica Breslin	\$ 1,250.00
Scott Favreau	\$ 1,250.00

Anderson: The Mabel Anderson Memorial Scholarship Award:

Kaitlyn O'Brien	\$ 300.00
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PERSONAL DONORS:**Boucher: Daniel Boucher Memorial Scholarship Awards:**

Patrick Burke	\$ 750.00
Jamie McGlaughlin	\$ 750.00

Coakley: The Edward J. and Phyllis E. Coakley Scholarship Award:

Kaitlyn O'Brien	\$ 100.00
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Currier: The A. Elizabeth Currier Memorial Scholarship Awards:

John Byrne	\$ 500.00
Mark DiGiammerino	\$ 500.00
Carolyn Hannus	\$ 500.00
Megan Hickey	\$ 500.00
Kirimi Papp	\$ 500.00

DeGregorio: The Owen William DeGregorio Scholarship Award:

Edward Jackman	\$ 1,000.00
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Flynn: The Daniel Flynn Memorial Scholarship Award:

Jessica Meuse	\$ 500.00
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Gillette: The Daniel S. Gillette, Jr. Memorial Scholarship Award:

John Byrne	\$ 2,000.00
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Horgan: The Robert V. Horgan Memorial Scholarship Award:

Edward Jackman	\$ 1,000.00
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Kyricos: The George A. Kyricos Track and Field Scholarship Award:

Daniel Mortimer	\$ 2,000.00
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McGowan: The Muriel E. McGowan Scholarship Award:

Seth Richtsmeier	\$ 2,500.00
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Miceli: The Honorable James Miceli Scholarship Award:

Megan Hickey	\$ 300.00
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O'Brien: The Kevin J. O'Brien Memorial Scholarship Awards:

Ryan Davoren	\$ 1,000.00
Kaitlyn O'Brien	\$ 1,000.00

Perreault: The John Perreault Memorial Scholarship Award:

Ryan Carlson	\$ 500.00
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Perrin: The Holly Perrin Memorial Scholarship Award:

Amy VonKahle	\$ 1,000.00
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Peters: The Linda Peters Memorial Scholarship Awards:

Ellen Frank	\$ 1,500.00
Carolyn Hannus	\$ 1,500.00
Amy LeBoeuf	\$ 1,500.00
Diane Peters	\$ 1,500.00

Scott: The David W. Scott Memorial Scholarship Awards:

Ryan Russell	\$ 1,000.00
Amy Vonkahle	\$ 1,000.00
Chase Wells	\$ 1,000.00

Staniewicz: The Bill Staniewicz Memorial Scholarship Awards:

Diana Gangemi	\$ 3,000.00
Catherine LaMothe	\$ 3,000.00
Nicole Poiner	\$ 3,000.00

Strong: The Gary Strong Memorial Scholarship Award:

Scott Favreau	\$ 500.00
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Trainor: The Therese and Pie Trainor Memorial Scholarship Award:

Jamie Sullivan	\$ 500.00
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Zawacki: The Joshua Zawacki Memorial Scholarship Award:

Jeffrey Surrette	\$ 2,000.00
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PRIVATE, PROFESSIONAL, AND OTHER ORGANIZATIONS DONORS:

The Clara Abbott Foundation Scholarship Award:

*Jessica Aguiar	\$ 6,820.00
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AFL-CIO Iron Workers Local #7 Memorial Scholarship Awards:

*Douglas Martin	\$ 1,000.00
*Jennifer Neulist	\$ 1,000.00

AFL-CIO Sidney E. Lebow Memorial Scholarship Award:

*Jason Wagstaff	\$ 500.00	
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Assumption College Scholarship Award:

*Thomas Forsythe (Lyceum)	\$ 24,000.00	[\$ 6,000 per yr.]
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Babson College Scholarship Awards:

*Dan Elliman	\$ 7,000.00	
*Megan Hickey	\$ 64,000.00	[\$ 16,000 per yr.]

Bentley College Scholarship Award:

Megan Hickey (Merit)	\$ 24,000.00	[\$ 6,000 per yr.]
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Colby-Sawyer College Scholarship Awards:

*Beth Baker (Trustee Leadership)	\$ 8,000.00	[\$ 2,000 per yr.]
*Beth Baker (Community Service)	\$ 8,000.00	[\$ 2,000 per yr.]

Colgate University Scholarship Award:

*Ellen Frank	\$ 6,432.00	
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College Club of Greater Lowell Pentennial Scholarship Award:

*John Byrne	\$ 1,100.00	
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Daniel Webster College Scholarship Awards:

Thomas Santosuosso (Academic)	\$ 28,000.00	[\$ 7,000 per yr.]
Thomas Santosuosso (Computer)	\$ 10,000.00	[\$ 2,500 per yr.]

Dean College Scholarship Award:

*Ariana Ford	\$ 8,000.00	
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United Teachers of Lowell William Farrell Scholarship Awards:

*Carolyn Hannus	\$ 200.00	
*Colleen Mulligan	\$ 200.00	

Fitchburg State College Scholarship Award:

*Kristen Haley (Faculty Scholar)	\$ 6,120.00	[\$ 1,530 per yr.]
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Franklin Pierce College Success Grant Award:

*Krystal Slowe	\$ 16,000.00	[\$ 4,000 per yr.]
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Grand Canyon University Antelope Leadership Scholarship Award:

*Eric Dello Russo	\$ 500.00	
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Gustavus Adolphus College Scholarship Awards:

*Seth Richtsmeier (Alumni)	\$ 10,000.00	[\$ 2,500 per yr.]
*Seth Richtsmeier (Trustee)	\$ 8,000.00	[\$ 2,000 per yr.]
*Seth Richtsmeier (Norelius)	\$ 6,000.00	[\$ 1,500 per yr.]

Husson College Scholarship/Grant Award:

*Nicole Poirier	\$ 17,200.00	[\$ 4,300 per yr.]
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Johnson & Wales DECA Scholarship Award:

*Kayla Knight \$ 1,800.00

Lowell Lock Monsters Booster Club Scholarship Award:

*Ellen Frank \$ 1,000.00

Representative Marty T. Meehan Scholarship Award:

*Daniel Mortimer \$ 1,000.00

Merrimack College Scholarship Awards:

*Andrea Chadis (Academic) \$ 10,000.00 [\$ 2,500 per yr.]

*Richard Enos (Academic) \$ 28,000.00 [\$ 7,000 per yr.]

*Richard Enos (Family) \$ 1,044.00

James Reinhold (Academic) \$ 20,000.00 [\$ 5,000 per yr.]

Middlesex Women's Club Scholarship Award:

*Nicole Poirier \$ 700.00

Newbury College Scholarship Award:

Megan Hickey (Presidential) \$ 56,000.00 [\$ 14,000 per yr.]

Rensselaer Polytechnic Institute Math and Science Medal & Scholarship Award:

Mark Boudreau \$ 40,000.00

Sacred Heart University Trustees' Scholarship Award:

*Amie LeBoeuf \$ 48,000.00 [\$ 12,000 per yr.]

Saints Memorial Medical Center Volunteer Scholarship Award:

*Aarti Patel \$ 500.00

Stonehill College Honors Program Scholar Scholarship Award:

*Mark Palladino \$ 34,800.00 [\$ 8,700 per yr.]

Title One Scholarship Award:

*Justin Wiseheart \$ 1,500.00

Tomorrow's Teachers Scholarship Program Award:

*Kristin Allan \$ 3,038.00

Tufts University Grant Award:

*John Byrne \$ 86,400.00 [\$ 21,600 per yr.]

UPS Earn and Learn Scholarship Award:

*Matthew Drew \$ 12,000.00 [\$ 3,000 per yr.]

(\$ 3,000 available for a 5th yr.)

University of Tampa Scholarship Award:

Amanda Batastini (Merit) \$ 16,000.00 [\$ 4,000 per yr.]

Wentworth Institute of Technology Merit Scholarship Award:

*Amir Tabrizi \$ 12,000.00 [\$ 3,000 per yr.]
(\$ 3,000 available for a 5th yr.)

*Counselors Have Been Notified of Student Acceptance of Scholarship from Donor

SCHOOL ORGANIZATIONS DONORS:**Dewing: The Loella F. Dewing School P.A.C. Scholarship Awards:**

James Reinhold \$ 500.00
Ryan Sullivan \$ 500.00

Food Services: The Ruth Sutton Scholarship Awards:

Stephanie Curtin \$ 200.00
Jennifer Pearce \$ 200.00
Jamie Sullivan \$ 200.00
Colleen Waters \$ 200.00

Heath Brook: The Heath Brook School P.A.C. Scholarship Award:

Carolyn Hannus \$ 500.00

Heath Brook: PAC Scholarship Award in Memory of Angela Munro:

Erin O'Leary \$ 500.00

Middle School: The J.W.Wynn Middle School P.A.C. Scholarship Awards:

Danielle Barry \$ 750.00
Christine Maccarone \$ 750.00

Middle School: The J.W.Wynn Middle School Student Council Scholarship Awards:

Catherine LaMothe \$ 500.00
Kiriimi Papp \$ 500.00
Thomas Santosuosso, Jr. \$ 500.00

North Street: The North Street School P.A.C. Scholarship Awards:

Mark Boudreau \$ 250.00
Daniel Elliman \$ 250.00
Wendy-Beth Minton \$ 250.00

Trahan School: Louise Davy Trahan School and P.A.C. Scholarship Award:

Catherine LaMothe \$ 1,000.00

TMHS: The Friends of Tewksbury Memorial High School Applefest Scholarship Awards:

Courtney Desmond \$ 750.00
Lauren Donoghue \$ 750.00
Kristina Hernandez \$ 750.00
Nicholas LaVita \$ 750.00
Kyle MacPhee \$ 750.00
Rebecca Osterman \$ 750.00
Paul Saunders \$ 750.00
Caitlin Sullivan \$ 750.00
William Surran \$ 750.00
Colleen Waters \$ 750.00

TMHS: The TMHS Arts Scholarship Award:

Carolyn Sanborn	\$ 200.00
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TMHS: The TMHS Arts Scholarship Cartoonist Award:

Sean Lannon	\$ 300.00
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TMHS: The TMHS Band and Chorus Loyalty Scholarship Awards:

William Maranville	\$ 200.00
Kirimi Papp	\$ 150.00

TMHS: The TMHS Music Association Scholarship Awards:

William Maranville	\$ 400.00
Jennifer Neulist	\$ 400.00
Kirimi Papp	\$ 400.00

TMHS: The TMHS National Honor Society Scholarship Awards:

John Byrne	\$ 150.00
Ellen Frank	\$ 250.00
Kristin Haley	\$ 100.00
Carolyn Hannus	\$ 150.00
Melinda Monaco	\$ 150.00
Colleen Mulligan	\$ 100.00
Thomas Santosuosso	\$ 100.00
Jennafer Vannah	\$ 100.00

TMHS: The TMHS Recycling Scholarship Award:

Jessica Arria	\$ 200.00
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TMHS: The TMHS Student Council Scholarship Awards:

Beth Baker	\$ 300.00
Lauren Donoghue	\$ 100.00
Matthew Garcia	\$ 200.00
Catherine Lamothe	\$ 1,000.00
Jennifer Neulist	\$ 250.00
Kirimi Papp	\$ 800.00
Thomas Santosuosso	\$ 800.00

The Tewksbury Teachers Association Scholarship Awards:

Amie LeBoeuf	\$ 500.00
Erin Sarsfield	\$ 500.00

TMHS Field Hockey Boosters Scholarship Awards:

Laura Ashley	\$ 200.00
Sarah Fitzgerald	\$ 200.00
Ellen Frank	\$ 200.00
Diana Gangemi	\$ 200.00
Megan Hickey	\$ 200.00
Jenna Vannah	\$ 200.00
Amy VonKahle	\$ 200.00
Colleen Waters	\$ 200.00
Jennifer Willey	\$ 200.00

The Dennis McGadden/Joseph Bernardi Track and Cross Country Scholarship Awards:

Michelle Bacigalupo	Amie LeBoeuf	
Stephen Bagley	John Luciano	
Jessica Breslin	Melinda Monaco	
John Byrne	Daniel Mortimer	
Stacey Corbett	Kaitlyn O'Brien	
Ryan Davoran	Ryan Sullivan	
Ellen Frank	Jennafer Vannah	
Carolyn Hannus	Jason Wagstaff	TOTAL: \$ 8,500.00

Tewksbury Boy's Youth Basketball: James G. Mendonca, Jr. Memorial Scholarship Award:

Mark Shea	\$ 500.00
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Tewksbury Boy's Youth Basketball Scholarship Award:

Daniel Elliman	\$ 500.00
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Tewksbury Girls Recreational Basketball Scholarship Awards:

Jessica Carew	Rachel Osterman	
Ellen Frank	Rebecca Osterman	
Colleen Mulligan	Erin Phelan	
Kaitlyn O'Brien	Amy VonKahle	TOTAL: \$ 1,600.00

Tewksbury Girls Softball League Scholarship Awards:

Megan Hickey	Jennafer Vannah	
Jessica Meuse	Amy VonKahle	
Wendy-Beth Minton		TOTAL: \$ 2,000.00

Tewksbury Redmen Baseball Boosters Scholarship Awards:

Mark Boudreau	\$ 100.00
Ryan Carlson	\$ 100.00
Mark Eaton	\$ 100.00
Daniel Elliman	\$ 100.00
Scott Favreau	\$ 100.00

Tewksbury Redmen Baseball Boosters Scholarship Awards (continued):

Thomas Forsythe	\$ 100.00
Robert Moulaison	\$ 100.00
Mark Palladino	\$ 100.00
Paul Saunders	\$ 100.00

Tewksbury Redmen Basketball Booster Club Scholarship Awards:

Ryan Carlson	\$ 200.00
Daniel Elliman	\$ 200.00
Mark Shea	\$ 200.00
Jason Wagstaff	\$ 200.00

Tewksbury Redmen Football Club Scholarship Awards:

• **The Coach Bob Aylward Redmen Football Scholarship Award:**

Jason Wagstaff	\$ 1,000.00
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• **The James E. Brooks Memorial Redmen Football Scholarship Awards:**

Mark Boudreau	\$ 1,000.00
John Byrne	\$ 1,000.00

Ryan Carlson	\$ 1,000.00
Jason Stotik	\$ 1,000.00

Tewksbury Redmen Football Cheerleaders Scholarship Awards:

Jessica Arria	\$ 250.00
Jamie Sullivan	\$ 250.00

Tewksbury Redmen Hockey Club: George "Timmy" Ernest Memorial Scholarship Awards:

Stephen Davos	\$ 500.00
Richard Enos	\$ 500.00
Scott Favreau	\$ 500.00
Kevin Leonard	\$ 500.00
Ryan Russell	\$ 500.00

Tewksbury Youth Baseball Scholarship Award:

John Byrne	\$ 500.00
Francis Flanagan	\$ 500.00
Thomas Forsythe	\$ 500.00

Tewksbury Youth Football/Cheerleader Most Deserving Student Scholarship Awards:

Steven Bagley	\$ 250.00
Ryan Carlson	\$ 250.00
Ryan Davoren	\$ 250.00
Amadeo Gallotto	\$ 250.00
Erin Phelan	\$ 250.00
Erin Sarsfield	\$ 250.00
Jennafer Vannah	\$ 250.00
Amy VonKahle	\$ 250.00
Jason Wagstaff	\$ 250.00

Tewksbury Youth Football Memorial Scholarship Awards:

John Byrne	\$ 500.00
Megan Hickey	\$ 500.00

Tewksbury Youth Skating Association: Fred Carpenito Memorial Scholarship Award:

Scott Favreau	\$ 1,000.00
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Tewksbury Youth Skating Association Scholarship Awards:

Stephen Davos	\$ 250.00
Richard Enos	\$ 250.00
Kevin Leonard	\$ 250.00
Ryan Russell	\$ 250.00

Tewksbury Youth Soccer League Scholarship Awards:

Wendy-Beth Minton	\$ 500.00
Kaitlyn O'Brien	\$ 300.00
Erin O'Leary	\$ 300.00
Ryan Russell	\$ 300.00
William Surran	\$ 300.00

TOTAL	\$ 766,579.00
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School Department General Information

Registration for School in September 2001

Kindergarten; A child must be five years old as of August 31st of the year entering Kindergarten.

First Grade: A child must be six years old as of August 31st of the year entering the First Grade

NO SCHOOL ANNOUNCEMENTS

School will be closed only in the case of severe inclement weather. The schedule of no school signals in effect for this school year follows:

A series of three sets of two blasts (2-2-2) on the horns at the State Hospital and the following times for groups indicated.

6:45 A.M. - No School At All Schools

7:45 A.M. - No School At All Elementary Schools Only (K-5)

Announcements relative to closing schools for inclement weather will be carried by radio stations WRKO, WCAP, WCCM, WBZ and WHDH.

When it is in the interest of students' safety to delay the opening of school due to weather conditions, the Superintendent will notify the public by the same procedure as "no school" announcements.

Enrollment by Schools

Tewksbury Public Schools

SCHOOL	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UGR	Totals
ELLA FLEMING	92															92
NORTH STREET		83	74	100	88	70										415
TRAHAN	6	71	72	75	65	70									4	363
DEWING		109	136	114	131	116									45	651
HEATH BROOK		86	95	107	93	94									46	521
RYAN							387	418								805
WYNN MIDDLE									412	354						766
MEMORIAL HIGH											292	251	205	193		941
TOTALS	98	349	377	396	377	350	387	418	412	354	292	251	205	193	95	4,554

Staff List

TEWKSBURY PUBLIC SCHOOLS 2001 – 2002 ROSTER

SCHOOL COMMITTEE

Scott Consaul, Esq.	2003
Edward K. Dick	2004
Ruth M. Perrin	2003
Dennis J. Peterson	2004
Douglas W. Sears	2002

ADMINISTRATION

Christine L. McGrath, Ph.D. - Superintendent of Schools
Mr. John F. Quinn - Business Manager

Joseph C. Walsh, Ed.D - Assistant Supt, Curriculum & Instruction

Loreen R. Bradley - K-8 Curriculum Coordinator

Dr. Michele DeAngelis - Director of Student Services

Cheryl Porcaro - Systemwide Team Chairperson

Thomas Lovett -Data Processing Coordinator

Joan Dey - Director of Food Services

Cynthia Basteri – Director of Extended & Community Education Services

MEMORIAL HIGH SCHOOL

Anthony Romano, Principal
Robert Aylward, Assistant Principal
Dolores Sullivan, Assistant Principal

DEPARTMENT HEAD , HUMANITIES - *ROBERT MACDOUGALL*

ENGLISH

Carol Acone-Callahan
Jennifer Brooks
Elsa Marsh
Susan Patterson
Catherine Stack
Ginamarie Talford
John Weir, III
Jacqueline Williamson

SOCIAL STUDIES

Brian Aylward
Donna Boudreau-Hill
Robert Doolan
Robert MacDougall
Robert Manzi
Sharon Milenavich
William Piscione
Dustine Puma
Thomas Ryan
Nadine Sutliff

DEPT. HEAD, MATHEMATICS, SCIENCE AND TECHNOLOGY - *GERALD RIDEOUT*

MATHEMATICS

Katherine Avila
Kathleen Aylward
Robert Brigida
George Economou
Annina Faraci
MaryBeth McGinn
Maureen McNamara
Eileen Osborne
Elizabeth Papik
Roger Pilat
Gerald Rideout
Steven Schultheis

SCIENCE

John Clarke
Edward Cremins
Susan Davis
Mary Herlihy
Patricia Lannon
Kathleen Mofield
Patricia Pishock
Stanley White
Rhonda Yeats

COMPUTER SCIENCE

Sandra Bettencourt
Frances DeLucia
Susan Sullivan

DEPARTMENT HEAD, FINE ARTS - *DONALD SULLIVAN*

WORLD LANGUAGES

Henrietta Araujo
Michael Jane Buss
Leo Frechette (Consultant, Foreign
Exch Prog)
Claire Piscione
Maureen Rideout
Jennifer Spaulding
Tara Ann Sujko

ART

Daniel Rogacki
Agnieszka Sosnowska
Donald Sullivan

MUSIC

Roger Whittlesey

DEPARTMENT HEAD, APPLIED ARTS - *LAWRENCE BASTERI*

BUSINESS/MARKETING

Dale Black
James Sullivan, Jr.

**FAMILY AND CONSUMER
SCIENCE**

Gail Pollard

TECHNOLOGY EDUCATION

Lawrence Basteri
Joseph Frank

DEPARTMENT HEAD GUIDANCE - *ELISABETH GAFFNEY*

GUIDANCE

Elisabeth Gaffney
Linda Hair-Sullivan
Brian Hickey
John Maloy

PHYSICAL EDUCATION

Steven Levine
Robert McCabe
Patricia Ryser

HEALTH

Karen Ferreira
Denise Saindon

IN HOUSE SUSPENSION

Joseph DelGrosso

SECURITY MONITOR

Kenneth Ryan

MEDIA

Joseph Dermody

LIBRARIAN

Gertrude Carey

JOHN W. WYNN MIDDLE SCHOOL**James McGuire, Principal
John Donoghue, Assistant Principal****TEAM 7A – Roseanne Kolack, T.L.****ENGLISH**

Nancy Laws

SOCIAL STUDIES

Warren Yaeger*

MATH

Joanna Krainski*

SCIENCE

John Jarek

TEAM 7B – Cathleen Bilodeau, T.L.**ENGLISH**

Anthony Blandini

SOCIAL STUDIES

Anne Maloy

MATH

Cathleen Bilodeau

SCIENCE

Kathleen Connell

TEAM 7C – Stephanie Pagiavlas, T.L.**ENGLISH**

Audrey Sobel

SOCIAL STUDIES

Stephen Prodanas

MATH

Geraldine Cummings

SCIENCE

Glen Osterman

TEAM 7D**ENGLISH**

Julie DeRoche

SOCIAL STUDIES

Dorothy Graascamp

MATH

Ethel Chace

SCIENCE

Frances Rouff

TEAM 8A – Brenda O'Brien, T.L.**ENGLISH**

Brenda O'Brien*

SOCIAL STUDIES

Patricia Krol

MATH

Joanne Hession

SCIENCE

Carol Navetta

TEAM 8B – Kristina Rogers, T.L.**ENGLISH**

John Bresnahan

SOCIAL STUDIES

Cheryl Witham

MATH

Sandra Barnett

SCIENCE

Kristina Rogers

<p><u>TEAM 8C - Kimberly Bresnahan, T.L.</u></p> <p><u>ENGLISH</u> Elaine Speros</p> <p><u>SOCIAL STUDIES</u> James LeClair</p> <p><u>MATH</u> Rosamond Malatesta</p> <p><u>SCIENCE</u> Kimberly Bresnahan*</p>	<p><u>TEAM 8D</u></p> <p><u>ENGLISH/SOCIAL STUDIES</u> John Byrnes</p> <p><u>MATH/SCIENCE</u> James Pringle</p>
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<p><u>ART</u> Gail Hamilton</p> <p><u>MUSIC</u> Catherine Walker</p> <p><u>INSTRUMENTAL MUSIC</u> Hilary Anderson</p> <p><u>HEALTH</u> Robert McGrath Maura (Porter) Deering</p> <p><u>WORLD LANGUAGES</u></p> <p><i>FRENCH</i> Florence Souza* Judith Palm</p> <p><u>SPED</u> – Sharon Moser, T.L.* Shared with Ryan School (one half)</p>	<p><u>EXPLORATORY</u> <i>Team Leader</i> - Richard Otis</p> <p><u>COMPUTERS/PHYSICAL EDUCATION</u></p> <p><i>COMPUTERS</i> Bonita Hansberry* Richard Zbieg</p> <p><i>PHYSICAL EDUCATION</i> Erin McSheehy Thomas Morrill Susan Scofield</p> <p><u>WRITING</u> Pam Koskey</p> <p><u>LIBRARIAN</u> Maureen Kelley</p> <p><u>GUIDANCE</u> Kelly McFadden Kelly Benzing</p>
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JOHN F. RYAN ELEMENTARY SCHOOL

Kevin McArdle, Principal
Karla Conway, Assistant Principal

<p><u>TEAM 6A - Agnes Sacramone, T.L.</u></p> <p><u>ENGLISH</u> Judi Foley</p> <p><u>SOCIAL STUDIES</u> William Kirwin</p>	<p><u>TEAM 6B - Thomas Conlon, T.L.</u></p> <p><u>ENGLISH</u> Eileen Gardner</p> <p><u>SOCIAL STUDIES</u> Thomas Conlon</p>
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<u>MATH</u> William Buckley <u>SCIENCE</u> Dolores Sacramone	<u>MATH</u> Virginia Kirwin <u>SCIENCE</u> Robin Reading
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<u>TEAM 6C - Carol Sagro, T.L.</u> <u>ENGLISH</u> Pamela McDade <u>SOCIAL STUDIES</u> George Kalarites <u>MATH</u> Brenda Regan <u>SCIENCE</u> Carol Sagro	<u>TEAM 6D – Barbara Gillette-Manna, T.L.</u> <u>ENGLISH</u> Joanne O'Brien <u>SOCIAL STUDIES</u> Edward Manzi <u>MATH</u> Barbara Gillette-Manna <u>SCIENCE</u> Christine Cremin
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<u>TEAM 5A</u> <u>ENGLISH/SOCIAL STUDIES</u> Mary Jo Gould <u>MATH/SCIENCE</u> Ann Read	<u>TEAM 5B</u> <u>ENGLISH/SOCIAL STUDIES</u> Karen Hodgson <u>MATH/ SCIENCE</u> Elizabeth Peterson
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<u>TEAM 5C</u> <u>ENGLISH/SOCIAL STUDIES</u> Debra Cody <u>MATH/ SCIENCE</u> Frances Gath	<u>TEAM 5D</u> <u>ENGLISH/SOCIAL STUDIES</u> Scott Winters <u>MATH/SCIENCE</u> Patricia McDonnell
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<u>TEAM 5E</u> <u>ENGLISH/SOCIAL STUDIES</u> Gus Jardin <u>MATH/ SCIENCE</u> Frederick Leahy	<u>TEAM 5F</u> <u>ENGLISH/SOCIAL STUDIES</u> Marimargaret Roberts <u>MATH/ SCIENCE</u> Kim Hillson
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<u>TEAM 5G</u> <u>ENGLISH/SOCIAL STUDIES</u> Jayne Farnham <u>MATH/ SCIENCE</u> Pamela Shirkoff	<u>TEAM 5H</u> <u>ENGLISH/SOCIAL STUDIES</u> Nicole Rauseo <u>MATH/ SCIENCE</u> Jennifer Mrozowski
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<u>ART</u> Diane Slezak <u>MUSIC</u> Marguerite Weidknecht <u>INSTRUMENTAL MUSIC</u> Hillary Anderson <u>HEALTH</u> Kristi Flagg <u>COMPUTERS</u> Lisa Bailey Barbara Jagla <u>TITLE I</u> Catherine Gagne	<u>PHYSICAL EDUCATION</u> Ronald Drouin James Manley Erin McSheehy (one half) <u>WORLD LANGUAGES</u> Susan Gagnon <u>READING</u> David Mullen Kimberly Stone Lisa Zullo <u>LIBRARIAN</u> Mary Eldringhoff
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SPED - Sharon Moser, T.L.* (One Half)

HEATH BROOK SCHOOL

Pauline King, Principal
Carole Gallo, Head Teacher

<u>Kindergarten</u> Linda Austin (one-half w/Dewing) Kathleen Ford Kristi Rodgers <u>Grade 1</u> Heather LeBlanc Helen Matysczak Joanne Morrissey Maureen Whitehead <u>Grade 2</u> Joan Ciambella Diane Davos Dorothy Foley Susan LaMotte Brenda McWilliams	<u>Grade 3</u> Adrienne Ernest Elaine Fiske Lori Hyland Jaime Lane Mary (Molly) Linnehan <u>Grade 4</u> Chris Hassan Andree Johnson Marcia Kalarites Mary Loosen Jennifer Siopes <u>Chapter I – Reading</u> Julie Flanagan
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LOELLA F. DEWING SCHOOL

Cathy Ronan, Principal
Stella Sullivan, Head Teacher
Donna LeCam, Head Teacher

<u>Kindergarten</u> Linda Austin (one-half w/Heath Brook) Maureen McSheehy Geraldine Rubico <u>Grade 1</u> Patricia Belmonte Lisa Cournoyer Maryelle Hirtle Kathleen McLeod Claire Reed Patricia Stratis <u>Grade 2</u> Maureen Kane Jane Kelley Shirley Sanford Carole Sullivan Shelley Terris Barbara Vitallo	<u>Grade 3</u> Nancy Boyle Maureen Buckley Mary Ann Primerano Nicole Smallidge Patricia Tellier Loren Vella <u>Grade 4</u> Karen Cintolo Michelle McGrath Lisa Parker Sandra Ryan Jeanne Selissen
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LOUISE DAVY TRAHAN SCHOOL

George Paul, Principal
Christine Themeles, Head Teacher

<u>Kindergarten</u> Jennifer Marcella Kathleen Mootrey <u>Grade 1</u> Maureen Jackman Donna Mooney Ann O'Hara Betty Themeles <u>Grade 2</u> Catherine Brimer Shannon Demos Judith Middleton Christine Themeles	<u>Grade 3</u> Trudi Hennemuth Karen Ware Elizabeth Zambella <u>Grade 4</u> Patricia Dias Joan Friedman Barbara Krueger <u>Chapter I</u> Catherine Gagne
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NORTH STREET SCHOOL

Ralph Natola, Principal
Marjorie Conlon, Head Teacher

<u>Kindergarten</u> Dolores Harrison Marjorie Petalas <u>Grade 1</u> Sheila Gurry Rita O'Sullivan Catherine Ventura <u>Grade 2</u> Deborah Brewin Ann Conlon Teresa Enos Elizabeth Krzesinski Denise Morandi	<u>Grade 3</u> Mary Lou Adams Alma Davis Cassandra Edell Raymond Loosen (Theresa Follett) <u>Grade 4</u> Marjorie Conlon Robert Cullen Kim Gagnon Eugene Sdoia <u>Title I</u> Heidi Ross
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ELEMENTARY SPECIALIST <u>Elementary Librarian</u> Jamie Foss <u>Reading Specialists</u> Sara DeOrio - North Street Gloria Graves - Trahan Susan Lachance - Heath Brook Elizabeth Robinson - Dewing <u>Elementary Art</u> Linda Malone – Heath Brook/Trahan Kristen Kosiba – Dewing/North Street <u>Elementary Music</u> Andrea O'Donnell - Trahan/Heath Brook Marie Maranville - Dewing/North Street <u>Elementary Physical Education</u> David Marcus - Heath Brook/Trahan Jodi Higgins - Dewing/North Street <u>Health Educator</u> Mary Laffey	<u>Behavior Management Facilitator</u> Robert Ware <u>Attendance Officer</u> George Hazel
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SPECIAL EDUCATION DEPARTMENT

<u>School Adjustment Counselors & School Psychologists</u>	<u>Moderate Special Needs Specialists</u>
<p>Dr. Frederick Penza - High/Middle Jennifer Reimold - Middle School Helen Lewis - Ryan Stella Sullivan - Dewing Mariellen Nastasi - Heath Brook/Trahan Ana Bonin - North St/Dewing Linda Hamilton - Trahan/Heath Brook</p> <p><u>Speech Therapists</u></p> <p>Maureen Kerrigan - Dewing/Ryan Alison Okun - Dewing/High/Middle Stefanie Waitte - Heath Brook/High/Middle Jan Fuller - Ella Fleming Kelly Hughes - North/Trahan</p> <p><u>Early Childhood Specialist</u></p> <p>Lisa Marcheterre - Ella Flemings School Patricia Keddie - Ella Flemings School Donne Greene - Ella Flemings School</p> <p><u>P.D.D.</u></p> <p>Patricia Martel - Trahan</p> <p><u>Physical Therapist</u></p> <p>Jennifer Merrill - Systemwide</p> <p><u>Occupational Therapist</u></p> <p>Gail Bliss - Systemwide</p> <p><u>English as a Second Language Tutor</u></p> <p>Mary DiCiaccio</p>	<p>Mary Beth Aiello - Heath Brook School Kathleen Anderson - Ryan School Karen Bancroft - Heath Brook Kara Buckley - Middle School (Life Skills) Antonette Byrnes - Middle School Isabella Cataldo - Heath Brook Diane Chouinard - Ryan School Emily Cotter - Dewing School Eleanor Edelstein - North Street Nancy Farrey-Forsyth - Middle School Patrick Galligan - High School Carole Ann Gallo - Heath Brook School Kevin Gibson - Ryan School Donna Graham - Ryan School Sarah Hogan - Middle School Lisa Hughes - Dewing School Gretchen Hummrich - Ryan Kim Hynes - Ryan School Kaspar Kasparian - Middle School Sandra Keefe - Ryan School Mary Kennedy - High School Carolyn Kibbe - High School, Hearing Imp. Roseanne Kolack - Middle School Kimberly LaFland - Heath Brook (Kind) Denise LaFrance - Dewing Donna LeCam - Dewing School Mary Manseau - Trahan/Middle School Patrick McAndrews - High School Sharon Moser - Middle/Ryan Schls* Cs Mgr Jane Mulcahy - Heath Brook School Mary Elizabeth Nee - Heath Brook School Courtney Newberg - Dewing Stephanie Pagiavlas - Middle School Janet Reyes - Trahan School Elaine Riley - High School Thomas Shanley - High School</p>

EDUCATIONAL SUPPORT STAFF

Certified Aides

Elinor Beloin - Spec Needs - Dewing Inclusion
 Jami Bruce - Special Needs, Ryan Schl
 Mary Jane Bucci – Trahan, P.D.D.
 – Special Needs, Middle School
 Elaine Cicolella - Ella Flemings School
 Paula Curtain – Ella Flemings School
 Mary Ann Deshler - Special Needs - Middle
 Joanne Elwell - Spec Needs, Heath Brk School
 Marcia Freeman – Special Needs, Heath Brook
 Judy Goodno – Special Needs, Ryan Schl
 Jonathan Espinola - Special Needs, T. M. H. S.
 Diane Francis – Special Needs, Dewing
 Lynn Francisco-Marsh - Spec Needs, Dewing
 Pamela Lussier - Ella Flemings School
 Krista Metivier – Special Needs, Ryan Schl
 Sherri Mulloy – Spec Needs, Heath Brook
 Lois Murphy - Spec Needs - Heath Brk Inclusion
 John O'Brien - Special Needs - High School
 Jennifer Siopes – Heath Brook Incl
 Ted Skinner – Spec Needs, High School
 Maria Skoropowski - Spec Needs, High School
 - Learning Center, H. S.
 - Spec Needs, High Schl
 Computer Aide – H. S.

Non-Certified Aides

Linda Beaulieu – Kind. Aide - North St.
 Rita Boudreau – Kind. Aide - Heath Brk
 Janet Davis – Kindergarten Aide - Heath Brk
 Donna DePierro – Life Skills - Trahan
 Gale Durkin - A.V. Aide - High School
 Judith Fitzgerald - Kindergarten Aide – Trahan
 Christine Hirsh – Special Needs - Middle
 Jane Juskiewicz – Kind. Aide - Dewing
 Mary Lazzara – Kind. Aide - Heath Brk
 Mary Morris - A.V. Aide - Middle School
 Kathleen Penney - Spec Needs Heath Brook
 Alison Shikles – Spec Needs, Dewing
 Margaret Smith - Kindergarten Aide – Dewing

School Nurses

Judith Hopkins
 Linda House
 Monica McBrine
 Sandra Miller - Assoc Nurse
 Carol Moriarty
 Marcia Osterman
 Beverly Robinson
 Elaine Walsh

Library Aides

Lynette Allen – Ryan (MEET Grant)
 Ann Donnelly
 Judith Dziadosz - Ryan (MEET Grant)
 Patricia Fothergill
 Barbara Keefe
 Evelyn McCabe
 Mary Tozłowski

School Secretaries

Jean Aylward
 Kathy Baker
 Jeanne Blackstone
 Rose Cochran
 Judith Colman
 Paula Coppola
 Anne Duncan
 June Fowler
 Joanne Kearns
 Louise Kelley
 Mary Maguire
 Eileen Mahoney
 Anne Marie McCormick
 Donna McKenna
 Kelly Mercier
 Patricia Meuse
 Patricia Napoli
 Dorothy Peach
 Valerie Rogers
 Anita Sartori
 Barbara Sullivan
 Deborah Sullivan
 Nancy Thompson
 Nancy Torname
 Diane Paglia - Medicaid Clerk

Food Service Workers

Maureen Bedard
Elaine Bennett
Eileen Callanan
Linda Carter
Barbara Curtin
Carolyn DeSisto
Lynn DeVoe
Judith Dickinson
Anna Dobbin
Sandy Eithier
Anna Gaudette
Gladys Goldstein
Denise Guiliani
Diane Hendrigan
Nancy Houmiller
Rosemary Indelicato
Joyce Kling
Carol Lennon
Patricia London
Dolores Montecalvo
Mary Beth Morello
Deborah Mugford
Yvette Payne - Trahan
Grace Petkiewich - Trahan
Patricia Reale
Sandra Ryan
Elizabeth Ryder
Kimberly Sheehan
Kathy Sholl
Deanna Simmons
Barbara Stevens
Laura Sullivan
Holly Tellier - Trahan
Janice Woodman

Maintenance and Custodial Workers

James Sharkey, Maintenance Foreman
Gary Ballou – High School
Joseph Burke - Heath Brook
Michael Carey - Heath Brook
William Catherwood - Middle
Charles Coughlin - Ryan
William Cuskey - Trahan
Jorge DaSilva - Ryan
Henry Dewing - High Schl
Benjamin Dobbin - High Schl
Travis Dobbin - Ryan
Lynne Dykeman – High School
Richard Fallon – Ryan
Thomas Gilbride – Maintenance
George Greenman - High Schl*
David Harrington - High Schl
John Laffey – Middle
Charles LeSage - Dewing*
Bruce MacDonald - High Schl
Jon Marchand – Maintenance
Louis Marion – Maintenance
Daniel Martin – Middle
Joseph McCann - North St.*
Robert McCarthy – Dewing
Terrance Neal – Ryan
Richard Newton - High Schl
Roy Osterberg – Ryan
Donald Page – Heath Brook
Ronald Page - Dewing
Joseph Rice – Trahan
James Shimkus – Dewing
Richard Stronach - Dewing
Phillip Stone – Maintenance
Shawn Sugrue – Maintenance
Barry Sullivan - Ryan*
Peter Thullier - Trahan*
Keith Wilson – Ryan
William Wilson – North

Matron

Nancy Teas – High School

Shawsheen Valley Regional Vocational / Technical High School District

The Shawsheen Valley Technical High School District is pleased to submit its 2001 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the Towns of Burlington and Wilmington, we celebrated our 32nd anniversary offering quality vocational technical education to area youth and residents.

The District is governed by a ten-member, elected School Committee empowered by the Massachusetts General Laws and by a Regional Agreement among the five member towns. Elected representatives of the Regional School Committee include: Mark Trifiro and Don Drouin from Bedford; Kenneth L. Buffum, Vice Chairman, and Bernard F. Hoar, Treasurer, from Billerica; John P. Miller, Chairman, and Alfred Verrier from Burlington; J. Peter Downing and Patricia W. Meuse from Tewksbury; and James M. Gillis, Secretary, and Robert G. Peterson from Wilmington. Charles Lyons is Superintendent/Director of the District and has served in that capacity since 1987.

Shawsheen Valley Technical High School is one of twenty-six regional vocational technical school districts in Massachusetts. Eleven hundred and seventy-two high school students were enrolled in Shawsheen Tech's day school programs in October of 2001. Over eight hundred adults also take classes in Shawsheen Tech's varied adult and continuing-education courses.

The high school graduating class of 2001 numbered two hundred forty-four seniors. Sixty-seven percent of these graduates secured employment immediately after graduation in their chosen profession; twenty-four percent opted to pursue further education in post-secondary institutions; and two percent joined the armed services. The placement statistics for this class are among the highest of the twenty-six other regional vocational technical schools located in the Commonwealth.

Superior Accreditation Report Received from NEASC

In November of 2001, the district received a Fifth-Year Focused Visit from the New England Association of Schools and Colleges Commission on Technical and Career Schools. The Commission awarded Shawsheen Valley Technical High School continued accreditation --noting, during its deliberations, the following commendations:

1. The school completed action on 85% of the decennial review recommendations made by the Commission.
2. The administration of the school leads its steadfast support to a broad level of school improvement activities.
3. Renovations have been completed in the science laboratory areas of the facility.
4. A wellness center has been completed.
5. The school prepared an extensive and very well done focused visit report. In addition, the preparations for the visit were impressive. The quality of the self-report is usually an indication of the quality of the instruction. In this case, the quality indicator proved to be correct.
6. There is a strong, positive relationship between the school and the community. The fact is demonstrated by the degree of involvement between the two and the quality of resources offered to the students.
7. There is a positive school climate highlighted by a caring and dedicated staff, a motivated student body and competent leadership.
8. Students demonstrate courteous and disciplined behavior: a credit to themselves, faculty and administrative staff who have created a culture in which such behavior is expected and rewarded.

The Commission agreed with its focused visiting committee and made recommendations:

1. We urge the school to continue its pro-active position on building repair, maintenance, rehabilitation, and expansion. An educational technology plan should be developed which addresses the maintenance and replacement of equipment required to meet curriculum objectives.
2. The school has developed strategies, in part to improve their students' performance on MCAS tests. Although we acknowledge the good intentions of the school in this regard, we urge that the school be attentive to the integrity of its own curriculum and proceed with care so as not to negatively impact the integrity of its curriculum to satisfy the demands of a high-risk test that is not appropriately designed to measure the achievements of vocational/technical school students. The visiting committee found no inherent defects in the school's curriculum, which has been designed thoughtfully to suit the vocational/technical mission of the school.

The recommendations received from the visiting committee were implemented immediately. During 2001, member towns supported both a \$1.8 million bond issue to replace all aging doors, windows, and other exterior improvements needed at the school. In addition, the towns continued their support of Shawsheen Tech's annual capital budget, replacing equipment and continuing system rehabilitation in a thoughtful and well planned manner.

Although Shawsheen Tech continues to assess individual learning progress internally through the administration of standardized testing, final examinations, and performance assessments, the district rejects the notion that one high-risk test effectively measures the student growth that is observed in response to rigorous academic and (especially) technical curricula. Advocating for both state and national assessments that will recognize student attainment of occupational knowledge and skills, members of the school leadership team are actively engaged in the creation of occupational-proficiency and occupational-mastery standards that will provide evidence of learning progress and the graduation eligibility for students enrolled in vocational technical schools.

Admissions

Three hundred and twenty out of four hundred ninth-grade applicants entered Shawsheen Tech last fall as inquisitive learners. Interest in attending Shawsheen Tech is so high that the school found it necessary to establish a waiting list of students for a second consecutive year. Over 500 applicants are expected for consideration in 2002.

Upon entering Shawsheen, students spend every other week experiencing and exploring fourteen different vocational/technical occupations. With nineteen different programs to select from, parents and students are entitled to select eight of the fourteen areas they are scheduled to explore. Students spend alternate weeks in academic classes. All students at Shawsheen Valley Technical High School participate in challenging academic and vocational technical course work appropriate for future aspirations. The career preparatory focus of Shawsheen's educational program includes college preparatory course work.

By April of their freshmen year, students select a vocational/technical profession in which they will major for the next three and a quarter years. Those who select Plumbing or Electrical will earn at least fifteen hundred-hours towards their requirement for a journeyman's license after graduating from high school. Those who select Cosmetology will acquire the thousand-hour trade experience needed to take the state examination. Program offerings range from Health Careers to Electronics; from Telecommunications to Culinary Arts; and from Graphic Arts to Welding. The public is invited to contact the Guidance Department at 978-671-3613 for a catalog of Shawsheen's diverse program offerings.

Cooperative Education Program

By the fall of their senior year, many students begin initial employment as either apprentices or co-op interns with local companies during their vocational/technical week. In December of 2001, one hundred and forty-seven juniors were enrolled in the Cooperation Education Partnership, gaining valuable experiences with area companies and employers. Over three hundred area businesspersons serve on Shawsheen Tech's Craft Advisory Committees -- ensuring that our curriculum, content, and technology are up-to-date. The local businesspersons meet twice each year with Shawsheen Tech administrators and are among the first to hire graduates from programs in whose development they actively served as consultants.

Shawsheen Tech has articulation agreements with eleven area colleges, all of whom grant students college credit for the work that they complete during high school. Known as the "Tech Prep" program, this unique approach further develops career paths for high school students, maximizes student interest to obtain advanced degrees in emerging technical areas, and assures students a career educational path that is both relevant and rewarding. Industry leaders and educational professionals throughout the United States have applauded and emulated Shawsheen Tech's "Tech Prep" program.

Shawsheen Tech expanded its partnership with area institutions in 2000 continuing a dual enrollment program with Middlesex Community College. Underwritten by the Department of Education, this program allows students to receive both high school and college credit for after school courses taken at Middlesex Community College in Bedford, MA. Twenty upper class students have taken foreign language courses at Middlesex Community College.

Student Athletics and Other Activities

During the 2000-2001 academic year, over 350 students participated in interscholastic athletics capturing Commonwealth Conference Championships in ice hockey, swimming, cheerleading for football and basketball. The spring track team won the Freshman-Sophomore League Championship meet. The boys' soccer, girls' basketball, ice hockey, baseball and softball teams qualified for state tournament play.

The softball team won the Division III eastern Massachusetts North Title as well as the State Vocational Championship. The baseball and wrestling teams also qualified for state vocational tournaments.

On an individual basis, Mike Stubbs and Coach Al Costabile were selected to the Boston Globe All-Scholastic Football Team as player and coach respectively. Ron Nowakowski was chosen as Massachusetts Athletic Director of the year in District A.

Shawsheen Tech students participate in a wide variety of extra curricular activities, such as the National Honor Society, the School Yearbook, the Student Newspaper, the World Wide Web Club, Peer Leaders and the Student Council. Skills USA VICA, represents the largest population of student involvement at Shawsheen Tech. Skills USA VICA is a co-curricular activity, providing opportunities for students to showcase their vocational technical skills at local, state, national and international competitions. Ten students participated in the national competition in Kansas City in late June of 2001. Ms.

Stephanie Lazott of Billerica, Massachusetts, was elected Vice-President of the Massachusetts VICA for the 2001-2002 school year.

Professional Development is a year-round program at Shawsheen Tech. The staff is surveyed every February for input on school needs. The Professional Development Committee meets to design a one-year plan for the School Committee's approval in April of each school year. During the past three years, Shawsheen Tech held a four-day Summer Institute Training Program. Over eighty teachers participated each summer.

Shawsheen Tech is the only high school in the area offering students' dances on a regular basis. Through the Dean's of Students office, the school recognized over six hundred students and their families last year in our Citizenship Banquet Program. The school sponsors a ninth- and tenth- grade parent social at the Elks' Club in Billerica at the beginning of the school year, and this year held its tenth annual all-night senior party at the school following senior graduation in June.

Special Activities in 2001

1. As part of ongoing efforts to support male and female students in non-traditional careers, Shawsheen Tech. students participated in a workshop conducted by Lynn Donahue, an author and recognized expert in the field of non-traditional careers. Shawsheen Tech has a long history of providing opportunities for students to explore and enter fields that are considered non-traditional in terms of gender.

2. As part of its outreach program, the Student Council raised over \$4,000 for the New York Relief Fund and an additional \$800 for Globe Santa.

3. Community organizations continued their generous support of Shawsheen Tech graduates with approximately \$24,000 in scholarship contributions. Combined with school organizations and private contributions, seniors in the class of 2001 received almost \$50,000 in scholarship support. In addition, Shawsheen seniors qualified for a significant number of full and partial tuition scholarships from colleges.

4. Mr. Michael Sullivan was hired in October 2001 as the new Director of Computer Services. Mr. Sullivan started the original Computer Center back in 1975 and has worked in industry for the last 18 years. During the last quarter of the year, Mr. Sullivan evaluated and updated the network operations and initiated the search for a new Student Information System that will provide easier use for teachers and administrators with more up-to-date information and easy access for parents.

5. The Burlington Police Department DARE Officers and Shawsheen Valley Technical High School received a fifty thousand dollar grant from the Commonwealth of Massachusetts Executive Office of Public Safety Programs Division for the 2001-2002 school year. The funds are being applied in a Career Training Program for students from the Marshall Middle School in Burlington to attend Shawsheen Valley Technical High School. Ninety students will attend the program and be involved in Community projects for the food pantry and senior citizens. The program, which began in November 2001 and will continue through June 2002, teaches specific skills to students that they will apply in the spring of 2002 in community service at the senior citizens complex and food pantry collection boxes. Skill training is scheduled on Monday and Wednesday afternoons from 2:30 p.m. to 5:00 p.m. at Shawsheen Valley Technical High School.

6. Shawsheen Valley's Information Technology Instructors completed four semesters of Network Management Instruction the past two years and received CISCO Certification. Shawsheen students are being trained in Network design and management on CISCO equipment. They then go online to be tested through the CISCO Academy in California for their Certification in Network Management.

7. In November 2001, the school received a one million dollar grant from PTC in Needham, Massachusetts due to the leadership of Mr. Raymond Callahan and Mr. Andy Botticelli of Shawsheen's Drafting Department. The school received three hundred licenses for Pro/DESKTOP, Engineering Design Software for students. This is the most advanced solid modeling three-dimensional design software available in the country. The district piloted the PTC Pro/DESKTOP software in a summer MCAS mathematics-training program with eighty-eight percent growth in the performance of the students. Combining computers and graphic design with math integrated into the solutions appeals to student's visual and applied learning experience.

8. The District entered into an agreement with the Town of Billerica and Habitat for Humanity of Greater Lowell, Inc. to construct a new affordable home in Billerica. All of the construction trades are involved including: carpentry; masonry; electrical; and plumbing. In the fall of 2001, the school began construction of a new 1400-foot house on 22 Glenside Avenue in Billerica with completion expected in May of 2002.

9. Shawsheen Valley Technical High School sophomores posted significant gains in both the English and math portions of the state MCAS exams administered in the spring of 2001. Students displayed significant improvement in scores while dramatically reducing the gap in performance between vocational-technical schools and comprehensive schools that had existed in prior MCAS tests. In English Language Arts, 79% of Shawsheen Tech sophomores earned passing scores (compared to just

51% the year before), while results from the math test saw a jump to 60% passing (up from 23% the year before). Shawsheen Tech relied on its strong vocational-technical programs to support and reinforce academic proficiencies and did not compromise this commitment. MCAS Help Sessions began on Saturday mornings beginning in November as part of a variety of MCAS help options that have been planned by the school. Ninety-one percent of Shawsheen Tech's regular education students passed the English test compared to 88% statewide (while posting a 73% success rate in math). Forty-six percent of Shawsheen Tech's special education population passed English on the first attempt – a noteworthy accomplishment since 27% (nearly twice the state average) of Shawsheen's Class of 2003 comprises students with disabilities.

Vocational/Technical Programs

Automotive: The automotive shop at Shawsheen Tech has moved efficiently and professionally into the rapidly paced information era. Lesson plans for job specific repairs are available to the teacher and the students, who are taught to obtain the most current diagnostic and repair data for every car they service. To this end, individuals access technical materials published by Alldata both on line (www.alldata.com) and on DVD format.

Accessing this information is a formidable task, since industry observers estimate that 500,000 pages of information will be added annually to the existing 2.5-million-page database. In response to this extraordinary proliferation of technical information, a proposal has been made to turn the automotive related theory classroom into a computer laboratory that will allow the students and staff in the entire Transportation Cluster to access the data critical for keeping pace with the industry. This will prepare our students for today and will prepare him for the emerging technological advances of the future.

Auto Body: Auto Body now has access to the computer system manuals, explained above, and students and staff access the information for car model specific information facilitating repair of vehicles. Besides servicing the vehicles brought to them, the staff and students refinished poles for the town of Billerica that will be placed in the Town Common. Many other jobs were accomplished for the school and surrounding towns, such as repair of the school vans, refinishing file cabinets for the school, and painting reflectors for the plows

Technical Illustration: The digital photography component of the curriculum benefited both students and faculty alike. The students gave a presentation of their skills at the Tech-Prep convention this year in Falmouth. Students also won a national award for their presentation on digital photography in the national competition in Kansas City in Skill USA. Presently the students are working on watercolor and ink paintings for a display on the Billerica Town Commons. A new teacher was recruited for this department, Ms. Betsy Lang, who hails from Nashoba Valley Technical High School and has a background in advertising campaigns and layouts.

Business Information Systems: The department -- under the direction of new Lead Teacher, Mr. Paul Smith -- instituted a new program in which students were given the opportunity to complete a supervised externship at area town facilities and businesses. The program was very successful as students were able to gain real and valuable office experience while showcasing their extensive office and computer skills. This practical experience was mutually beneficial to the students and employers as students gained confidence in their skills and employers saw first hand how skilled Shawsheen Tech business students are. Many students received co-op positions as a result of the externship. The employers/mentors were given an appreciation luncheon at the school at the end of the program. New staff member, Mr. Daniel Hirsch, has instituted a marketing program, to add to the curriculum, which will be offered as part of an "entrepreneur program" to students in the construction and other trades eager to receive information on starting their own business in the future. Dan has also been visiting other technical schools investigating methods of expanding the school store. He has outlined some exciting plans for the future, which include hosting a Christmas party for the homeless and a making a Christmas visit to the patients at Tewksbury State Hospital completed community Service Projects for VICA.

Internet: Mr. Alan Warren and Mr. Joseph Guarino, instructors in the Internet Technology Shop, successfully completed Phase 3 of the written and technical tests given by Cisco Systems. Students continue to benefit from participating in the program's three sections of instruction -- Data Base, Internet, and Networking. Students successfully completed the examination for Cisco certification with the highest grades for high school students in the country. A ceremony honoring the students was held in the school auditorium with administration sharing in the celebration.

Culinary Arts: This shop is never idle. Students, under the direction of Lead Teacher, Ms. Meg Costello, are constantly busy creating culinary delights in the Guest Dining Room, which is open to the public four days a week with preference given to residents of the five towns. Four citizen banquets are given each to honor students' accomplishments in both shop and academics. Parents really enjoy these events and look on with pride when their children receive awards. A luncheon is planned monthly for local veterans organizations; luncheons for residents of local nursing homes and senior centers are also scheduled; and donations of holiday pies and pastries made to support local food pantries. A retail bakery is available to the public. Mr. Gary Levin participates every year at the weeklong Culinary Institute of America in New York City continuing education program in Baking. His creative breads are the stuff of local legend; in fact, he was asked and performed an exhibition on bread making himself at the famous school. Frozen dinners and soups are also available at a discount prices for seniors.

Cosmetology: Currently, a district-based program provides beauty services and lunch to senior clients from the sending communities. Mrs. Phyllis Mario and the senior students will be visiting senior citizen centers after the holidays to treat them to a “Day of Beauty”. Mrs. Mario and three seniors from Billerica went on the Bernie Hoar Live TV Show to discuss opportunities available in the cosmetology program at Shawsheen Tech. In an attempt to reach out to the sending communities, Mrs. Mario will accompany the students to Bedford Middle School to visit seventh-grade girls, providing them with program information while treating them to manicures.

Carpentry: Students are actively involved in a partnership with Habitat for Humanity, the Town of Billerica, and Cisco Systems to build a home. As of December, the colonial house was enclosed and the students took advantage of the great fall weather to complete their work. Students have also participated in the redesign the carpentry shop. A workstation for teachers and expanded work area for projects have been completed. The staff was pleased to welcome Mr. Skip Ciccarelli as a new member of the talented staff.

Plumbing: Students installed the plumbing and heating in the Billerica house being built for Habitat for Humanity. They also are involved with installation of the plumbing for the new field house at Shawsheen and remodeling the handicapped bathroom. This year, the shop also completed the installation of a compressed air system in Automotive along with the installation of a commercial water heater and a system to replace acid wastes in the Health Department.

Masonry: The masonry department has drawn a significantly increased number of new students, most likely in response to the enthusiasm of the masonry instructional staff. They created a showcase of masonry skills at this year’s Open House featuring a garden with a fountain and graceful arbor. They also completed several projects at the school including a brick patio utilizing 14,000 brick pavers and a 2500 concrete block field house. In the community they helped renovate existing facilities in the barns and corals at Tewksbury State Hospital to house horses that were donated to the therapy program for mentally retarded children.

Electrical: The shop is being redesigned to allow more stations for students. The students are installing the electrical outlets and fiber optic lines in the Billerica Habitat for Humanity house project. The department welcomed a new staff member, Mr. John Bagni, who comes from a family of electricians and who will be assigned the freshmen exploratory program.

Air Conditioning And Heating Department: The staff and students have completed several major projects at Shawsheen resulting in a major saving to school of about \$10,000. The first major project involved an air purification system in the Metal Fabrication Shop that was completed before Christmas. The second project involved the installation of an air purification system in the new science laboratories. It was impressive to watch the students take on these extensive projects and do such an outstanding job.

Drafting: The curriculum was modified to include solid modeling. A 300-seat site software license, valued over one million dollars, was donated to the school by Pro Desk Top. This allows our instructors and students to design on state-of-the-art equipment not usually available to high schools. Nine new computers were added to the shop, increasing the number of computer stations to 29. Students also designed the prints for the new storage building on campus as well as for the new field house. Students and staff from Drafting collaborated with students and staff from Masonry to develop a concept model for the Open House garden/fountain/arbor project. New plans were also drawn up and submitted for a shop modernization plan for 2002.

Metal Fabrication: Major renovations to the shop were completed this year. A new ventilation system was installed and the ceiling was cleaned and painted during Christmas Break. Instructors Mr. John Fusco and Mr. Dennis Solomon passed the test given by NATEF and became nationally certified in their areas of expertise.

Electronics: A new teacher, Mr. John Lang, has been added to the staff to replace Mr. George Vetter who retired last year. John is A+ certified and brings a wealth of experience to the shop. John worked for years at Raytheon and hails from Northeast Regional Technical High School. The shop recently obtained Surface Mount Equipment and new Multisystem software for schematic capture and analog/digital simulation. The staff is beginning to integrate the essentials of computer repair into the curriculum, and a member of the instructional staff is in the process of receiving IPC soldering certification this year. The staff and students also put their talents to work at Christmas by building electronic robot scooters and musical Christmas trees for the homeless shelter in Tewksbury.

Certificate Of Occupational Competency (COP): All of the Vocational Technical Teachers are involved with bringing their curriculum up-to-date with state standards. Each shop is scheduled for a curriculum-status meeting with the Program Director to review competencies and related and shop curricula. Many of the staff are on state committees to write the standards for their areas. COP tests that have been completed and approved so far by the state are in Automotive, Cosmetology and Culinary Arts. The Nurse Assistant COP state Committee under the chairmanship of Ms. Barbara Ahern is complete and will be reviewed by industry in January of 2002.

Conclusion and Acknowledgement

The Shawsheen Valley Technical High School District School Committee, staff, and students gratefully appreciate the support it receives from the residents of the five member communities. The Shawsheen family especially thanks the local Town Managers, Finance Committees, and Town Meetings for their continued financial support, ensuring the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by Shawsheen Tech staff and employees. We gratefully appreciate the contributions of the Shawsheen Tech staff who retired during 2001. Those retirees are:

Mr. Robert W. Brooks
Business Manager
31 Years

Mr. Donald P. Ayer
Business Technologies Instructor
31 Years

Mr. Eugene A. Hailson
Technical Illustration Instructor
26 years

Mr. Arthur L. Thompson
Mathematics Instructor
29 years

Mr. George A. Vetter
Electronics Instructor
26 years

Mrs. Maureen T. Oliver
Business Technologies Instructor
25 years

FINANCES

Treasurer-Collector

*Board of Assessors
Town Employee Earnings*

Auditor's Report

Treasurer-Collector

Honorable Citizens of Tewksbury

I submit herewith the annual report and the financial figures of the 2001 fiscal year for the office of Treasurer/Collector.

The percentage and manner of the tax collection continues to be very good and well conducted. The town's outside auditors' report considers our finances to be in sound shape and professionally handled by this office and the auditing department and without any material weaknesses. The town ended the year with a good free cash certification by the Massachusetts Department of Revenue.

Mailing the "Quarterly Tax Bills" each quarter instead of two bills twice a year has proven to be the least confusing and best accepted by the residents/taxpayers and we continue to use that system. If you so desire, you can still pay your taxes for a full half year or more for income tax purposes or any other reason you find more convenient or advantageous.

We will be borrowing the monies to complete the Wynn Middle School remodeling and alterations by bonding \$5,220,000.00 plus \$5,180,000.00 in temporary loans, both in February of 2002, as well as bonds totaling \$886,000.00 for the Rogers Street water main, the Senior Center expansion plans and some sewer and water.

The town has managed to obtain excellent interest rates on our last several bonds and notes by maintaining a good cash position and by the timing of the sale of the bonds and notes and expect that trend to continue based on the scheduling of the above sales and the present rates on municipal issues.

I am retiring in the current fiscal year, January 5, 2002, after almost fifteen years as your Treasurer/Collector and seventeen plus years as a town employee.

Since my first employment for the town of Tewksbury in 1951 at the old library, housed at the town hall, it has been my honor to be a call firefighter and water department employee as well as holding several appointed and elected positions during the past fifty years.

Space does not permit individual thank you's to all those citizens, officials and employees to whom I am indebted during my tenure but I do want to take this opportunity to thank the vast majority of residents and taxpayers who have cooperatively, timely and graciously paid their bills and taxes and who have supported me and the Treasurer/Collector's office over the years.

David M Sullivan retires in February 2002 as the Assistant Treasurer/Collector after over forty years in our office, including two terms as the Treasurer/Collector during emergencies caused by death. He has been the experience, continuity and backbone of the office, an excellent and valued employee; without David we could not have had the superior record keeping and the substantive accomplishments of the past several years.

Despite these two retirements, you may be assured that the Treasurer and Collector's office will continue to be well run and accessible and receptive to the townspeople, officials and employees. In the town's new financial set up, effective January 2, 2002, under the supervision of Donna Walsh, who becomes the Financial Director, Janet K Smith has been appointed the Treasurer and Dorothy A Lightfoot the Collector.

Also promoted in the new set up are Lorraine Langlois as Collections Specialist and Lucille Ewing as Payroll and Account Specialist. Please come into the Town Hall Annex at 11 Town Hall Avenue or call Janet, Dottie, Lorraine and Lucy, as well as, Betty Johnson and Debbie Gath, at (978) 640-4340. Weekday hours are 8:30 a.m. to 4:30 p.m. and Tuesday evenings, 7:00 p.m. to 8:30 p.m., except holidays. For information regarding water and sewer bills visit or call Bill Blakeney at the Town Hall Annex during weekday hours 8:30 a.m. - 4:30 p.m. or telephone (978) 640-4350.

Respectfully submitted,
Warren R. Carey
Treasurer/Collector

TREASURER'S CASH

CASH ON HAND JUNE 30, 2000.....	\$14,326,148.69
RECEIPTS TO JUNE 30, 2001.....	\$95,886,215.25
	<u>\$110,212,363.94</u>

PAID ON WARRANTS TO JUNE 30, 2001.....	(\$88,789,843.71)
BALANCE JUNE 30, 2001.....	<u>\$21,422,520.33</u>

DETAIL OF DEBT OUTSIDE OF THE DEBT LIMIT

SCHOOL PROJECT-CHAPTER 645, ACTS OF 1948	\$6,666,650.00
WATER PROJECT-GENERAL LAWS, TER ED CHAPTER 44.....	\$8,064,832.00
SEWER PROJECT-GENERAL LAWS, CHAPTER 44.....	\$420,000.00
	<u>\$15,151,482.00</u>

**STATEMENT OF TOWN DEBT
FISCAL YEAR BASIS**

2002	\$3,515,239.18
2003	\$3,522,513.44
2004	\$3,314,886.44
2005	\$3,292,515.49
2006	\$3,185,210.03
2007	\$2,524,031.07
2008	\$2,442,985.29
2009	\$2,271,222.06
2010	\$2,164,605.51
2011	\$2,153,201.29
2012	\$1,926,899.49
2013	\$1,860,830.03
2014	\$1,864,876.99
2015	\$1,624,176.83
2016	\$1,623,643.01
2017	\$1,603,245.98
2018	\$1,150,000.00
2019	\$785,000.00
2020	\$485,000.00
	<u>\$41,310,082.13</u>

**STATEMENT OF INTEREST
FISCAL YEAR BASIS**

2002	\$1,982,902.26
2003	\$1,792,193.83
2004	\$1,604,799.79
2005	\$1,442,469.17
2006	\$1,281,802.86
2007	\$1,127,353.40
2008	\$1,019,074.45
2009	\$915,005.65
2010	\$816,150.43
2011	\$719,089.23
2012	\$622,780.99
2013	\$534,613.58
2014	\$446,789.04
2015	\$363,765.90
2016	\$285,514.61
2017	\$206,756.25
2018	\$132,814.99
2019	\$71,379.99
2020	\$28,130.01
	<u>\$15,393,386.43</u>

CASH AND SECURITIES IN CUSTODY OF TOWN TREASURER AS OF JUNE 2001

CONSERVATION.....	\$107,003.67
FOSTER SCHOOL FUND.....	\$19,559.71
PIERCE ESSAY FUND.....	\$1,291.42
CEMETERY PERPETUAL CARE FUND.....	\$18,194.41
STABILIZATION FUND.....	\$177,884.45
FAIRGRIEVE MEMORIAL FUND.....	\$372,033.61
MAHONEY FAMILY REWARD FUND.....	\$1,483.43
	<u>\$697,450.00</u>

TAX COLLECTOR

<u>REAL ESTATE</u>	<u>F/Y 2001</u>	<u>F/Y 2000</u>	<u>F/Y 1999</u>	<u>F/Y 1998</u>	<u>Prior Years</u>
COMMITMENTS	\$34,204,811.71				
O/S 7/1/00		\$495,625.09	(\$59,966.88)		
COLLECTIONS	\$33,174,647.49	\$471,318.55	3,653.05		
ABATEMENTS	\$202,133.64	\$26,596.55			
REFUNDS	\$16,526.99	\$80,747.59	\$43,080.03		
ADDED TO T.T.	\$196,106.36	\$84,065.71			
ADDED TO T.P.					
TAXES IN LITIGATION			\$1,453.43		
MISC ADJ	\$85.88	\$1,094.27			
BALANCE 6/30/01	\$648,537.09	(\$4,513.86)	(\$19,086.47)	\$0.00	

WATER/SEWER/SEWER CONN LIENS

COMMITMENTS	\$428,030.59				
O/S 7/1/00		\$46,970.06	\$326.12	\$187.29	
COLLECTIONS	\$331,334.24	\$37,174.53	\$462.45	\$187.29	
ABATEMENTS	\$883.31				
REFUNDS		\$832.01			
ADDED TO TT	\$15,194.42	\$10,582.81			
ADDED TO T P					
TAXES IN LITIGATION OR DEFERRED					
MISC ADJ	(\$640.85)	(\$44.73)	\$136.33		
BALANCE 6/30/01	\$79,977.77	\$0.00	\$0.00	\$0.00	

PERSONAL PROPERTY

COMMITMENTS	\$1,771,058.70				
O/S 7/1/00		\$37,726.75	\$3,741.48	\$12,640.41	\$25,585.13
COLLECTIONS	\$1,715,015.99	\$8,892.94	\$619.23		
ABATEMENTS	\$46,668.31	\$4,623.26			\$25,585.13
RESCINDED ABATEMENTS					
REFUNDS	\$19,249.39	\$204.86	\$9,471.06		
MISC ADJ	\$7.97	(\$5.39)	.02	(\$6.83)	
BALANCE 6/30/01	\$28,631.76	\$24,410.02	\$12,593.33	\$12,633.58	\$0.00

MOTOR VEHICLE EXCISE

COMMITMENTS	\$2,975,064.82				
ADD'L COMMITMENTS		\$710,161.67	\$74,833.00	9.58	
O/S 7/1/00		\$340,800.74	\$35,403.29	\$14,353.84	\$12,600.58
COLLECTIONS	\$2,662,084.99	\$995,311.28	\$94,984.33	\$3,414.02	\$4,191.30
ABATEMENTS	\$80,293.25	\$54,150.89	\$4,763.95	\$11,088.99	\$12,166.01
REFUNDS	\$6,944.88	\$38,208.49	\$3,933.51		
RESCINDED ABATEMENTS					\$3,661.50
MISC ADJ	(\$564.29)	\$704.31	.78	149.17	27.73
BALANCE 6/30/01	\$239,067.17	\$40,413.04	\$14,422.30	\$9.58	(\$67.50)

TAXES IN LITIGATION

O/S 7/1/00	\$1,087.95	
TRANSFER IN		
TRANSFER OUT	\$1,087.95	
BALANCE 6/30/00	\$0.00	

Board of Assessors

Norman O. Boudreau, Chairman
Barbara A. Flanagan
John J. Kelley, Jr.

Value of Real Estate January 1, 2001	\$ 2,452,984,000
Value of Personal Property January 1, 2001	\$ 85,787,785
Total value January 1, 2001	\$ 2,538,771,785
Total value January 1, 2001	\$ 2,465,273,845

TOTAL LEVY FOR FISCAL YEAR 2001

TAX RATES; RO = \$13.00 CIP = \$21.65

Town	\$ 68,445,560.08
State and County	\$ 838,211.00
Overlay of Current Year	\$ 492,324.34
Gross Amount to be Raised	\$ 70,014,912.42
Total Estimated Receipts and available Funds	\$ 1,816,944.13
Net Amount to be raised on Property	
Personal Property	
2001-02	\$ 1,857,305.55
Real Estate	
2001-02	\$ 36,223,688.47
Total taxes levied on Property	
2001-02	\$ 38,080,992.29
Water & Sewer Liens Added to Taxes	
2001-02	\$ 383,119.42

MOTOR VEHICLE RATE \$25.00
MOTOR VEHICLE AND TRAILER EXCISE

Amount of Warrants to Collector	\$ 3,439,944.29
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Norman O. Boudreau
Barbara Flanagan
John J. Kelley Jr
Linda Lawrie
Anne Macgilvray
Cynthia Trudeau

Auditor's Report

The Auditor's Office is responsible for review of all vendor payments and payroll, accounting for all revenues and expenditures, and maintaining the official financial records of the Town.

The Auditor's Office also coordinates the annual independent audit of the Town's financial statements, which was last completed September 7, 2001 for the year ended June 30, 2001.

The financial results for fiscal year 2001 show the Town to have strong revenue collection to cover current expenditures. Collections on receivables and interest earnings on investments continue to be high, while spending of appropriations is conservative. State Aid increased \$2,241,714. On the downside the Town was hit hard by snowstorms and flooding causing Snow and Ice expenditures to be \$362,679 over budget after a federal reimbursement of \$113,215. Undesignated fund balance at June 30, 2001 was \$4,011,293 which represents 6.29% of the total budget of \$63,777,012.

Donna M. Walsh
Town Auditor

REVENUE

Taxes/Interest/Penalties:

Personal Property	1,695,602.85	
Real Estate	33,516,035.01	
Tax Liens Redeemed	138,792.96	
Gain on Sale of Town Land	40,710.00	
Motor Vehicle Excise	3,710,690.35	
Penalties/Interest/Legal:		
Tax Titles	37,114.36	
Real Pers/MVX/H20	102,250.46	
Payments in lieu of Taxes	36,758.23	
Proforma Taxes	8,764.59	39,286,718.81

Charges/Fees:

Sewer Connections	132,332.36	
Misc. Water/Sewer Service	2,771.72	
Water Rates	2,736,404.00	
Sewer Rates	1,132,450.60	
Water/Sewer Liens Interest	384,955.84	
Ambulance Charges	352,701.80	
Municipal Lien Certificates	50,225.00	
Collector Demands	45,412.51	
RMV Releases	14,420.00	
Sundry Rentals	4,980.00	
Tower Rentals	352,858.65	
Police Cadet Training	1,950.00	
Miscellaneous	20,262.07	5,231,724.55

From the Commonwealth:

Abatements:		
Surviving Spouses/Veterans/Blind	29,800.00	
Elderly	46,284.00	
Schools:		
Chap. 70Aid	10,816,063.00	
Transportation	321,790.00	
Building Assistance	1,235,486.00	
Chap. 76Ward's Tuition	31,809.00	
Police Incentive	186,872.00	
Veterans Benefits	95,519.11	
Lottery	2,818,404.00	
Additional Lottery Aid	507,492.00	
Highway Maintenance	235,203.00	
State-Owned Land	183,606.00	
Medicaid Reimbursement	346,789.00	16,855,117.11

Other Revenue Sources:

Hotel Tax	478,163.00	
Investment Earnings	790,212.38	
NESWC Refunds	-	
Bond Premiums	18,401.09	
Transfers from Special Funds	96,495.15	1,383,271.62

Departmental Fees:

Manager/Selectmen	497.85	
Cable Franchise	4,586.00	
Assessors	4,415.00	
Treasurer/Collector	4,578.21	
Clerk	35,330.36	
Planning	41,329.40	
Appeals	7,950.00	
Police	12,090.80	
Special Detail Adm.- Police	68,633.10	
" " " - Fire	289.19	
Fire Inspections	455.00	
Building	10,696.00	
Wiring	41,856.00	
Plumbing	41,177.00	
Weights/Measures	4,630.00	
Dog Officer	1,105.00	
Schools		
Public Works	30,193.00	
Water Connections	108,000.00	
Sewer Connections	105,600.00	
Sewer Applications	11,850.00	
Title V	195.00	
Health Miscellaneous	2,217.16	
Recreation	62,425.00	600,099.07

Licenses/Permits:

Alcoholic Beverages	62,950.00	
Selectmen	5,950.00	
Police	2,870.00	
Fire	10,015.00	
Building	316,950.50	
Public Works	1,510.00	
Health	42,535.40	442,780.90

Fines:

State/Local Courts	94,584.50	
Library	5,942.57	
Parking	36,489.50	
Weights & Measures	50.00	
Zoning	150.00	137,216.57

Total General Fund Revenue**63,936,928.63**

GENERAL FUND BALANCE SHEET

June 30, 2001

ASSETS

General Cash		8,941,476.26
Collector	300.00	
Appeals	200.00	
Schools	50.00	
Recreation	300.00	850.00
Uncollected Taxes:		
Personal Property:		
FY98	12,633.58	
FY99	12,593.33	
FY00	24,410.02	
FY01	28,631.76	78,268.69
Real Estate:		
FY99	(19,086.47)	
FY00	(4,513.86)	
FY01	648,537.09	624,936.76
Motor Vehicle Excise:		
Prior FY	0.00	
FY98	9.58	
FY99	14,422.30	
FY00	40,413.04	
FY01	239,067.17	293,912.09
Allowance for Abatements:		
FY96	(10,123.73)	
FY97	(73,744.93)	
FY98	(14,102.69)	
FY99	(32,574.14)	
FY00	(521,578.86)	
FY01	(451,073.35)	(1,103,197.70)
Other Receivables:		
Tax Liens/Titles/Possessions	1,391,530.04	
Taxes in Litigation	0.00	
Sewer Connections	208,672.64	
Water/Sewer Rates/Liens	882,231.75	
Misc. Water Services	7,511.27	
Ambulance Services	114,148.52	
Veterans Services	23,760.53	
Due From State	213,993.00	
Due From Employees	925.00	2,842,772.75
TOTAL ASSETS		11,679,018.85

LIABILITIES/RESERVES

Warrants Payable		1,187,988.12
Accrued Payrolls		323,420.57
Payroll Withholdings Payable:		
Savings Bonds	67.50	
Retirement	63,171.15	63,238.65
Unclaimed Property:		
Abandoned	28,884.11	
Tax Refunds	26,695.72	55,579.83
Taxes Paid in Advance		201,639.74
Unavailable Land Sale Excess		86,346.25
Deferred Revenue:		
Taxes in Litigation	0.00	
Real/Personal Taxes	(399,992.25)	
Tax Titles/Possessions	1,391,530.04	
Motor Vehicle Excise	293,912.09	
Sewer Connections	208,672.64	
Overpaid Water/Sewer	0.00	
Water/Sewer Rates/Liens	882,231.75	
Misc Water Service	7,511.27	
Ambulance Service	114,148.52	
Veterans Benefits	23,760.53	
TOTAL LIABILITIES		2,521,774.59
Fund Balances:		
Encumbrance Reserve	1,889,770.51	
Reserved for Expenditures	2,135,170.00	
Teachers Pay Deferral	(333,335.00)	
Petty Cash Reserve	850.00	
Unreserved Surplus	4,011,293.20	
Reserved for Court Judgement	0.00	
Overlay Deficit	0.00	
Snow/Ice Deficit	(362,679.61)	
Over/Under Assessments	(24,925.00)	
School Choice Assessment	(41,006.00)	
Charter School Assessment	(36,107.00)	
TOTAL FUND BALANCES		7,239,031.10
Total Liabilities/Fund Balances		11,679,018.85

SPECIAL FUNDS BALANCE SHEETS

Town Revolving/Grant Accounts

Cash	1,573,125.20	
Insurance <20K Police		607.85
Insurance <20K Fire		400.00
Arts Lottery		17,343.03
Planning Engineering		12,626.71
Planning Sidewalks		92,630.20
Recreation Programs		17,407.31
State Election/Primary		4,096.94
State Records		2,152.96
Community Policing		14,470.18
Drug Control		32,666.55
GAAD		(3,496.83)
COA Grant		9,516.72
Library LSTA		0.00
MEMA Flood Protection		0.00
DARE Grant		6,743.92
SAFE Grant		2,033.27
OPE Grant		0.00
Walmart Economic Development		5,000.00
Selective OT Enforcement		(1,004.40)
Fire Safety Equipment		519.15
Municipal Recycling Incentive		4,360.00
FEMA Snow Recovery		(113,215.15)
FEMA Flood Recovery		2,057.30
Road Improvement/Neswc		443,302.80
Bulletproof Vests		15,780.00
Rte 133Improvements		27,366.68
Main St Design		29,000.00
Marriott Gift		78,353.51
Cable TV Gift		32,320.27
Police Station Gift		2,291.00
DARE Gift		5,581.10
ROBO Cop Gift		374.84
Fire Gifts		135.51
Thermal Camera Gift		350.50
Dog Pound Gift		500.00
Vicor Sewer		5,095.47
Sidewalk Gift		200.00
Patriotic Activities Gift		2,227.59
Homecoming Gifts		2,659.74
Library Gifts		112,259.60
Jones Library Gift		5,027.07
Defibrillator Gift		350.00
CPR Program Gift		838.85
Hydrant Gift		44.50
Recycling Committee		269.23
Playground Improvements		976.17
PAL School Custodians		96.21
Shawsheen & East St Improvements		20,000.00
Dog Pound Recondition Gift		5,003.36
Police Insurance > 20K		6,732.02
Foster School Sale		214,288.58
Drug Forfeitures		7,803.58

COA Stipends	691.90
Court Street Land	181,827.58
Conservation Engineering	2,540.18
Wetlands Protection Fund	32,148.37
Police Special Detail	28,173.59
DPW Special Detail	0.00
Water Connection Materials	17,323.31
Sewer Engineering Review	5,958.81
School Gas Reimbursement	833.39
Mens Softball Electric	99.13
Sandy Acres Escrow	6,200.00
St. Claire Sewer Escrow	100,000.00
Library Electric Rebate	6,753.00
Recreation School Custodians	79.08
Youth Football Phone	22.33
Dog Fund	4,000.00
Sporting Fees	0.00
Fire Hazmat	493.44
Recycling Bins	105.00
Composting Bins	482.20
Ryan School Electric Rebate	0.00
Town Hall Annex Electric Rebate	0.00
ZBA Consulting Services	5,000.00
Woburn Street Improvements	25,000.00
Orchard Street Sidewalks	4,000.00
Kendall Rd Drainage Deposit	250.00
Revaluation	25,000.00

School Revolving/Grant Accounts

Cash	1,080,364.26	
School Lunch		613,879.53
Athletics		30,636.98
Textbooks		2,931.14
Adult Education		103,096.06
School Bldg. Rental		9,764.61
School Facilities Rental		1,701.81
Extended Day		125,024.88
Dewing School Insurance		0.00
Trahan School Insurance		0.00
Administration Insurance		0.00
Team Chair		38,953.99
Met Grant		650.00
Literacy Project		9,702.00
Academic Support		71,126.60
Project Charlie		(1,313.33)
Remedial Reading		3,272.34
Early Childhood		10,601.07
Math/Science		6,706.00
FY2000Class Size		1,386.00
Bell Atlantic Grant		2,041.29
ES Learning		0.00
IEP 2000Grant		0.00
Troops to Teachers		24,304.00
MA Early Lit		3,444.00
Tech Lit Challenge		7,500.00
Seat Belt Program		(2,051.71)

Digital Gift		2,287.00
Wendy's Gift		60.00
School Technology Gift		5,027.53
Garelick Farms Gift		85.72
Walmart Gift		119.55
DARE		441.75
Trees		327.06
Nature Trail		0.00
School Gifts		150.00
Ryan School Furnishings Gift		3,350.00
Pelletier Scholarship		3.53
Trahan School Gifts		300.00
Center School Rental		4,826.87
Fleming School Rental		27.99
Capital Projects		
Cash	8,003,321.46	
Financial Software Purchase		25,219.00
Police Station		490.00
Track		9,460.00
New School		138,556.16
School Asbestos/Tank Removal		1,524.44
Water Treatment Plant		1,093.96
Water Plant Expansion		286,963.27
Duck Island		39,856.00
Water Mains Art #18		0.00
DPW Tank Replacement		0.00
Water Contract #20		34,013.84
New Library		0.00
Storage Shed		0.00
South Fire Station		251,791.61
School Improvements		4,550.00
Wynn Middle School Study		7,667.20
Roof Repairs		50,968.88
South Street Water		243,200.00
Wynn School Construction		6,177,041.09
Livingston Recreation Park		93,637.65
Town Hall Remodeling		6,422.00
Astle Street Water Tank		354,132.40
Center/Dewing School Improvements		221,733.96
DPW Building Improvements		55,000.00
Sewers		
Cash	536,331.74	
Trahan School		2,550.00
Sewer Rate Relief		241,396.80
River/Chandler		3,392.75
Phase IV		152,565.31
Phase V		0.00
Fire Station/Trahan		136,426.88
Roads		
Cash	(45,542.57)	
Sidewalk Grant		35,699.76
Chapter 90 (MA37125)		(33,109.44)
Chapter 90(MA37484)		(34,006.76)
Chapter 90(MA38193)		(14,126.13)

Trusts		
Cash	1,254,449.66	
Conservation		107,003.67
Foster		19,559.71
Pierce		1,291.42
Cemetery		18,194.41
Stabilization		177,884.45
Fairgrieve		372,109.04
Mahoney		1,483.43
Health		556,923.53
Bank Books in Treasurer's Custody	646,060.39	
Planning Projects		364,538.76
Sewer Installers Bonds		51,500.00
Conservation Commission		230,021.63
Agency Funds		
Cash	78,973.70	
Deputy Collector		2,674.93
Criminal History Board		0.00
Parks' Security Deposit		3,441.09
Teen Center Snack Bar Deposit		288.00
Real Estate Deposits		43,500.00
Student Activities		29,069.68
Debt		
Maturing Debt	42,267,549.71	
Library		2,529,600.00
Police Station		3,240,000.00
Fire Station		1,300,900.00
Roof Repairs		220,750.00
Heathbrook Roof		0.00
School Roof Repairs		2,477,490.00
Ryan School		13,854,550.00
High School Track		59,500.00
School Tank/Asbestos		142,219.00
DPW Tank Removal		147,620.00
Town Hall Annex		269,000.00
Sewer Andover St		90,000.00
Sewer Phase II		500,000.00
Sewer Phase III		850,000.00
Sewer Main St		57,039.00
Sewer Phase 4Town		2,708,736.00
Sewer Phase 5Town		416,850.00
Sewer Phase 5Town		2,674.00
Sewer Phase 4Trust		1,388,399.90
Sewer Phase 5Trust		2,434,149.81
Town Offices		138,240.00
Water Tower Repairs		360,000.00
Sewer Trahan/Fire Station		325,000.00
Center/Dewing Schools Improvements		270,000.00
South Street Water		250,000.00
Fire Station		160,000.00
Livingston Park		100,000.00
Town Hall Remodeling		100,000.00
Water Treatment Plant		1,760,000.00
Water Mains 5/91		1,595,471.00

WTP Sludge	400,000.00
Water Mains 5/96	535,000.00
WTP Expansion	2,805,361.00
Water Mains 10/98	234,000.00
Water Andover/North St	125,000.00
Sewer Phase I	420,000.00

Loans Authorized/Unissued

Unissued	19,040,925.00	
WTP Expansion I		2,950,000.00
Bike Path		30,000.00
WTP Expansion II		50,925.00
Middle School		15,500,000.00
Senior Center Expansion		150,000.00
Greenmeadow Sewer		360,000.00

DEBT ACTIVITY

Payments

Water Mains	149,500.00	
Treatment Plant	610,714.00	
School: Construction	770,550.00	
Roofs	433,000.00	
Asbestos	8,400.00	
Track	8,500.00	
Town Offices	23,260.00	
Tank Removal	8,690.00	
Sewers	853,388.69	
Library	156,800.00	
Police Station	250,000.00	
Fire Station	72,100.00	
Building Roofs	13,250.00	
Total Principal Paid		3,358,152.69
Total Interest Paid		2,120,257.25

Outstanding:

Water Mains	2,739,471.00	
Treatment Plant	4,965,361.00	
School: Construction	13,854,550.00	
Roofs	2,477,490.00	
Track	59,500.00	
Tank/Asbestos	142,219.00	
Center Dewing Schools	270,000.00	
Sewers	5,370,299.00	
Town Hall Annex	407,240.00	
Police Station	3,240,000.00	
Sewers – State	3,822,549.71	
DPW Tank Removal	147,620.00	
Library	2,529,600.00	
Fire Station	1,460,900.00	
Building Roofs	220,750.00	
Livingston Park	100,000.00	
Remodel Town Hall	100,000.00	
Water Tower	360,000.00	
		42,267,549.71

FY'2001 Appropriation Recap

	AVAILABLE	EXPENDED	BALANCE
MODERATOR			
Salary	500.00	500.00	0.00
Operating	100.00	0.00	0.00
SELECTMEN			
Salaries	25,120.00	23,042.21	2,077.79
Operating	104,985.00	98,186.59	6,798.41
MANAGER			
Salaries	457,050.00	299,733.20	157,316.80
Operating	7,575.00	6,319.61	3,839.83
FINANCE COMMITTEE			
Salaries	3,183.00	2,605.37	577.63
Operating	1,560.00	639.77	920.23
Reserve Fund	100,000.00	75,336.48	24,663.52
ACCOUNTING			
Salaries	152,825.00	152,696.24	128.76
Operating	8,090.00	8,074.20	38.16
Outlay	0.00	0.00	0.00
COMPUTER SERVICES			
Salaries	108,890.00	108,899.30	0.70
Operating	81,305.00	80,822.67	1,064.23
Outlay	67,000.00	66,910.17	4,294.83
ASSESSORS			
Salaries	259,339.00	259,086.30	252.70
Operating	31,549.00	20,245.27	11,303.73
Outlay	0.00	0.00	0.00
TREASURER/COLLECTOR			
Salaries	376,068.00	375,201.86	866.14
Operating	180,200.00	171,938.06	8,261.94
Outlay	11,848.00	7,820.00	4,028.00
TOWN COUNSEL	107,348.06	107,348.06	0.00
PERSONNEL REVIEW BOARD			
Operating	200.00	0.00	200.00
ADMIN. SERVICES			
Salaries	92,332.00	92,331.87	0.13
Operating	9,654.37	9,640.26	14.11
Outlay	1,200.00	1,128.94	71.06

	AVAILABLE	EXPENDED	BALANCE
CLERK			
Salaries	183,666.00	180,155.91	3,510.09
Operating	13,155.00	12,735.37	419.63
Outlay	0.00	0.00	0.00
ELECTIONS			
Salaries	36,724.00	33,335.50	3,388.50
Operating	7,662.00	7,607.07	54.93
REGISTRARS			
Salaries	2,650.00	2,650.00	0.00
Operating	2,130.00	2,115.32	14.68
CONSERVATION			
Car Allowance	3,276.00	2,691.00	585.00
Operating	2,400.00	1,789.94	610.06
PLANNING			
Salaries	156,665.00	155,769.88	895.12
Operating	13,900.00	10,666.34	3,233.66
Outlay	0.00	0.00	0.00
APPEALS			
Salaries	4,120.00	2,564.52	1,555.48
Operating	7,091.00	6,504.34	586.66
CABLE TV			
Salaries	2,500.00	2,137.20	362.80
Operating	2,581.00	2,430.98	150.02
TOWN HALL			
Salaries	21,580.00	21,574.99	5.01
Operating	59,755.00	59,598.24	156.76
AUXILIARY BLDG. UTILITIES	40,512.00	34,157.37	6,354.63
POLICE			
Salaries	4,502,017.00	4,441,373.99	60,643.01
Operating	274,152.00	273,209.28	942.72
Outlay	211,903.00	211,903.00	0.00
AUXILIARY POLICE			
Operating	1,820.00	1,642.64	177.36
FIRE			
Salaries	3,283,642.00	3,241,697.28	41,944.72
Operating	185,508.97	180,311.29	5,197.68
Outlay	155,028.00	137,784.26	17,243.74
BUILDING			
Salaries	289,597.29	289,595.71	1.58
Operating	10,940.00	10,033.31	906.69
Outlay	2,700.00	2,244.65	455.35

	AVAILABLE	EXPENDED	BALANCE
EMERGENCY MANAGEMENT			
Salaries	4,140.00	4,114.96	25.04
Operating	17,695.18	16,991.66	703.52
Outlay			
DOG OFFICER			
Salaries	49,807.00	48,374.68	1,432.32
Operating	4,500.00	4,288.35	211.65
PARKING CLERK	3,743.00	2,983.38	759.62
SCHOOLS			
Salaries	19,748,676.00	19,748,676.00	0.00
Operating	6,344,734.75	6,322,720.09	22,014.66
Outlay	4,536.00	4,536.00	0.00
REGIONAL VOCATIONAL SCH.	2,975,544.00	2,946,422.00	29,122.00
SCHOOL BUILDING CMTE.			
Salaries	4,000.00	1,467.50	2,532.50
Operating	200.00	0.00	200.00
DPW			
Salaries	2,231,697.00	2,219,531.65	12,165.35
Operating	1,679,105.00	1,634,703.20	44,401.80
Outlay	160,538.00	160,537.87	0.13
SNOW / ICE			
Salaries	76,005.00	186,028.16	(110,023.16)
Operating	124,000.00	376,656.45	(252,656.45)
Contracts			
Street Lighting	138,529.00	126,329.21	12,199.79
Rubbish Collection	861,420.00	861,420.00	0.00
Rubbish Disposal	1,442,368.00	1,442,368.00	0.00
Rubbish Stabilization	41,117.00	41,117.00	0.00
Recycling Programs	1,869.18	1,869.18	0.00
Cemeteries	1,600.00	1,600.00	0.00
HEALTH			
Salaries	188,809.00	182,110.74	6,698.26
Operating	33,700.00	28,099.24	5,600.76
ELDERLY			
Salaries	126,504.00	126,126.37	377.63
Operating	55,725.19	55,665.04	60.15
Outlay	6,744.00	6,738.00	6.00
VETERANS SERVICES			
Salaries	55,498.00	55,495.06	2.94
Aid	87,684.98	87,684.98	0.00

	AVAILABLE	EXPENDED	BALANCE
EXCEPTIONAL CHILDREN			
Salaries	21,961.00	21,944.47	16.53
Operating	13,815.00	13,448.92	366.08
PATRIOTIC ACTIVITIES	37,622.55	37,622.55	0.00
HOMECOMING	15,300.00	15,300.00	0.00
LIBRARY			
Salaries	635,428.00	631,115.28	4,312.72
Operating	268,250.00	264,503.35	3,746.65
LIBRARY BLDG. STUDY			
Salaries	250.00	0.00	250.00
Operating	50.00	0.00	50.00
RECREATION			
Salaries	115,487.00	114,404.99	1,082.01
Operating	56,400.00	56,157.37	242.63
DEBT/INTEREST			
Principal	3,359,000.00	3,358,152.69	847.31
Interest/Debt	2,120,300.00	2,120,257.25	42.75
Interest/Temp. Loans	190,000.00	189,726.46	273.54
EMPLOYEE BENEFITS			
Retirement	1,687,740.00	1,687,740.00	0.00
Teachers E.R.I.	0.00	0.00	0.00
Occup. Injury Reserve	24,036.78	24,036.78	0.00
Unemployment Comp.	2,130.00	1,936.89	193.11
Group Insurance	5,118,688.00	5,118,688.00	0.00
Medicare	275,000.00	260,391.90	14,608.10
FIRE /LIABILITY INSURANCE	300,338.00	284,024.26	16,313.74

Town Employee Earnings

	Regular	OT/Other	Total		Regular	OT/Other	Total
<u>ADMINISTRATIVE SVC:</u>				Hazel, Carol	39,180.47		39,180.47
Rose, William	41,222.20		41,222.20	Noel, Robert	24,294.73	4,072.32	28,367.05
Sitar, Melanie	38,452.26		38,452.26				
<u>ASSESSORS OFFICE:</u>				<u>DOG OFFICER:</u>			
Boudreau, Norman	77,342.82		77,342.82	Collins, Walter	44,398.61	451.87	44,850.48
Callahan, Edward	13,321.09		13,321.09	Fernald, Brian	4,685.82		4,685.82
Flanagan, Barbara	9,651.56		9,651.56				
Kelley, John	9,951.56		9,951.56	<u>DPW:</u>			
Lawrie, Linda	34,137.79		34,137.79	Barry, Cornelius	45,215.42	6,759.69	51,975.11
MacGilvray, Anne	42,636.97		42,636.97	Belida, Robert	55,284.24	12,268.46	67,552.70
Powers, Patricia	28,992.25	63.11	29,055.36	Burris, William	84,804.43		84,804.43
Singleton, Christine	24,069.58		24,069.58	Bushway, John	235.17		235.17
Trudeau, Cynthia	44,473.70		44,473.70	Chandler Jr, William	61,703.45	6,952.12	68,655.57
				Chandler, Kenneth	42,337.58	10,861.87	53,199.45
<u>AUDITORS OFFICE:</u>				Conlon, Kevin	54,247.87	8,782.15	63,030.02
Curtis, Linda	37,646.05		37,646.05	Cuskey, Lorraine	44,711.38		44,711.38
Gill, Donna	50,824.99	435.98	51,260.97	Deroche, George	56,964.80	13,881.81	70,846.61
Walsh, Donna	68,167.51		68,167.51	Donovan, Michael	45,451.79	7,294.50	52,746.29
				Fiorello, Thomas	57,267.71		57,267.71
<u>BOARD OF APPEALS:</u>				Gath, Brian	52,568.06	13,383.58	65,951.64
Romano, Cheryl	2,366.17		2,366.17	Giannetti, Frank	51,579.86	2,068.35	53,648.21
				Gilbert, Kenneth	5,482.72		5,482.72
<u>BOARD OF HEALTH:</u>				Gilbert, Lawrence	37,475.75	6,078.35	43,554.10
Carbone, Thomas	66,870.31		66,870.31	Gitschier, Erik	39,845.14	9,594.17	49,439.31
Desmond, Virginia	21,483.21		21,483.21	Hudson, Royal	60,930.83	19,567.74	80,498.57
Gorras, Pamela	2,437.18		2,437.18	Kane, Lawrence	53,125.57	5,623.93	58,749.50
Sheehan, Edward	350.00		350.00	Lambert, Paul	54,239.83	8,274.93	62,514.76
Sullivan, Susan	426.92		426.92	Layne, Kenneth	27,234.71	1,164.16	28,398.87
Trearchis, Dean	52,683.07		52,683.07	Lightfoot, Ernest	58,938.99	21,618.45	80,557.44
Westaway, Barbara	42,120.34		42,120.34	Lightfoot, James	53,330.55	4,770.57	58,101.12
Wilkie, Stephanie	373.08		373.08	MacGilvray, Allan	51,245.20	8,448.64	59,693.84
				Marion, Bernard	36,804.33	6,367.22	43,171.55
<u>BUILDING DEPARTMENT:</u>				McCarthy, John	53,686.36		53,686.36
Carciofi, Louis	42,110.87		42,110.87	Miner Jr, Robert	39,874.95	8,254.19	48,129.14
Ciaramella, Barbara	3,931.58		3,931.58	Monahan, Linda	48,467.12		48,467.12
Colantuoni, Richard	66,894.41		66,894.41	Nolan, James	62,726.89	10,932.47	73,659.36
Delaney, Jeremiah	19,910.22		19,910.22	Nolan, Robert	50,981.91	6,129.13	57,111.04
Hennessy, Patricia	24,428.67		24,428.67	Patterson, Susan	6,666.36		6,666.36
Johnson, Edward	56,175.15		56,175.15	Peters, Michael	51,570.35	9,097.50	60,667.85
Mazzuchi, Catherine	19,002.29		19,002.29	Richards, Clarence	51,210.39	13,606.78	64,817.17
Sargent, David	23,017.37		23,017.37	Ryder, Wayne	597.92		597.92
Stevens, Sandra	19,002.29		19,002.29	Salemo, John	46,869.99	10,882.99	57,752.98
				Sheu, Keh-Cherng	44,861.30	1,383.48	46,244.78
<u>CABLE TV:</u>				Shimkus Jr, James	100.93		100.93
Creamer, Sharon	402.41		402.41	Shimkus, James	55,885.88	6,379.41	62,265.29
Hicks, David	1,162.87		1,162.87	Stoddard, Richard	54,284.18	17,730.22	72,014.40
Leduc, Meredith	732.18		732.18	Stronach, Timothy	53,717.74	14,864.20	68,581.94
Marsh, William	290.26		290.26	Sweet, Bruce	55,488.82	9,303.97	64,792.79
				Terrazzano, Virginia	44,895.94		44,895.94
<u>CLERKS OFFICE:</u>				Vieweg Jr, Edward	50,164.11	6,590.60	56,754.71
Carey, Elizabeth	64,586.86		64,586.86	Vonkahl, Steven	32,564.07	3,211.31	35,775.38
DiPrimio, Linda	23,481.90		23,481.90	Ward, Jack	53,303.67	14,326.28	67,629.95
Garrant, Kathleen	52,125.00	3,669.80	55,794.80	Westaway, Richard	58,217.30	13,349.23	71,566.53
Perry, Susan	28,233.77	28.71	28,262.48	Wilkinson Jr, William	65,728.47	25,541.52	91,269.99
Turcotte, Sandra	26,943.98		26,943.98	Zediana, Lewis	65,980.49	1,524.86	67,505.35
<u>COMPUTER SERVICES:</u>				<u>ELECTION:</u>			
Hanson, Lisa	42,013.70		42,013.70	Beattie, Eleanor	326.00		326.00
Hattori, Stephen	72,634.93		72,634.93	Beattie, Mary	326.00		326.00
				Belbin, Calvin	98.00		98.00
<u>COUNCIL ON AGING:</u>				Belbin, Evelyn	206.00		206.00
Brabant, Linda	57,395.29		57,395.29	Bullen, Susan	216.00		216.00
				Callahan, Angela	325.00		325.00

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Callahan, Anne	206.00		206.00
Carroll, Alice	531.50		531.50
Casazza, Mary	747.00		747.00
Conlon, Phyllis	326.00		326.00
Coyle, Rita	627.00		627.00
D'Amico, Bertha	600.00		600.00
French Jr, Warren	76.00		76.00
French, Carolyn	108.00		108.00
Gardner, Susan	108.00		108.00
Gibson, Philomena	56.00		56.00
Golen, Alice	434.50		434.50
Hair, Helen	298.00		298.00
Hurton, Priscilla	198.00		198.00
Iandolo, Grace	220.00		220.00
Joyce, Anna	326.00		326.00
Keefe, Ellen	735.00		735.00
Kelley, Marjorie	28.00		28.00
Kobelski, Carol	60.00		60.00
Krugh, Rosemarie	522.00		522.00
Lefave, Verna	216.00		216.00
Luongo, Yolanda	255.00		255.00
Magro, Marie	534.00		534.00
Maher, Katherine	328.00		328.00
Maloney, Marie	58.00		58.00
Marchessault, Muriel	192.00		192.00
Marsh, Priscilla	478.50		478.50
Maxwell, Aurore	136.00		136.00
McCusker, Jeanette	84.00		84.00
McGloughlin, Rosalie	198.00		198.00
McGuinness, Diane	204.00		204.00
McKenna, Rose	252.00		252.00
Moore, Frances	198.00		198.00
Morelli, Ann	132.00		132.00
Murray, Carol	140.00		140.00
Nichols, Mary Anne	738.00		738.00
Nichols, Patrick	44.00		44.00
O'Brien Dee, Rita	529.00		529.00
Patterson, Stephen	972.00		972.00
Pepin, Mary	216.00		216.00
Perrin, Virginia	150.50		150.50
Pilcher, Mary	563.50		563.50
Power, Daniel	108.00		108.00
Power, Elena	100.00		100.00
Powers, Helen	108.00		108.00
Pozerski, Jeanette	505.00		505.00
Rauseo, Maura	16.00		16.00
Ray, Jean	606.00		606.00
Ray, Warren	211.00		211.00
Richardson, Stuart	64.00		64.00
Sederquist, Evelyn	324.00		324.00
Seluk, Margaret	100.00		100.00
Shaw, Phyllis	108.00		108.00
Sprague, Bernice	726.00		726.00
Stanton, Helen	106.00		106.00
Sutherby, Joan	46.00		46.00
Wolfe, Cecilia	479.00		479.00

EXCEPTIONAL CHILDREN

Boyle, Molly	1,978.20	1,978.20
Cedorchuk, Shawn	2,153.55	2,153.55
Donovan, Mark	2,369.07	2,369.07
Flynn, Chester	4,806.02	4,806.02
Lamb, Jennifer	1,748.06	1,748.06
Sullivan, James	1,841.21	1,841.21
Waterhouse, Sarah	304.66	304.66
Welch, Tyler	3,622.88	3,622.88

FINANCE COMMITTEE:

D'Entremont, Leann	2,300.27	~2,300.27
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	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
<u>FIRE:</u>			
Austin, David	59,427.27	14,626.47	74,053.74
Brothers, Patrick	44,186.94	11,814.03	56,000.97
Brothers, William	45,379.16	10,357.47	55,736.63
Bruce, James	44,186.94	11,575.68	55,762.62
Burris, John	56,263.87	12,458.75	68,722.62
Calistro, Robert	47,971.47	7,032.36	55,003.83
Callahan, Michael	54,270.55	16,670.14	70,940.69
Carney, David	47,218.55	16,143.05	63,361.60
Cotugno, Stephen	17,200.61	2,622.90	19,823.51
Coviello, Virginia	47,079.19		47,079.19
Dogherty, Joseph	45,508.87	6,650.57	52,159.44
Doherty, Patrick	45,359.34	12,442.28	57,801.62
Forero, Oscar	46,507.14	9,582.20	56,089.34
Fortunato, Joseph	16,948.50	2,166.29	19,114.79
Fowler, Robert	68,143.72	25,743.11	93,886.83
Giasullo Jr, James	45,710.08	10,746.31	56,456.39
Giasullo, Jeffrey	44,186.95	11,158.53	55,345.48
Gillis, Joseph	42,868.21	3,885.33	46,753.54
Gosse, William	42,868.15	7,078.95	49,947.10
Gourley Jr, Russell	50,012.55	9,598.03	59,610.58
Graham, James	104,375.86		104,375.86
Greer Jr, Donald	47,925.96	12,577.47	60,503.43
Guttadauro, Paul	44,591.26	10,229.71	54,820.97
Hamm, Richard	51,508.30	9,759.55	61,267.85
Hazel, Michael	54,223.92	14,739.77	68,963.69
Holden, Timothy	45,548.43	11,262.31	56,810.74
Hurley, Brian	43,732.60	5,462.16	49,194.76
Karlberg, David	36,638.85	11,585.40	48,224.25
Kearns, Edward	53,055.41	9,289.46	62,344.87
Kearns, Joseph	48,010.59	15,761.71	63,772.30
Keddie, Scott	49,518.75	13,807.46	63,326.21
Kerr, Gary	52,520.21	15,671.25	68,191.46
Lawrie, Dale	40,251.09	3,500.24	43,751.33
Levy Jr, David	42,868.21	10,979.03	53,847.24
Levy, David	58,361.31	16,990.75	75,352.06
Lightfoot, John	50,703.80	12,079.77	62,783.57
Little, Robert	45,413.60	9,151.45	54,565.05
Mackey, Richard	52,081.52	19,722.91	71,804.43
McGlaflin, Russell	44,269.65	11,511.59	55,781.24
Niven, Timothy	55,593.15	14,982.38	70,575.53
O'Neill, John	57,297.02	7,042.03	64,339.05
Powers, Stephen	48,431.67	10,075.06	58,506.73
Reed, Bruce	67,153.73	21,848.81	89,002.54
Rosemond, Alan	46,018.45	9,126.03	55,144.48
Ryan, James	69,708.84	21,934.27	91,643.11
Ryan, Thomas	100,254.59		100,254.59
Sitar Jr, Michael	62,695.67	26,423.89	89,119.56
Sitar, Daniel	45,096.81	13,660.29	58,757.10
Small, Daniel	44,909.32	11,131.74	56,041.06
Vasas, Albert	52,973.76	19,193.19	72,166.95
Viscione, Jon	48,611.16	9,454.48	58,065.64
Vonkahle, Vance	49,129.49	3,918.99	53,048.48
Yost, George	80,198.39	574.71	80,773.10

LIBRARY:

Angelo, Emily	2,585.25		2,585.25
Bangs, Judy	23,751.85	874.72	24,626.57
Berlik, Elizabeth	32,174.61	156.32	32,330.93
Couture, Noelle	1,964.88	104.79	2,069.67
Crowe, John	12,494.96	748.52	13,243.48
Desmarais, Elisabeth	72,126.78		72,126.78
Ford, Ariana	3,330.00		3,330.00
Fowler, Marilyn	23,745.74	354.32	24,100.06
Grasso, Karen	24,255.21	191.52	24,446.73
Haines, Elinor	34,221.62	26.36	34,247.98
Hassett, Margaret	30,014.65	127.38	30,142.03
Hickford, Gina	24,860.01	547.33	25,407.34
Hickford, Raymond	715.50		715.50
Holland, Gail	25,588.75	324.88	25,913.63

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Hyland, Jeffrey	1,305.75		1,305.75
Kutcher, Mary	32,405.78	24.96	32,430.74
Loneragan, Bridget	4,584.72		4,584.72
Lower, Christine	26,059.32	206.37	26,265.69
McClay, Gregory	2,712.47		2,712.47
Moore, Frances	54,604.28	902.27	55,506.55
Newton, Jennifer	24,860.48	762.79	25,623.27
O'Toole, Nancy	2,910.19		2,910.19
Power, Caroline	2,937.75		2,937.75
Salvato, Joyce	36,029.14	298.22	36,327.36
Segur, Judith	25,333.79	1,080.03	26,413.82
Titus, Rosemary	32,466.50	98.58	32,565.08
Toombs, Mary	40,044.71	15.26	40,059.97
Toppin, Joanne	30,710.01	258.62	30,968.63

MODERATOR:

Coakley, James	500.00		500.00
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PLANNING & CONSERVATION:

Busch-Accardi, Cheryl	850.00		850.00
Miggos, Loretta	56,560.33	2,060.77	58,621.10
Plunkett, David	1,200.00		1,200.00
Polchlopek, Walter	45,167.23		45,167.23
Sadwick, Steven	35,980.75		35,980.75
Shea, Christina	4,914.70		4,914.70
Spada, Vincent	850.00		850.00
Sullivan, Sean	10,452.45		10,452.45
Sweet, Frank	850.00		850.00

POLICE:

Amari Jr, Peter	74,516.36		74,516.36
Barry, John	73,426.67	7,940.53	81,367.20
Bolton, Leonard	48,523.97	2,733.07	51,257.04
Budryk, Robert	67,042.15	26,720.34	93,762.49
Carey, Patrick	36,225.47	8,126.65	44,352.12
Carroll, Robert	70,613.14	5,449.42	76,062.56
Casey, Thomas	40,546.90	6,205.49	46,752.39
Columbus, Ryan	37,927.37	4,395.50	42,322.87
Cooke, Thomas	11,610.43	624.15	12,234.58
Cormier, Martin		120.00	120.00
Coviello, Christopher	55,442.33	8,682.54	64,124.87
Delucia Jr, Joseph	55,118.03	6,085.65	61,203.68
DiCalogero, Anthony	81,461.66	9,253.46	90,715.12
DiCalogero, Cynthia	567.83	120.93	688.76
Doherty Jr, Paul	45,403.10	5,742.94	51,146.04
Doherty, Paul	58,460.77	359.06	58,819.83
Donoghue, John		640.96	640.96
Donovan, Alfred	78,438.47	6,852.02	85,290.49
Downey, Jennifer	32,521.05	2,739.45	35,260.50
Field, Robert	50,935.52	7,178.25	58,113.77
Ford, Ralph	82,645.46	6,672.41	89,317.87
Fowler, John	38,076.02	3,208.04	41,284.06
Gaynor, Scott	52,868.92	9,559.88	62,428.80
Godin, David	30,438.50	1,240.67	31,679.17
Gonzalez, Andre	50,350.40	9,581.96	59,932.36
Griffin, Kimberly	6,658.97	397.53	7,056.50
Gundrum, Denise	96,146.21		96,146.21
Hadley, Herbert		180.47	180.47
Hallisey, Mary	30,566.12		30,566.12
Hazel, George	82,843.48	7,934.12	90,777.60
Higginbotham, Maryellen	51,564.29	39.10	51,603.39
Hollis, James	51,618.64	7,375.30	58,993.94
Hood, James	43,481.91	6,211.09	49,693.00
Hyde, Philip	120.00	124.00	244.00
Jamieson, Walter	120,715.86		120,715.86
Jop III, Walter	36,084.92	3,548.36	39,633.28
Jop Jr, Walter	48,193.27	2,410.81	50,604.08
Kandrotas, Stephen	73,679.54	7,040.69	80,720.23
Kelly, Timothy	51,381.82	8,464.69	59,846.51
Kennedy, Alice	38,836.21	206.29	39,042.50

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Kerber, Daniel	50,726.13	9,291.20	60,017.33
Lafortune, Raymond	50,917.92	5,210.79	56,128.71
Landers, Richard	11,632.94		11,632.94
Latta, William	58,460.74	21.12	58,481.86
Law, Douglas	60.92		60.92
Layne, Debra	43,047.30	248.96	43,296.26
Layne, Keith	37,979.84	4,634.99	42,614.83
Layne, Warren	10,466.38	60.47	10,526.85
Layne, William	84,934.83	7,724.51	92,659.34
Lightfoot, Jennie	2,431.82	150.00	2,581.82
Mackey, John	118,142.16		118,142.16
Manley, Mary	13,429.52		13,429.52
Martin, Edward	89,854.39	10,648.40	100,502.79
McKenna, James	68,612.80	8,463.87	77,076.67
McLeod, Kathryn	50,625.78	2,011.34	52,637.12
McMahon, Markus	2,679.27	150.00	2,829.27
Morris, Constance	38,815.88	1,215.50	40,031.38
Mosher, Beverly	5,511.24	745.29	6,256.53
Mulvey, Jessica	50,723.92	1,207.40	51,931.32
Newton, Eileen	32,700.22		32,700.22
Newton, Sonia	6,884.87		6,884.87
Papleacos Jr, Stephen		240.00	240.00
Pappas, Francis	44,905.01	3,504.14	48,409.15
Perry, Henry	55,487.93	5,098.69	60,586.62
Perry, Mark	48,590.67	7,419.34	56,010.01
Peterson, Dennis	79,518.78	27,934.66	107,453.44
Poisson, Karen	38,328.54	5,243.90	43,572.44
Porter, Kim	35,998.49	2,420.15	38,418.64
Powers, John	69,445.78	10,380.30	79,826.08
Reese, Keren	32,629.85	1,817.05	34,446.90
Reese, Kevin	54,782.60	4,627.23	59,409.83
Ringwood, Paul	55,487.90	7,107.81	62,595.71
Schofield, Bradford	17,640.85	21.39	17,662.24
Schwalb Jr, William	43,876.98	855.17	44,732.15
Sheehan, Michael	42,533.23	309.01	42,842.24
Sheehan, Timothy	69,297.46	6,883.33	76,180.79
Small, Matthew	38,049.80	1,081.42	39,131.22
Smith, Donna Jean	42,799.88	1,237.01	44,036.89
Stephens, Allan	54,743.02	3,299.70	58,042.72
Stephens, Robert	56,674.91	4,767.01	61,441.92
Stotik, Patricia	37,789.62	494.92	38,284.54
Suarez, Jeffrey	43,876.96	1,483.23	45,360.19
Sullivan, Edward	38,068.78	762.11	38,830.89
Tanguay, Roger	50,793.27	5,046.30	55,839.57
Torres, Steven	49,339.06	5,085.28	54,424.34
Tumenas, William	43,876.97	5,566.55	49,443.52
Voto, John	59,247.29	6,494.76	65,742.05
Warren, Brian	42,849.45	3,507.23	46,356.68
Westaway, Robert	52,856.66	7,633.85	60,490.51
Williams Jr, James	50,890.80	3,737.72	54,628.52
Worth, Garin	38,344.92	298.32	38,643.24

RECREATION:

Amato, Nicholas	3,753.66		3,753.66
Bibo, Ashley	567.00		567.00
Bibo, Lauren	3,874.21		3,874.21
Byrne, Christopher	1,424.00		1,424.00
Crowe, Timothy	5,530.40		5,530.40
Cullity, Lauren	2,854.95		2,854.95
D'Onofrio, Aleece	2,328.91		2,328.91
Duffy, David	1,424.00		1,424.00
Duffy, Lianne	2,704.00		2,704.00
Favreau, Derek	3,852.29		3,852.29
Favreau, Scott	3,503.62		3,503.62
Flynn, Colleen	1,369.95		1,369.95
Ford, Kerry	1,544.00		1,544.00
Ganchi, Michael	4,016.69		4,016.69
Goode, Colleen	303.75		303.75
Hamm, Maria	3,051.75		3,051.75
Hannus, Carolyn	1,464.00		1,464.00

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Heald, Douglas	1,240.00		1,240.00
Heald, Ronald	436.25		436.25
Hill, Adam	290.25		290.25
Hurd, Kristin	1,544.00		1,544.00
Morris, Mark	2,856.00		2,856.00
Morrissey, Alysia	1,424.00		1,424.00
Mulligan, Colleen	2,306.24		2,306.24
Mulligan, Donald	2,705.68		2,705.68
Mulligan, Kathleen	17,329.12		17,329.12
Mulligan, Matthew	2,750.10		2,750.10
Mulligan, Thomas	1,620.40		1,620.40
O'Brien, Kaitlyn	1,698.74		1,698.74
Patterson, Roy	45,090.88		45,090.88
Penney, Sherri	2,431.82		2,431.82
Scott, Suzanne	4,117.62		4,117.62
Sitar III, Michael	4,086.62		4,086.62
Smolinsky, Andrea	303.75		303.75
Sullivan, Kelli	1,342.54		1,342.54
Todd, Raquel	1,950.78		1,950.78
Walsh, Sean	1,584.00		1,584.00
Witham, Caitlin	1,599.69		1,599.69
Witham, Jillian	3,665.98		3,665.98

REGISTRARS:

Bennett, Beverly	500.00	500.00
Creamer, Edward	500.00	500.00
Hunter, Robert	250.00	250.00
Orndway, Donald	250.00	250.00

SCHOOL BUILDING COMMITTEE:

McLaughlin, Maria	309.56	309.56
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SCHOOL DEPARTMENT:

Abate-Upson, Cynthia	34,943.36	34,943.36
Abruzzi, Brian K	550.00	550.00
Acone Callahan, Carole	61,532.58	61,532.58
Adams, Mary Louise B	46,123.00	46,123.00
Adams, Robin J	931.68	931.68
Aiello, Mary Beth J	46,055.57	46,055.57
Allen, Charles	106,187.99	106,187.99
Allen, Lynnette W	9,294.32	9,294.32
Alukonis, Linda	28.70	28.70
Anderson, Douglas W	4,391.00	4,391.00
Anderson, Hilary J	16,346.11	16,346.11
Anderson, Kathleen	43,244.59	43,244.59
Angelo, Laurie	10,310.32	10,310.32
Araujo, Henrietta L	54,198.07	54,198.07
Austin, Linda J	40,299.70	40,299.70
Avila, Katherine P	40,795.14	40,795.14
Aylward Jr, Robert W	3,880.00	3,880.00
Aylward, Brian	61,325.34	61,325.34
Aylward, James	9,034.96	9,034.96
Aylward, Kathleen V	54,014.53	54,014.53
Aylward, Norma J	26,556.94	26,556.94
Aylward, Robert W	83,554.99	83,554.99
Bagley, Sandra T	1,177.44	1,177.44
Bailey, Lisa J	44,037.61	44,037.61
Baker, Kathleen	21,975.77	21,975.77
Ballou, Gary	32,567.40	32,567.40
Bancroft, Karen J	38,553.27	38,553.27
Barbera, Tina	443.22	443.22
Barnett, Sandra	48,523.35	48,523.35
Basteri Jr, Lawrence J	64,994.97	64,994.97
Basteri, Cynthia A	81,434.11	81,434.11
Beaulieu, Linda	13,176.45	13,176.45
Bedard, Maureen	10,801.63	10,801.63
Belmonte, Joanne D	727.50	727.50
Beloin, Elinor	18,822.90	18,822.90
Bender, Helena A	1,503.60	1,503.60
Bennett, Elaine M	9,696.73	9,696.73

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Benvenuto, Kathleen M	5,112.31		5,112.31
Benzing, Kelly A	33,961.35		33,961.35
Berube, Judith K	41,932.88		41,932.88
Bettencourt, Sandra C	54,152.48		54,152.48
Billings, Nancy	1,882.00		1,882.00
Bilodeau, Cathleen	47,718.08		47,718.08
Black, Dale D	53,479.16		53,479.16
Blackstone, Jeanne F	30,520.50		30,520.50
Blandini, Anthony	58,691.11		58,691.11
Bliss, Gail	50,378.77		50,378.77
Boisvert, Lisa M	403.90		403.90
Bonin, Ana P	58,432.59		58,432.59
Boudreau, Rita	13,256.99		13,256.99
Boudreau-Hill, Donna M	14,624.51		14,624.51
Bourgeois, Marie R	4,061.00		4,061.00
Boyle, Molly J	2,090.00		2,090.00
Boyle, Nancy M	34,979.71		34,979.71
Brace, Joann	330.75		330.75
Bradley, David F	170.00		170.00
Bradley, Doreen A	233.10		233.10
Bradley, Loreen R	74,771.07		74,771.07
Bradley, Mark A	3,690.00		3,690.00
Bradley, Thomas M	3,880.00		3,880.00
Brennan, Anne R	1,160.00		1,160.00
Bresnahan, John C	54,940.67		54,940.67
Bresnahan, Kimberly J	57,732.04		57,732.04
Brewin, Deborah A	42,308.19		42,308.19
Brigida, Robert M	49,843.62		49,843.62
Brimer, Catherine	59,499.93		59,499.93
Brodsky, Rori A	26,709.85		26,709.85
Brooks, Catherine B	287.00		287.00
Brooks, Jennifer M	56,327.16		56,327.16
Bruce, Jami L	8,068.48		8,068.48
Bucci, Mary Jane	14,697.13		14,697.13
Buckley, Charlene	2,042.13		2,042.13
Buckley, Joseph P	47,840.35		47,840.35
Buckley, Kara M	33,864.23		33,864.23
Buckley, Maureen A	54,555.22		54,555.22
Buckley, William Q	42,636.73		42,636.73
Buehler, Deborah J	3,020.00		3,020.00
Burke, Joseph E	41,427.96		41,427.96
Buss, Michael J	55,492.90		55,492.90
Bustin, Elizabeth A	101.88		101.88
Bymes, Antoinette	54,684.63		54,684.63
Bymes, John	35,784.80		35,784.80
Callan, Kathleen A	2,090.00		2,090.00
Callanan, Eileen F	18,916.40		18,916.40
Carey, Gertrude M	58,217.35		58,217.35
Carey, Michael P	42,058.89		42,058.89
Carl, Elaine M	13,065.85		13,065.85
Carson, Carolyn	3,042.00		3,042.00
Carter, Linda	10,515.41		10,515.41
Castiglione, Linda	935.10		935.10
Cataldo, Isabella A	12,713.22		12,713.22
Catherwood Jr, William W	33,959.59		33,959.59
Chace, Ethel M	20,092.54		20,092.54
Chemaly, Jeffrey S	9,188.84		9,188.84
Chournard, Diane J	18,053.03		18,053.03
Ciambella, Joan	47,931.60		47,931.60
Ciccolella, Elaine P	15,477.15		15,477.15
Cintolo, Karen	48,023.36		48,023.36
Clarke, John C	66,227.34		66,227.34
Cochran, Rose M	25,293.74		25,293.74
Cody, Debra J	51,679.39		51,679.39
Colman, Judith	31,075.11		31,075.11
Conlon, Ann M	50,618.93		50,618.93
Conlon, Marjorie	55,117.69		55,117.69
Conlon, Thomas	58,027.41		58,027.41
Connell, Kathleen J	54,061.28		54,061.28
Consaul, Scott J	3,000.00		3,000.00

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Conway, Karla	77,215.47		77,215.47
Coombes, Eileen M	5,994.78		5,994.78
Cooper, Mary Ellen	50.00		50.00
Coppola, Paula B	32,007.50		32,007.50
Corsino, Nancy E	5,944.20		5,944.20
Cote, Christine	4,326.97		4,326.97
Cotter, Emily C	47,898.23		47,898.23
Coughlin Jr, Charles E	2,741.48		2,741.48
Coughlin, Charles E	35,475.48		35,475.48
Courmoyer, Lisa T	53,612.53		53,612.53
Covington-Wright, Apryl D	558.60		558.60
Craft, Lesley A	2,215.75		2,215.75
Cremin, Christine M	41,613.96		41,613.96
Cremins, Edward D	54,174.02		54,174.02
Cullen, Robert K	53,575.19		53,575.19
Cummings, Geraldine M	53,456.64		53,456.64
Curtin, Barbara A	10,676.32		10,676.32
Curtin, Paula M	14,972.21		14,972.21
Curtis, Kerry F	5,407.52		5,407.52
Cuskey Jr, William P	34,054.04		34,054.04
Cymbura, Deneen A	779.11		779.11
Dasilva, Jorge Braz	38,386.66		38,386.66
Davis, Alma A	55,852.24		55,852.24
Davis, Janet	14,031.13		14,031.13
Davos, Diane	46,806.96		46,806.96
DeAngelis, Michelina	88,064.43		88,064.43
Dearing, Maura A	42,751.70		42,751.70
DeGregorio, William J	833.32		833.32
DeGrosso, Anthony	9,065.00		9,065.00
DeGrosso, Joseph	45,484.70		45,484.70
DeLucia, Frances	40,756.85		40,756.85
Demos, Shannon	40,448.82		40,448.82
Dempsey, Diane C	2,800.00		2,800.00
DeOreo, Sara M	54,000.46		54,000.46
DePierro, Donna M	4,971.61		4,971.61
Dermody, Joseph J	46,356.98		46,356.98
Deroche, Julie M	46,641.13		46,641.13
Deshler, Maryann J	5,210.57		5,210.57
DeSisto, Carolyn M	8,998.53		8,998.53
DeVoe, Lynn A	8,652.51		8,652.51
Dewing, Henry	38,335.72		38,335.72
Dey, Joan E	26,392.92		26,392.92
Dias, Patricia	53,599.73		53,599.73
DiCiaccio, Mary	16,548.94		16,548.94
Dick, Edward K	2,499.96		2,499.96
Dickinson, Judy	11,538.62		11,538.62
DiCredico, Margaret C	136.50		136.50
DiPersio, Michele	352.80		352.80
DiRocco, Kim	7.35		7.35
DiRocco, Leo	4,263.00		4,263.00
Dobbin, Anna B	10,928.96		10,928.96
Dobbin, Benedict J	52,553.47		52,553.47
Dobbin, Travis M	34,399.83		34,399.83
Doherty, Susan C	1,625.00		1,625.00
Donnelly, Ann M	8,817.97		8,817.97
Donnelly, Deborah	6,705.00		6,705.00
Donoghue, Brenda M	252.66		252.66
Donoghue, John	81,099.27		81,099.27
Donovan, Alfred P	4,263.00		4,263.00
Doolan, Robert D	45,302.87		45,302.87
Dorrance, Rosamond J	47,586.99		47,586.99
Doucette, Sandra L	3,247.82		3,247.82
Downing, Doreen T	374.50		374.50
Drevet, Mary A	2,650.00		2,650.00
Drinkwater, Janice	392.48		392.48
Driscoll, Rachael M	725.00		725.00
Drouin Jr, Ronald	50,391.94		50,391.94
Duncan, Anne	54,735.95		54,735.95
Dunn, Susan K	52,713.93		52,713.93
Duprey, Cheryl	4,327.65		4,327.65

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Durkin, Gale F Hanna	12,209.52		12,209.52
Dutile, Colleen M	18,994.88		18,994.88
Dyer, Marian A	1,864.28		1,864.28
Dykeman, Lynne	32,893.43		32,893.43
Dziadosz, Judith Ann	11,887.33		11,887.33
Economou, George	49,736.76		49,736.76
Edell, Cassandra M	50,157.51		50,157.51
Edelstein, Eleanor	51,564.34		51,564.34
Eldringhoff, Mary S	56,039.31		56,039.31
Elwell, Joanne M	17,919.22		17,919.22
Emerson, William R	73.59		73.59
Enos, Teresa A	43,537.31		43,537.31
Ernest, Adrienne M	35,337.11		35,337.11
Espinola, Jonathan L	1,577.30		1,577.30
Ethier, Sandra C	10,973.55		10,973.55
Evangelista, Geraldine	2,692.76		2,692.76
Fabiano, Sheila M	1,127.00		1,127.00
Fabrizio, Patricia M	45,958.83		45,958.83
Fairweather, Paula R	1,198.85		1,198.85
Fallon Jr, Richard F	31,845.96		31,845.96
Faraci, Annina	57,366.05		57,366.05
Farnham, Jayne	42,021.26		42,021.26
Farrey Forsyth, Nancy	55,186.44		55,186.44
Fazio, Salvatore F	500.00		500.00
Fedorchuk, Joanne M	1,330.11		1,330.11
Feran, Martha A	7,029.32		7,029.32
Ferrarini, Colleen S	29,125.18		29,125.18
Ferreira, Karen A	39,476.21		39,476.21
Fiske, Elaine	47,956.49		47,956.49
Fitzgerald, Dena I	5,004.25		5,004.25
Fitzgerald, Judith I	16,809.51		16,809.51
Flagg, Kristi L	33,967.57		33,967.57
Flanagan, Julie	54,668.81		54,668.81
Flynn, Chester	2,680.00		2,680.00
Foley, Dorothy	53,705.44		53,705.44
Foley, Judi K	55,255.52		55,255.52
Foley, Suzanne A	1,444.85		1,444.85
Follett, Theresa	126.35		126.35
Foran, Robin M	2,649.28		2,649.28
Ford, Kathleen	52,145.65		52,145.65
Fornal, Allison E	5,092.00		5,092.00
Fortier, Julie M	16,325.65		16,325.65
Foss, Jamie M	41,886.61		41,886.61
Fothergill, Patricia M	7,720.96		7,720.96
Fowler, June	26,834.95		26,834.95
Fowler, Marilyn H	1,318.50		1,318.50
Foy, Sherri S	2,428.47		2,428.47
Francis, Diane T	13,491.27		13,491.27
Francisco-Marsh, Lynn M	6,367.93		6,367.93
Frank, Joseph C	57,290.15		57,290.15
Frechette, Leo	11,000.00		11,000.00
Freeman, Marcia R	21,805.17		21,805.17
Friedman, Carole	1,501.50		1,501.50
Friedman, Joan	56,911.99		56,911.99
Fuller, Jan H	57,792.32		57,792.32
Gaffney, M Elizabeth	65,467.47		65,467.47
Gagne, Catherine M	41,379.60		41,379.60
Gagnon, Kim M	44,138.15		44,138.15
Gagnon, Susan	53,537.61		53,537.61
Gale, Patricia A	6,833.64		6,833.64
Gallant, John R	15,839.43		15,839.43
Galligan, Patrick J	18,796.70		18,796.70
Gallo, Carole A	55,991.88		55,991.88
Gallotto, Carolyn A	975.80		975.80
Garas, Kelly B	9,855.25		9,855.25
Gardner, Eileen T	48,162.42		48,162.42
Gath, Frances	54,236.24		54,236.24
Gaudette, Anna P	17,834.19		17,834.19
Gear Jr, Edward T	14,011.35		14,011.35
Gendall, Dorothy A	2,037.60		2,037.60

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>		<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Giampaolo, Renee M	725.38		725.38	Johnson, Andree T	20,096.79		20,096.79
Gibney, Kerri E	1,569.92		1,569.92	Juszkiewicz, Jane	13,752.02		13,752.02
Gibson, Kevin J	18,379.69		18,379.69	Kalarites, George	58,982.37		58,982.37
Gilbert, Susan M	25,489.56		25,489.56	Kalarites, Marcia A	60,165.60		60,165.60
Gilbride, Thomas M	42,356.09		42,356.09	Kane, Maureen	49,558.89		49,558.89
Gillette Manna, Barbara J	45,305.83		45,305.83	Kapust, Mary E	136.80		136.80
Gillotte, Karen M	16,332.50		16,332.50	Kasparian, Kaspar	54,803.13		54,803.13
Gillotte, Sarah	2,663.32		2,663.32	Kastritis, James P	31,431.57		31,431.57
Goldstein, Gladys	9,299.77		9,299.77	Kawalski, Patricia	1,706.25		1,706.25
Goodno, Judith A	6,837.27		6,837.27	Kearns, Joanne	32,507.50		32,507.50
Gorski, Arlene M	2,714.40		2,714.40	Keddie, Maureen M	249.75		249.75
Gould, Mary Jo	35,706.00		35,706.00	Keddie, Patricia A	52,790.84		52,790.84
Graaskamp, Dorothy A	15,116.52		15,116.52	Keefe, Barbara A	10,770.23		10,770.23
Graham, Donna	54,965.72		54,965.72	Keefe, Sandra M	16,598.48		16,598.48
Grant, Jane	2,861.62		2,861.62	Kelley, Dianne L	4,640.00		4,640.00
Grasso, Karen	46.72		46.72	Kelley, Jane A	55,074.60		55,074.60
Graves, Gloria J	53,085.97		53,085.97	Kelley, Louise E	26,816.56		26,816.56
Greene, Nicole L	825.00		825.00	Kelley, Maureen P	51,716.41		51,716.41
Greenman, George C	52,364.21		52,364.21	Kerrigan, Maureen	12,154.98		12,154.98
Gropman, Maureen C	43,035.42		43,035.42	Kibbe, Carolyn F	55,640.33		55,640.33
Guiliani, Denise	11,876.43		11,876.43	King, Pauline J	71,999.98		71,999.98
Gurry, Sheila	47,967.69		47,967.69	Kirwin, Virginia	50,032.96		50,032.96
Hair-Sullivan, Linda	55,442.63		55,442.63	Kirwin, William	55,776.55		55,776.55
Hall, Yvonne M	300.00		300.00	Kling, Joyce	10,214.39		10,214.39
Hamilton, Gail M	48,668.64		48,668.64	Kolack, Roseanne	55,829.75		55,829.75
Hamilton, Linda	16,935.36		16,935.36	Kosiba, Kristen D	22,167.20		22,167.20
Hamlyn, Joyce G	1,375.78		1,375.78	Koskey, Pamela A	43,233.17		43,233.17
Hansberry, Bonita	62,483.46		62,483.46	Krainski, Joanna D	68,100.64		68,100.64
Harrington, David F	38,597.37		38,597.37	Krol, Patricia A	53,595.41		53,595.41
Harrison, Dolores M	50,248.59		50,248.59	Krueger, Barbara E	52,337.05		52,337.05
Harrison, Jaclyn N	3,367.96		3,367.96	Krzesinski, Elizabeth A	37,275.36		37,275.36
Hassan, Christine	54,931.44		54,931.44	Kubarsky, Claire M	4,071.25		4,071.25
Hazel, George	4,060.00		4,060.00	Kyser, Jean B	68.52		68.52
Heath, Sarah J	1,373.68		1,373.68	LaChance, Susan	54,122.02		54,122.02
Hendrigan, Dianne	8,386.50		8,386.50	Laffey, John J	35,080.15		35,080.15
Hennemuth, Randall J	2,435.00		2,435.00	Laffey, Mary	49,803.19		49,803.19
Hennemuth, Trudi	52,018.15		52,018.15	LaFland, Kimberly A	44,111.57		44,111.57
Herlihy, Mary	55,290.72		55,290.72	LaFrance, Denise L	41,737.81		41,737.81
Hession, Joanne B	41,277.46		41,277.46	Lakeman, Mary E	2,170.18		2,170.18
Hickey, Brian J	64,331.71		64,331.71	LaMotte, Susan	53,785.18		53,785.18
Higgins, Jodi L	37,222.67		37,222.67	Lane, Jaime A	40,211.06		40,211.06
Hillson, Kimberly H	38,536.58		38,536.58	Lannon, Patricia	64,816.04		64,816.04
Hirsh, Christine	3,626.74		3,626.74	Laws, Nancy	56,795.33		56,795.33
Hirtle, Maryellen	36,377.13		36,377.13	Lazzara, Mary E	21,531.13		21,531.13
Hodgdon, James J	2,436.00		2,436.00	Leahy, Frederick	55,658.06		55,658.06
Hodgson, Karen M	29,386.98		29,386.98	LeBlanc, Heather A	47,732.69		47,732.69
Hoffman, Helen M	3,323.61		3,323.61	LeCam, Christine	176.00		176.00
Hogan, Sarah T	45,234.80		45,234.80	LeCam, Donna	58,029.82		58,029.82
Hooper, Christine E	1,766.16		1,766.16	LeClair, Alfred	42,766.35		42,766.35
Hopkins, Judith A	36,951.82		36,951.82	LeClair, James L	56,461.72		56,461.72
Houmiller, Nancy	9,418.90		9,418.90	Lefave, Christopher	150.00		150.00
House, Linda	34,887.49		34,887.49	Lennon, Carol Ann	9,009.21		9,009.21
Houten, Mary Lou Van	4,625.10		4,625.10	Lesage, Charles	41,161.76		41,161.76
Hubert, Janet	10,635.18		10,635.18	Levine, Steven	64,170.20		64,170.20
Hughes, Dianne C	4,113.78		4,113.78	Levy-Siopes, Jennifer M	29,580.04		29,580.04
Hughes, Kelly J	49,098.69		49,098.69	Lewis, Helen	55,683.84		55,683.84
Hummrich, Gretchen A	33,727.30		33,727.30	Libby, David A	49,507.18		49,507.18
Hurd, Kristin M	210.00		210.00	Lightfoot, James M	2,718.00		2,718.00
Hutchins, Paula M	25.00		25.00	Lightfoot, Jennie A	613.23		613.23
Hyland, Lori	46,509.37		46,509.37	Lindsey, Eileen M	3,161.87		3,161.87
Hynes, John N	34,045.26		34,045.26	Linnehan, Mary K	37,374.69		37,374.69
Hynes, Kim	50,083.75		50,083.75	London, Patricia L	12,227.05		12,227.05
Hyslip, Bonnie	1,534.85		1,534.85	Loosen, Estate of Raymond	55,578.50		55,578.50
Indelicato, Rosemary	14,088.08		14,088.08	Loosen, Mary	38,179.71		38,179.71
Irons, Frederick E	5,240.55		5,240.55	Lovett, Thomas W	78,144.78		78,144.78
Jackman, Maureen	47,919.32		47,919.32	Lundin, Sharon E	827.24		827.24
Jacobson, Lucy	3,545.52		3,545.52	Lussier, Pamela	19,618.49		19,618.49
Jagla, Barbara J	41,681.71		41,681.71	MacDonald, Bruce Allan	43,772.89		43,772.89
Jardin, August P	53,712.55		53,712.55	MacDougall, Robert	76,838.61		76,838.61
Jarek, John F	54,778.71		54,778.71	MacInnis, Kristine	725.00		725.00

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
MacLeod, Kathleen	20,700.83		20,700.83
Maguire, Mary	41,549.01		41,549.01
Mahoney, Eileen	25,825.83		25,825.83
Mainey, Jill M	1,766.16		1,766.16
Malatesta, Rosamond	54,019.95		54,019.95
Mallett, Nychole	120.58		120.58
Malone, Linda	52,745.55		52,745.55
Maloney, Robert B	43,952.59		43,952.59
Maloy, Anne	52,074.22		52,074.22
Maloy, John	57,976.96		57,976.96
Manley II, James	47,955.51		47,955.51
Mann, Pamela A	58.10		58.10
Manseau, Mary	58,183.76		58,183.76
Manzelli, Lisa A	30,127.93		30,127.93
Manzi, Edward R	44,693.27		44,693.27
Manzi, Robert L	59,184.24		59,184.24
Maranville, Marie L	51,821.91		51,821.91
Marçella, Jennifer K	41,717.42		41,717.42
Marchand, Jon A	43,234.43		43,234.43
Marcheterre, Lisa A	47,529.18		47,529.18
Marcus, David	49,883.17		49,883.17
Marget, Lisa G	2,772.59		2,772.59
Marikar, Kathleen R	4,390.89		4,390.89
Marion Jr, Louis E	42,880.03		42,880.03
Marsh, Elsa A	47,870.26		47,870.26
Marshall, Angela	21,224.46		21,224.46
Martel, Patricia M	35,455.61		35,455.61
Martin, Daniel N	53,159.19		53,159.19
Martin, Robert E	5,811.20		5,811.20
Martineau, Donna	465.59		465.59
Martino, Christopher J	28,183.39		28,183.39
Matyszczak, Helen	54,734.61		54,734.61
Maxwell, Elaine	41,315.04		41,315.04
Mayotte, Teresa A	1,183.36		1,183.36
McAndrew, Kristin L	7,610.08		7,610.08
McAndrews, Elizabeth	2,680.00		2,680.00
McAndrews, Patrick F	53,222.44		53,222.44
McArdle Milenavich, Sharon	56,634.17		56,634.17
McArdle, Katharine J	2,453.00		2,453.00
McArdle, Kevin P	77,860.00		77,860.00
McBrine, Monica	36,012.20		36,012.20
McCabe, Evelyn D	8,098.22		8,098.22
McCabe, Robert F	65,482.65		65,482.65
McCann, Joseph F	51,273.16		51,273.16
McCarthy, Carol F	33.39		33.39
McCarthy, Robert	36,622.64		36,622.64
McCormick, Annmarie	12,031.74		12,031.74
McDade, Pamela	53,210.44		53,210.44
McDonnell, Patricia R	53,798.41		53,798.41
McFadden, Kelly A	42,559.25		42,559.25
McGilvery, Eva-Maria T	2,114.40		2,114.40
McGinn, Marybeth	44,263.81		44,263.81
McGowan, Muriel	11,083.00		11,083.00
McGrath, Christine L	115,245.00		115,245.00
McGrath, Michelle L	38,191.97		38,191.97
McGrath, Robert M	40,936.04		40,936.04
McGuire, James	84,999.98		84,999.98
McGuire, Jared J	2,827.50		2,827.50
McIntosh, Susan D	1,450.75		1,450.75
McKenna, Donna M	12,861.16		12,861.16
McLaughlin, Maria L	4,378.81		4,378.81
McNamara, Maureen	55,094.42		55,094.42
McPhee, Lorraine	10,821.14		10,821.14
McSheehy, Erin C	34,322.00		34,322.00
McSheehy, Maureen	53,393.30		53,393.30
McWilliams, Brenda	47,925.06		47,925.06
Mercier, Kelly E	19,582.38		19,582.38
Merrill, Jennifer A	43,823.00		43,823.00
Metivier, Krista M	14,792.41		14,792.41
Meuse, Anne M	3,551.78		3,551.78

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Meuse, Laurie J	14.70		14.70
Meuse, Patricia M	35,021.74		35,021.74
Middleton, Judith A	40,138.86		40,138.86
Miller, Sandra H	23,612.40		23,612.40
Mofield, Kathleen	56,412.60		56,412.60
Mohan, Nancy A	1,275.56		1,275.56
Montecalvo, Dolores	11,781.70		11,781.70
Mooney, Donna B	58,280.79		58,280.79
Mootrey, Kathleen J	51,588.87		51,588.87
Morandi, Denise	46,472.58		46,472.58
Morello, Mary Beth	21,798.26		21,798.26
Morgan, Tammy L	12,322.00		12,322.00
Moriarty, Carol G	12,071.15		12,071.15
Morrill Jr, Thomas A	47,256.02		47,256.02
Morris, Mary C	12,802.01		12,802.01
Morris, Mary Louise	43,471.35		43,471.35
Morrissey, Joanne M	53,336.20		53,336.20
Moser, Sharon J	57,009.13		57,009.13
Mousseau, Richard	40,672.35		40,672.35
Mrozowski, Jennifer	18,399.91		18,399.91
Mugford, Debralee	6,608.73		6,608.73
Mulcahy, Jane E	23,067.91		23,067.91
Mullen, David	52,231.90		52,231.90
Mulloy, Sheri F	4,838.36		4,838.36
Murphy, Anne L	8,939.26		8,939.26
Murphy, Eileen M	2,680.00		2,680.00
Murphy, Lois E	19,745.83		19,745.83
Murphy, Robin A	731.34		731.34
Murray, Shawn	2,718.00		2,718.00
Musumeci, Joseph	40,715.56		40,715.56
Napoli, Patricia A	24,486.15		24,486.15
Nastasi, Maryellen A	54,654.26		54,654.26
Natola, Ralph J	71,776.90		71,776.90
Navetta, Carol M	13,896.39		13,896.39
Neal, Terrance F	33,986.54		33,986.54
Neary Hughes, Lisa	51,329.27		51,329.27
Nee, Mary Elizabeth	48,362.82		48,362.82
Newberg, Courtney B	13,484.00		13,484.00
Newton, Richard H	37,922.11		37,922.11
Norton, Paul E	2,760.00		2,760.00
O'Brien, Brenda A	61,971.12		61,971.12
O'Brien, Daniel G	41,129.56		41,129.56
O'Brien, Joanne	52,532.18		52,532.18
O'Brien, John H	18,989.56		18,989.56
O'Brien, Marilyn P	43,186.33		43,186.33
O'Donnell, Andrea M	42,610.38		42,610.38
Ogden, Kelly	196.22		196.22
O'Hara, Ann	53,624.25		53,624.25
O'Keefe, Stephen J	2,680.00		2,680.00
Okun, Alison B	43,423.71		43,423.71
Osborne, M Eileen T	16,451.24		16,451.24
Osterberg, Roy	40,972.10		40,972.10
Osterman, Glenn W	54,631.93		54,631.93
Osterman, Marcia	36,513.42		36,513.42
O'Sullivan, Rita	55,386.12		55,386.12
Otis, Richard	54,682.34		54,682.34
Page, Donald C	34,497.67		34,497.67
Page, Ronald G	30,201.43		30,201.43
Pagiavlas, Stephanie	56,131.03		56,131.03
Paglia, Diane	4,198.24		4,198.24
Palm, Judith M	55,701.07		55,701.07
Papik, Elizabeth	55,322.51		55,322.51
Paquette, Sharon	2,636.30		2,636.30
Paris, Julie E	17,677.62		17,677.62
Parker, Lisa E	49,191.56		49,191.56
Pastore, Michelle	2,390.00		2,390.00
Patterson, Roy	2,680.00		2,680.00
Patterson, Susan	54,435.68		54,435.68
Paul, George S	78,928.51		78,928.51
Payne, Yvette	9,156.19		9,156.19

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Peach, Dorothy	26,344.22		26,344.22
Penney, Claire K	1,060.20		1,060.20
Penney, Kathleen	14,413.57		14,413.57
Penza, Frederick	61,939.59		61,939.59
Pepin Kennedy, Mary	52,830.96		52,830.96
Perrin, Ronald D	1,400.00		1,400.00
Perrin, Ruth	2,499.96		2,499.96
Petalas, Marjorie A	54,885.23		54,885.23
Peters, Kathleen A	665.18		665.18
Peterson Jr, Dennis J	3,186.00		3,186.00
Peterson, Dennis J	1,726.64		1,726.64
Peterson, Elizabeth A	33,579.12		33,579.12
Petkiewich, Grace	10,238.04		10,238.04
Petros, Joseph M	5,743.10		5,743.10
Philbrook, Kenneth M	5,538.80		5,538.80
Pilat, Roger	57,547.46		57,547.46
Pincher, Jeanne K	37,012.84		37,012.84
Piscione, Claire	49,699.43		49,699.43
Piscione, William	61,255.12		61,255.12
Pishock, Patricia	43,070.87		43,070.87
Policelli, Ann M	6,435.30		6,435.30
Pollard, Gail A	47,565.97		47,565.97
Pollino, Laurie C	576.63		576.63
Porcaro, Cheryl	79,014.76		79,014.76
Powers, Patricia A	300.00		300.00
Primerano, Mary A	56,036.97		56,036.97
Pringle, James R	43,176.61		43,176.61
Prodanas, Stephen	57,660.21		57,660.21
Puma, Dustine R	48,625.12		48,625.12
Quinn, John F	87,727.90		87,727.90
Rauseo, Nicole M	25,376.12		25,376.12
Read, Elinor A	55,881.61		55,881.61
Reading, Robin	46,323.07		46,323.07
Reale, Patricia A	8,370.08		8,370.08
Redmond, Kimberly A	316.80		316.80
Reed, Claire	47,882.53		47,882.53
Reimold, Jennifer L	13,850.90		13,850.90
Reitano, Carol A	317.21		317.21
Reyes, Janet E	18,606.36		18,606.36
Rice, Joseph F	37,654.21		37,654.21
Rich, Tammy	3,110.67		3,110.67
Rideout, Gerald	65,115.89		65,115.89
Rideout, Maureen	58,216.89		58,216.89
Riley, Elaine	45,576.64		45,576.64
Roberts, Marimargaret	53,702.81		53,702.81
Robichaud, Ellen-Dale	501.90		501.90
Robinson, Beverly	28,194.95		28,194.95
Robinson, Elizabeth C	52,393.57		52,393.57
Robishaw, Don L	6,310.06		6,310.06
Rodgers, Kristi	33,271.53		33,271.53
Rodriquez, Magaly	202.16		202.16
Rogacki, Daniel	47,968.38		47,968.38
Rogers, Kristina	54,086.15		54,086.15
Rogers, Valerie E	28,500.36		28,500.36
Rollka, Patricia J	5,037.60		5,037.60
Romano, Anthony	98,421.11		98,421.11
Ronan, Cathy	85,823.05		85,823.05
Ross, Heidi C	49,364.26		49,364.26
Rouff, Francesca	48,755.41		48,755.41
Rubico, Geraldine	47,717.27		47,717.27
Ryan, Colleen A	95.00		95.00
Ryan, Erin M	529.88		529.88
Ryan, Kenneth J	16,420.29		16,420.29
Ryan, Sandra	58,194.80		58,194.80
Ryan, Sandra	19,194.44		19,194.44
Ryan, Thomas F	11,541.99		11,541.99
Ryder, Elizabeth	10,716.86		10,716.86
Ryser, Patricia A	53,330.02		53,330.02
Sachetta, Susan J	773.50		773.50
Sacramone, Agnes	58,871.73		58,871.73

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Sacramone-Greene, Donna M	43,244.59		43,244.59
Sagro, Carol	56,455.96		56,455.96
Saindon, Denise M	48,572.77		48,572.77
Sanford, Shirley	53,587.46		53,587.46
Santini, Julie E	380.00		380.00
Santos Zambella, Elizabeth	47,931.97		47,931.97
Sartori, Anita	32,308.54		32,308.54
Satkwich, Caroline A	1,659.88		1,659.88
Schofield, Bradford E	12,136.43		12,136.43
Schultheis, Steven H	18,379.69		18,379.69
Scofield, Susan	47,890.48		47,890.48
Scott, Andrea M	2,225.00		2,225.00
Sdoia, Eugene	58,818.82		58,818.82
Sears, Douglas W	2,499.96		2,499.96
Senesi, Kathryn L	8,490.00		8,490.00
Setterlund, Danelle O	10,743.35		10,743.35
Shah, Smita	2,299.57		2,299.57
Shanley, Thomas J	12,770.67		12,770.67
Sharkey, James F	75,665.39		75,665.39
Sharkey, Kimberly A	7,592.50		7,592.50
Shattuck, Beverly M	11,899.35		11,899.35
Sheehan, Ann B	4,700.00		4,700.00
Sheehan, Kimberly A	8,887.05		8,887.05
Shikles, Alison	4,605.87		4,605.87
Shimkus, James P	29,871.59		29,871.59
Shirkoff, Pamela A	44,742.85		44,742.85
Sholl, Erin M	297.00		297.00
Sholl, Kathleen T	9,721.91		9,721.91
Simmons, Deanna I	8,867.36		8,867.36
Skinner, Ted J	19,035.27		19,035.27
Skoropowski, Maria	20,080.98		20,080.98
Slezak, Diane N	51,942.26		51,942.26
Smallidge, Nicole	27,861.38		27,861.38
Smith, Cressida	4,655.00		4,655.00
Smith, Margaret	37,920.76		37,920.76
Smith, Rose M	44.10		44.10
Smith, Thomas	2,285.50		2,285.50
Sobel, Audrey J	45,071.60		45,071.60
Sosnowska, Agnieszka	39,475.15		39,475.15
Souza, Florence F	38,925.42		38,925.42
Spaulding, Jennifer E	53,498.20		53,498.20
Spencer Jr, John R	1,799.09		1,799.09
Speros, Elaine F	55,522.09		55,522.09
Spinale, Frances M	48.90		48.90
Squires, Melissa M	2,075.00		2,075.00
Stack, Catherine F	14,027.79		14,027.79
Stang, Karrie A	2,362.50		2,362.50
Staples, Maureen	187.36		187.36
Stevens, Barbara	13,870.40		13,870.40
Stocki, Penny L	1,119.16		1,119.16
Stone, Kimberly M	53,923.47		53,923.47
Stone, Maria L	1,325.00		1,325.00
Stone, Phillip J	46,553.24		46,553.24
Storms, Mary Ann	23,586.48		23,586.48
Stratis, Patricia	56,993.75		56,993.75
Stronach, Richard J	43,584.95		43,584.95
Stuart, Michela	7,233.87		7,233.87
Sughrue, Shaun M	36,380.92		36,380.92
Sujko, Tara A	12,720.13		12,720.13
Sullivan Jr, James T	43,474.83		43,474.83
Sullivan, Barbara J	52,672.16		52,672.16
Sullivan, Barry J	43,461.12		43,461.12
Sullivan, Carole	65,624.78		65,624.78
Sullivan, Deborah	21,600.87		21,600.87
Sullivan, Dolores	80,595.56		80,595.56
Sullivan, Donald	61,411.20		61,411.20
Sullivan, Heather M	11,267.53		11,267.53
Sullivan, Laura L	8,850.96		8,850.96
Sullivan, Linda M	5,100.00		5,100.00
Sullivan, Stella F	60,531.68		60,531.68

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Sullivan, Susan M	47,611.36		47,611.36
Sutliff, Nadine B	55,821.83		55,821.83
Talford, Ginamarie	57,591.63		57,591.63
Taylor, Josephine	25.00		25.00
Teas, Nancy	18,972.43		18,972.43
Tellier, Holly	15,058.59		15,058.59
Tellier, Matthew T	292.63		292.63
Tellier, Patricia	53,989.93		53,989.93
Terris, Shelley A	43,378.92		43,378.92
Themeles, Betty Ann	53,121.54		53,121.54
Themeles, Christine	55,662.77		55,662.77
Therault-Regan, Brenda M	35,260.94		35,260.94
Thompson, Nancy G	32,307.50		32,307.50
Thuillier, Peter G	45,362.89		45,362.89
Tildsley, Sharon	2,090.00		2,090.00
Tomame, Nancy	12,439.59		12,439.59
Tower, Elaine M	21,828.31		21,828.31
Tozowski, Mary A	5,416.21		5,416.21
Traveis, William	48,794.72		48,794.72
Trevor, Denise A	111.60		111.60
Trickett, Donna M	1,073.11		1,073.11
Turcotte, Mary E	338.52		338.52
Vadnais, Nancy D	1,827.00		1,827.00
Vella, Loren M	39,508.82		39,508.82
Ventura, Catherine F	50,157.00		50,157.00
Vibber, Sandra	8,193.01		8,193.01
Vieira, Barbara	830.00		830.00
Vitallo, Barbara	50,348.65		50,348.65
Waite, Lorraine E	506.10		506.10
Waitte, Stefani G	45,302.37		45,302.37
Walker, Catherine M	16,638.27		16,638.27
Wallace, Joy C	3,459.60		3,459.60
Walsh, Cynthia E	540.00		540.00
Walsh, Elaine	39,081.55		39,081.55
Walsh, Joseph C	90,360.01		90,360.01
Walsh, Leanne M	540.00		540.00
Walsh, Michelle C	231.70		231.70
Walsh, Rebecca J	540.00		540.00
Ware, Karen Ann	47,919.70		47,919.70
Ware, Robert	53,443.67		53,443.67
Weidknecht, Marguerite K	38,197.22		38,197.22
Weir III, John S	48,787.33		48,787.33
Weir, John	1,042.53		1,042.53
Welch, Megan C	231.00		231.00
Welch, Patricia	10,046.93		10,046.93
Wells, Deborah E	13.23		13.23
White, Joy	33,356.36		33,356.36
White, Rose M	43,400.22		43,400.22
White, Stanley D	50,087.83		50,087.83
Whitehead, Maureen	53,653.89		53,653.89
Whittlesey Jr, Roger	61,016.74		61,016.74
Williamson, Jacqueline	53,575.19		53,575.19
Wilson, Keith L	29,684.52		29,684.52
Wilson, William B	31,655.16		31,655.16
Winters, Scott A	48,119.15		48,119.15
Witham, Cheryl	46,339.63		46,339.63
Wogan, Dale	2,011.80		2,011.80
Woodman, Janice M	11,012.74		11,012.74
Woods, Lynne M	25,086.78		25,086.78
Yaeger, Warren J	61,347.60		61,347.60
Yeats, Rhonda E	18,571.92		18,571.92
Young, Keith E	57,275.03		57,275.03
Zaroulis, James G	6,025.00		6,025.00
Zbieg, Richard	56,316.31		56,316.31
Zier, Mary Ellen	4,373.40		4,373.40
Zullo, Lisa M	38,236.46		38,236.46
Zunino, Elaine	20,707.50		20,707.50
Zunino, Stacy	812.50		812.50

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
<u>SELECTMEN:</u>			
Anderson, Kevin	4,999.80		4,999.80
Cathcart, Dawn	2,311.96		2,311.96
Coldwell, Charles	5,326.71		5,326.71
Coppola, Charles	5,672.77		5,672.77
Gill, Joseph	4,999.80		4,999.80
<u>TOWN HALL:</u>			
Manley, James	22,376.02		22,376.02
<u>TOWN MANAGER:</u>			
Barbeau, Sandra	67,644.42		67,644.42
Chambers, Helen	51,564.29		51,564.29
Cressman, David	107,398.37		107,398.37
Hague, Barbara	41,913.26		41,913.26
Hudson, Edwina	52,945.67		52,945.67
<u>TREASURERS/COLLECTORS OFFICE:</u>			
Blakeney Jr, William	52,685.21	3,614.52	56,299.73
Carey, Warren	84,825.33		84,825.33
Ewing, Lucille	8,717.30		8,717.30
Gath, Debra	19,572.38		19,572.38
Johnson, Elizabeth	22,088.39		22,088.39
Langlois, Lorraine	34,202.94	1,713.98	35,916.92
Lightfoot, Dorothy	46,902.21	4,149.58	51,051.79
Smith, Janet	43,095.40	519.03	43,614.43
Sullivan, David	70,483.56	1,805.73	72,289.29
Williams, Colleen	6,319.85		6,319.85
<u>VETERANS SERVICES:</u>			
Hart, Ellsworth	57,653.83		57,653.83

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Senator John Kerry (Boston)..... 1-617-565-8519
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State Senator Susan Tucker..... 1-617-722-1612
State Representative James Miceli..... 1-617-722-2582
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